**Meeting of the Haddington & Lammermuir Area Partnership**

**3rd May 2016, 7-9pm,**

**Chambers, Town House, Haddington**

**Quorum:-**

11 members

**Meeting Chaired by**:

Craig McLachlan, Chair (CM)

**Members (and substitute members) present:**

Cllr John McMillan Elected Member, ELC (JM) (arrived during meeting)

Phillip White, Garvald & Morham Community Council (PW)

Nick Morgan, Gifford Community Council (NM)

Graham Samuel, Haddington & District Community Council (GS)

Paul Darling, Haddington & District Community Council (PD)

Rosemary Greenhill, Humbie, E&W Saltoun & Bolton Community Council (RG)

Paul Sales, Bolton Steading Tenants & Residents Associations (PSa)

Louise Elder, Knox Parent Council, Chair (LE)

Gordon Crawford, Yester Parents Council (GC)

Frances Wright, Haddington Community Development Trust (FW)

Brian East, Haddington Community Sports Hub (BE)

Gill Colston, East Lothian Health Network (GC)

Ann McCarthy, East Lothian Health Network (AMcC)

Loreen Pardoe, Support from the Start (LP)

Sue Cairns, ELTRP (SC)

Steven Wray, Support from the Start (SW)

Doug Haig, ELC (DH)

Judith Warren, Haddington Business Association (JW)

**Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)

Lorna Maclennan, Business Support Administrator, ELC (LMAC)

**Apologies received**

Cllr Ludovic Broun-Lindsay, Elected Member (LL)

Jo Allan, Gifford Community Council (JA)

Al Beck, Humbie, E&W Saltoun & Bolton Community Council (AB)

Karen Stevenson, Haddington Community Development Trust (KS)

Cllr Tom Trotter, Elected Member (TT)

Douglas Proudfoot, Head of Service (Development) (DP)

Penny Short, Garvald & Morham Community Council (PS)

Alan Dunton, Haddington East Tenants & Residents Associations (AD)

David Roberts, Bolton Steading Tenants & Residents Associations (DR)

Ron Pearman, Haddington Community Sports Hub (RP)

|  | **Agenda Item** | **Key discussion points** | **Action** |
| --- | --- | --- | --- |
| **1** | **Welcome** | Everyone was welcomed to the meeting by the Chair |  |
| **2** | **Apologies** | Apologies were noted |  |
| **3** | **Approval of minutes** | The minutes were approved with a change for Support from the Start item in AOCB. |  |
| **4** | **Matters arising** | **Homework Club** – still issues with the Nungate Centre and gaining entry. SG had a meeting with Sarah Ingham, Head teacher, Knox Academy, and as it stands the club has been put on hold in the meantime.  **Area Plan Champion**  Karen Stevenson has kindly agreed to be Champion for Town Centre & Local Economy sub group.  There is now a Champion for every area in the Plan. Email details for the Champion will be sent out to all the Area Partnership soon. | LMAC |
| **5** | **Budget Report** | **2015/16 Budget**  ROADS £50K  24/06/2015 Reactive speed sign and 2nd Nal socket for Humbie CC £5,000.00  21/10/2015 Raised speed table on Whittingehame Drive, Haddington £35,000.00  21/10/2015 Paint gold/black finger point signs in Haddington £2,500.00  21/01/1900 On the Move match funding – Cycle racks in Haddington £5,000.00  AMENITY £100k – All committed including:  31/03/2016, Skatepark additional works, 21,430.00  GENERAL £50K  24/06/2015 Contribution to Athelstaneford skate park £2,297.04  09/09/2015 Contribution to Haddington skate park £5,092.69  09/09/2015 Community Wardens - RUTS project £275.00  21/10/2015 Disabled Go East Lothian £1,000.00  21/01/2016 Amisfield Walled Garden - Building Costs £5,064.38  01/02/2016 Haddington Town Centre Youth problems £475.00  07/03/2016 Knox Academy Cycle Project £5,364.12  **31/03/2016 balance carry forward to 16/17 £30,431.77**  **2016/17 Budget**  ROADS £50K – need to have projects programmed in by June / July  AMENITY £100K – Need to have projects programmed in earlier. GENERAL £50K –Total £99,902.50 this year including c/fwd from 15/16  EDUCATION £100k – There was a paper sent to East Lothian Council on the 26/4/16 – this budget haves been identified for the next three years in the budget. This money is for schools and the wider community. It is for all children within the Area Partnership no matter where they go to school. SW stated that a recent study had identified that vulnerable children come from the Riverside Drive/Nungate area, the report will be available in June/July 2016.  **Summary of the Report on Area Partnership (update and devolved budget) to East Lothian Council on 26th April 2016 explaining the Area Partnership Education monies**  “This funding has been devolved to Area Partnerships to support them and the schools in their cluster area to support innovative and creative non class based initiatives that contribute to improving attainment and achievement and contribute to reducing inequalities and reducing the attainment gap. It need not be restricted to supporting school-age based initiatives but should be seen in the prevention and early intervention context as potentially supporting early year/ pre-school, post-school and inter-generational initiatives that can be seen to contribute to the aims of this funding stream.  It will be important to evidence the impact of the funding in relation to intended outcomes such as improvements in attainment and achievement indicators and the scores achieved in relation to the Early Development Initiative which assists in measuring children’s preparedness to learn. Although some shorter term measurements will also need to be identified as these are long term outcome improvements.  Area Managers will co-ordinate meetings in each Area Partnership in May/ June, involving key Secondary and Primary Head Teachers from all the schools in the relevant cluster and representatives from the Area Partnership and wider learning community in the area to review:   * evidence about educational attainment, disadvantage and other factors contributing to young people’s preparedness to learn and their resilience; * school improvement plans and cluster plans, the Area Plan and other relevant plans; and, * initiatives and projects that meet the aims set out in definition above. “   SG will set up meeting with the Cluster Heads before the end of term | SG |
| **6** | **Funding Proposals** | **Developing the Pavilion in Neilson Park for multi use including early years and family play opportunities – Proposal from Support for the Start.**  SftS would like the Partnership to support the commissioning of a consultation and design process that would develop a plan for the Pavilion and its surrounding area that the different users and uses of the building and park can agree as way forward. This concept plan and consultation process would provide a strong basis for further funding bids to make the plan a reality.  This proposal links directly to project YP9 under Children and Young People in the Area Plan  *SftS estimate that appropriately experienced consultants will require in the region of £400 per day – so consultation element is estimated at £2000 – 2400 and the reporting and concept planning element are costed at £2000 with an additional £800 for print and display costs*  **Based on the above SftS expect tenders for this work to be in the region of 4000 - £6000**  There was discussion around this proposal. Support from the Start do not have means to apply for funding elsewhere as the group is not constituted. BE, Treasurer of The Friends of Neilson Park stated that the group had started to upgrade the whole park but this has both time and money restraints. There was also discussion around the ownership of the Pavilion and the management which at the moment is ELC and Enjoy Leisure. Most people thought it would be a good idea and a fantastic facility for both the Neilson Park and Haddington. PSa said there may be other funding available for this sort of project such as Tyne Esk Leader Programme. It was agreed that this proposal should be remitted to the Children and Young Peoples sub group for detailed consideration | PS & sub group |
| **7** | **Area Plan / Champions update** | **Town Centre & Local Economy** – Karen Stevenson (CDT / HADAS has offered to chair this sub group; the first meeting will be on the 16th May at 7.00pm.  **Garvald Burn** – the funding proposal submitted by Garvald and Morham Community Council requesting that the Area Partnership provide funding to build up the banking of the Garvald Burn. ELC has estimated that these works will cost approximately £5,775. The baskets have been ordered. This work should be completed in June.  There was discussion around the Amenity Services budget and how this is allocated, also what would be lost if monies would be redirected. This year the Amenities Budget will only comprise of men and machines, resources/materials would have to be purchased by the Area Partnership from the general spend.  RG asked what type of work is carried out through this budget. This was discussed and RG will send in an email outlining projects to SG.  **Bike Racks** – there was a discussion around the Area Partnership putting bike racks, similar to those in Haddington into the outlying Villages. This was thought to be good ideas as long as planning regulation are met within the conservation areas. This would be explored and brought back to the Area Partnership.  **Superfast Broadband** – this is moving slower than liked. Meetings are being held with Community Broadband Scotland (CBS) to agree the project intervention area and to procure a technical solution. A public meeting to explain progress to date has been scheduled for **Tuesday 10th May in Haddington Corn Exchange: please be aware that spaces a**re limited at this event so booking is essential  **Community Facilities -** Haddington Skatepark will official launch on Friday 3rd June at 6pm. All invited.  Health and Wellbeing – Gill Colstoun - GC advised that she recently met with Lesley Aitkenhead, Development Manager East Lothian Community Care Forum and Elsie Oliver, volunteer Haddington Memory Café.  Lesley spoke about the community action research undertaken by the Forum to learn about the needs of individuals, their experiences - what works, what doesn’t.  Lesley also explained the Well-being Passport, which is the brainchild of a forum member – she said that they were looking to recruit volunteers who would after training act as Passport facilitators to assist prospective Passport holders to complete it. (They have funding in place form Edinburgh and Lothian Health Foundation to support the training). A poster for the recruitment of volunteers will be sent to each member of the area partnership - so please display it on community notice boards, somewhere people will see it. | RG  SG |

|  | **Agenda Item** | **Key discussion points** | **Action** |
| --- | --- | --- | --- |
| **8** | **Patron’s Lunch** | **Patrons Lunch -** Each Area Partnership has been allocated £1,000 to be distributed within their area to mark the HM the Queens 90th birthday.  The Patrons Lunch will take place on Sunday 12th June in London along with community events throughout the country.  The core themes of the event are charity, celebration and community -There was a discussionaround how the money was divided. CM asked the table if they thought giving to the 4 different Community Councils with Haddington & Lammermuir Area Partnership would be a good way to go forward. After discussion, it was agreed that all community councils (4 in total) would receive £250 to use/distribute a Patron Lunch. All that is required is a small report of what was supported and/or pictures from the event. | SG / LM |
| **9** | **AOCB** | There was a discussion around having a map with sports facilities and their location. Haddington Community Development Trust has appointed a consultant who will create whole Town Web Site which would accommodate all information regarding Haddington as well as develop branding for Haddington. The web site will be compatible with all devices. Haddington Business Association has produced a map which will be available soon. |  |
| **10** | **Date of Next Meeting** | Meeting dates for the year are as follows:-  Thursday 4th August 2016 – Chambers, Town House Haddington,  Thursday 22nd September 2016 (Annual Meeting) – upstairs in the Town House, Haddington  Monday 21st November 2016 – Saltire Room, John Muir House, Haddington |  |

**Contact:- Email:**  [h&l-ap@eastlothian.gov.uk](mailto:h&l-ap@eastlothian.gov.uk) or 01620 827871