

# **Letham Mains Primary School (LMPS)**

## **Frequently Asked Questions**

### **Q - When will the new LMPS building open?**

**A** – The new LMPS building is planned to open in August 2020 or as soon as possible thereafter.

### **Q – What arrangements are in place for primary aged pupils moving into the Letham Mains catchment area before the new school building is opened?**

**A** – Until the new school building is open, LMPS will be established initially at Haddington Primary School under a temporary "hosting arrangement" to accommodate primary aged pupils from the new housing developments at Letham Mains.

### **Q – When will the temporary “hosting arrangement” start?**

**A** – The “hosting arrangement” will start once pupils move into the Letham Mains catchment area. For the remainder of the current school session 2018/19, P1-P5 pupils will be accommodated within existing spaces in a class for their primary stage at Haddington Primary School as a ‘hosted’ Letham Mains pupil. We are only expecting a small number of primary pupils to move into the Letham Mains catchment area during the period from 1 January to 28 June 2019 and would therefore not form a separate LMPS class for this initial period.

P6 pupils in session 2018/19 will not be subject to the hosting arrangement but will be enrolled in Haddington Primary School for both the remaining time in P6 and then in their P7 year in 2019/20. These pupils will then transition to S1 at Knox Academy in August 2020.

P7 pupils in session 2018/19 will not be subject to the hosting arrangement but will be enrolled in Haddington Primary School and then transition to S1 at Knox Academy in August 2019.

### **Q – What will happen for School Session 2019/20?**

**A** - For School Session 2019/20 commencing in August 2019, a LMPS class will be formed and ‘hosted’ on the Haddington Primary School site for P1 to P6 pupils. This will be a composite class (a class in which pupils from 2 or more year groups are taught together). Depending on the number of pupils moving into the catchment area, there may be the requirement for two composite classes. The maximum number of pupils in a composite class is 25. Both teaching and support staff will be employed for the start of session 2019/20 to teach and support the pupils in the ‘hosted’ class(es).

P7 pupils in session 2019/20 will not be subject to the hosting arrangement but will be enrolled or remain in Haddington Primary School and then transition to S1 at Knox Academy in August 2019.

### **Q – What will happen for School Session 2020/21?**

**A** - For School Session 2020/21 commencing in August 2020, LMPS pupils will be accommodated within the new LMPS building from the start of session, or as soon as possible thereafter.

**Q – When will the new Head Teacher and other staff for LMPS be appointed?**

A – The recruitment process for the Head Teacher of LMPS will take place during 2018/19 for appointment from start of session 2019/20. Class teacher, support and administrative staff will also be appointed from start of session 2019/20. The class structure and staffing requirements for LMPS will be reviewed and agreed each year in line with the expected pupil roll for the next academic session.

**Q – Will teacher/staff employed for the hosting arrangement transfer to LMPS when opening?**

A – Staff will start to be recruited to the new LMPS from August 2019. They will initially be based during the “hosting arrangement” at Haddington Primary School. These staff and all additional new staff appointed to the LMPS, will transfer to the new building when it opens. The Head Teacher will form a transitional leadership team in the months leading up to the opening of the new school building.

**Q – I have moved into Letham Mains catchment area and my child currently attends another primary school in Haddington – do I need to move them to the new LMPS?**

A – No. As with any pupil who is already enrolled in a primary school, the child can remain at that school. Please note that if parents wish for younger siblings to attend the same school, a non-catchment placing request will need to be made at that time. The Authority cannot guarantee to grant a place at the non-catchment school for any other children in the family in the future. Further information can be found on the East Lothian Council website:

<http://www.eastlothian.gov.uk/schoolenrolandplacingrequests>

**Q - I have moved into Letham Mains catchment area and my child currently attends another primary school in East Lothian – do I need to move them to LMPS?**

A – No. As with any pupil who is already enrolled in a primary school, the child can remain at that school, although you will be responsible for any associated transport costs. Please note that if parents wish for younger siblings to attend the same school, a non-catchment placing request will need to be made at that time. The Authority cannot guarantee to grant a place at the non-catchment school for any other children in the family in the future. Further information can be found on the East Lothian Council website: <http://www.eastlothian.gov.uk/schoolenrolandplacingrequests>

**Q – I have moved into Letham Mains catchment area and keeping my child at their current school during the “hosting” period. Can I move them to LMPS once the new LMPS building is open?**

A – Yes. Parents can opt for their child to remain at their current school and not move to LMPS during the temporary hosting arrangement but then move to LMPS once the new building is open. Parents need to contact the School Placements Team in January 2020 to inform them of this decision.

**Q – Will LMPS have Early Learning & Childcare (ELC) provision?**

A – Yes, there will be ELC provision at LMPS. Until the new LMPS provision is open, parents of eligible children can apply for early learning and childcare provision from a range of early learning and childcare providers in the area through the Council’s Nursery Admission processes. Further

information on applying for a nursery place in East Lothian can be found on our website:  
[www.eastlothian.gov.uk/nurseryenrolment](http://www.eastlothian.gov.uk/nurseryenrolment)

**Q – Will LMPS pupils have their own school uniform?**

A – Yes. This will be one of the actions taken forward with the Letham Mains Primary School community as part of the development of school identity once the new Head Teacher is in place. Until the new uniform is established, LMPS pupils should wear the following:

- polo shirt - white
- sweater or cardigan - grey, black or navy
- pinafore, skirt or trousers - grey, black or navy

**Q – Will a Parent Council be formed?**

A – Yes, the new LMPS will have a Parent Council. This will evolve as the school roll increases and there are enough parents willing to form a Parent Council.

**Q – Will transport be provided to Haddington Primary School for hosted pupils until such time as the LMPS building opens?**

A – No. The Authority's policy is to provide transport for all primary school pupils who have a walking distance of two or more miles. The walking distance from the Letham Mains Development to Haddington Primary School is under 2 miles.