

## Model Publication Scheme Notification Form

This form is for use by authorities adopting the Commissioner's Model Publication Scheme (the MPS) for the first time.

If your authority has previously notified us that it has adopted the MPS, or an annual edition of the MPS, it does not have to notify us again unless there has been a significant change to the authority e.g., a change of legal name or a merger with another authority.

### Notes on completion

**You must provide all of the information requested below.**

The information you provide in **Part 1** of the form will be published on the Commissioner's website.

Information in **Part 2** is requested for our records, and will not be published on our website.

Please email your completed form to: [publicationschemes@itspublicknowledge.info](mailto:publicationschemes@itspublicknowledge.info).

We will acknowledge receipt of your form within 5 working days.

PART 1: The Authority (or Company)	
Name of Organisation:	East Lothain Integration Joint Board
Corporate Address:	John Muir House Brewery Park Haddington East Lothian
Postcode:	EH41 3HA
Telephone:	01620 827765
Fax:	None
Email address for FOI requests:	elhscp@eastlothian.gov.uk
Website:	<a href="http://www.eastlothian.gov.uk/elhscp">www.eastlothian.gov.uk/elhscp</a>
Website address of the authority's Guide to Information (direct URL):	<a href="https://www.eastlothian.gov.uk/downloads/210558/social_care_and_health">https://www.eastlothian.gov.uk/downloads/210558/social_care_and_health</a>

<b>PART 2: Contact details</b>	
<b>Name of Head of Organisation:</b>	Fiona Wilson
Job Title (e.g. Chief Executive):	Chief Officer/Director, East Lothian Health & Social Care Partnership
Telephone:	01620 827765
Email:	Fiona.Wilson@nhs.scot
<b>Name of person with responsibility for the publication scheme:</b>	As above
Job title:	As above
Address (if different from the corporate address):	As above
Email:	As above
Telephone:	As above
<b>Name of person with responsibility for freedom of information requests to the authority:</b>	Jennifer Jarvis
Job title:	Senior Communications Adviser
Address (if different from the corporate address):	
Email:	<a href="mailto:jjarvis1@eastlothian.gov.uk">jjarvis1@eastlothian.gov.uk</a>
Telephone:	01620 827765

<b>Form submitted on behalf of the authority by:</b>	
<b>Name:</b>	Neil Munro (Project Support Manager)
<b>Date:</b>	02 July 2024