

**KEY PERFORMANCE OUTCOMES 2019-20 Q1**

East Lothian Contact Details: Frank Fairgrieve, e-mail: ffairgrieve@eastlothian.gov.uk, tel. 01620827357

<b>KPO1(A) - TIME TAKEN TO ISSUE A BUILDING WARRANT OR AMENDMENT TO WARRANT</b>					
	<b>CATEGORY (by building type and value of work)</b>	<b>Total number of BWs and amendments issued</b>	<b>Total number that utilised customer agreements</b>	<b>Total number of working days for total number of BWs and amendments issued</b>	<b>Average time per BW (Working Days)</b>
<b>DOMESTIC</b>	0 - £10,000	92	4	6686	72.67
	£10,001 - £50,000	103	0	10804	104.89
	£50,001 - £250,000	35	0	5578	159.37
	£250,001 - £1,000,000	6	1	911	151.83
	£1,000,001 and above	7	3	845	120.71
<b>NON-DOMESTIC</b>	0 - £10,000	6	1	540	90.00
	£10,001 - £50,000	10	0	2023	202.30
	£50,001 - £250,000	5	0	773	154.60
	£250,001 - £1,000,000	2	0	161	80.50
	£1,000,001 and above	0	0	0	0.00

<b>Sub total</b>	<b>DOMESTIC - ALL</b>	243	8	24824	102.16
<b>Sub total</b>	<b>NON-DOMESTIC - ALL</b>	23	1	3497	152.04

<b>ALL CATEGORIES</b>	<b>Total</b>	266	9	28321	106.47
-----------------------	--------------	-----	---	-------	--------

<b>Comments</b>	Similar overall No. of Dom & Non Dom to that of Q4 2018-19 however improving Av. time per working days due to a more settled workforce however we have experienced staff leaving in Aug which will have an impact. We are shortly to advertise.				
-----------------	---	--	--	--	--

<b>Value bands Sub total</b>	<b>0 - £10,000</b>	98	5	7226	73.73
<b>Value bands Sub total</b>	<b>£10,001 - £50,000</b>	113	0	12827	113.51
<b>Value bands Sub total</b>	<b>£50,001 - £250,000</b>	40	0	6351	158.78
<b>Value bands Sub total</b>	<b>£250,001 - £1,000,000</b>	8	1	1072	134.00
<b>Value bands Sub total</b>	<b>£1,000,001 and above</b>	7	3	845	120.71

**KEY PERFORMANCE OUTCOMES 2019-20 Q1**

East Lothian Contact Details: Frank Fairgrieve, e-mail: ffairgrieve@eastlothian.gov.uk, tel. 01620827357

KPO1(B) - TIME TAKEN TO ISSUE A FIRST REPORT (AND BUILDING WARRANT OR AMENDMENT ISSUED WITHOUT A FIRST REPORT)											
CATEGORY (by building type and value of work)	Number of first reports issued	No. of first reports issued within 15 days	No. of first reports issued in more than 15 days and within 20 days	No. of first reports issued in more than 20 days and within 35 days	No. of first reports issued in more than 35 days	% within 15 days	% more than 15 days and within 20 days	% more than 20 days and within 35 days	% more than 35 days	% check (should be nearly 100%)	
DOMESTIC	0 - £10,000	111	74	24	8	5	66.67%	21.62%	7.21%	4.50%	100.00%
	£10,001 - £50,000	105	51	39	10	5	48.57%	37.14%	9.52%	4.76%	99.99%
	£50,001 - £250,000	39	16	16	4	3	41.03%	41.03%	10.26%	7.69%	100.01%
	£250,001 - £1,000,000	7	5	1	0	1	71.43%	14.29%	0.00%	14.29%	100.01%
	£1,000,001 and above	7	3	1	2	1	42.86%	14.29%	28.57%	14.29%	100.01%
NON-DOMESTIC	0 - £10,000	11	6	2	1	2	54.55%	18.18%	9.09%	18.18%	100.00%
	£10,001 - £50,000	4	2	0	0	2	50.00%	0.00%	0.00%	50.00%	100.00%
	£50,001 - £250,000	8	6	1	0	1	75.00%	12.50%	0.00%	12.50%	100.00%
	£250,001 - £1,000,000	2	1	0	0	1	50.00%	0.00%	0.00%	50.00%	100.00%
	£1,000,001 and above	2	2	0	0	0	100.00%	0.00%	0.00%	0.00%	100.00%

<b>Sub total</b>	<b>DOMESTIC - ALL</b>	269	149	81	24	15	55.39%	30.11%	8.92%	5.58%	100.00%
<b>Sub total</b>	<b>NON-DOMESTIC - ALL</b>	27	17	3	1	6	62.96%	11.11%	3.70%	22.22%	99.99%

<b>ALL CATEGORIES</b>	<b>Total</b>	296	166	84	25	21	56.08%	28.38%	8.45%	7.09%	100.00%
-----------------------	--------------	-----	-----	----	----	----	--------	--------	-------	-------	---------

<b>Commentary on main reasons why there are any significant changes</b>	A significant improvement on Q4 2018-19 due to a more settled workforce however we have experienced staff leaving in Aug which will have an impact. We are shortly to advertise.
<b>Provide main reasons why first report targets not met</b>	We are still catching up with workload from known issue over previous year(s)

<b>Value bands Sub total</b>	<b>0 - £10,000</b>	122	80	26	9	7	65.57%	21.31%	7.38%	5.74%	100.00%
<b>Value bands Sub total</b>	<b>£10,001 - £50,000</b>	109	53	39	10	7	48.62%	35.78%	9.17%	6.42%	99.99%
<b>Value bands Sub total</b>	<b>£50,001 - £250,000</b>	47	22	17	4	4	46.81%	36.17%	8.51%	8.51%	100.00%
<b>Value bands Sub total</b>	<b>£250,001 - £1,000,000</b>	9	6	1	0	2	66.67%	11.11%	0.00%	22.22%	100.00%
<b>Value bands Sub total</b>	<b>£1,000,001 and above</b>	9	5	1	2	1	55.56%	11.11%	22.22%	11.11%	100.00%

**KEY PERFORMANCE OUTCOMES 2019-20 Q1**

East Lothian Contact Details: Frank Fairgrieve, e-mail: ffairgrieve@eastlothian.gov.uk, tel. 01620827357

KPO1(C) - TIME TAKEN TO ISSUE A BUILDING WARRANT OR AMENDMENT (FOLLOWING A FIRST OR SUBSEQUENT REPORT) FROM RECEIPT OF SATISFACTORY INFORMATION											
CATEGORY (by building type and value of work)	Total number of BWs and amendments issued	No. of BWs and amendments issued within 6 days of receipt of satisfactory information	No. of BWs and amendments issued in more than 6 days and within 10 days of receipt of satisfactory information	No. of BWs and amendments issued in more than 10 days and within 15 days of receipt of satisfactory information	No. of BWs and amendments issued in more than 15 days of receipt of satisfactory information	% within 6 days	% more than 6 days and within 10 days	% more than 10 days and within 15 days	% more than 15 days	% check (should be nearly 100%)	
DOMESTIC	0 - £10,000	68	57	2	5	4	83.82%	2.94%	7.35%	5.88%	99.99%
	£10,001 - £50,000	101	63	20	8	10	62.38%	19.80%	7.92%	9.90%	100.00%
	£50,001 - £250,000	35	25	7	3	0	71.43%	20.00%	8.57%	0.00%	100.00%
	£250,001 - £1,000,000	6	4	1	1	0	66.67%	16.67%	16.67%	0.00%	100.01%
	£1,000,001 and above	7	6	1	0	0	85.71%	14.29%	0.00%	0.00%	100.00%
NON-DOMESTIC	0 - £10,000	6	4	2	0	0	66.67%	33.33%	0.00%	0.00%	100.00%
	£10,001 - £50,000	9	7	1	1	0	77.78%	11.11%	11.11%	0.00%	100.00%
	£50,001 - £250,000	5	2	1	1	1	40.00%	20.00%	20.00%	20.00%	100.00%
	£250,001 - £1,000,000	2	2	0	0	0	100.00%	0.00%	0.00%	0.00%	100.00%
	£1,000,001 and above	0	0	0	0	0	0.00%	0.00%	0.00%	0.00%	0.00%

<b>Sub total</b>	<b>DOMESTIC - ALL</b>	217	155	31	17	14	71.43%	14.29%	7.83%	6.45%	100.00%
<b>Sub total</b>	<b>NON-DOMESTIC - ALL</b>	22	15	4	2	1	68.18%	18.18%	9.09%	4.55%	100.00%

<b>ALL CATEGORIES</b>	<b>Total</b>	239	170	35	19	15	71.13%	14.64%	7.95%	6.28%	100.00%
-----------------------	--------------	-----	-----	----	----	----	--------	--------	-------	-------	---------

<b>Commentary on main reasons why there are any significant changes</b>	A significant improvement on Q4 2018-19 due to a more settled workforce however we have experienced staff leaving in Aug which will have an impact. We are shortly to advertise.
<b>Provide main reasons why targets not met</b>	We are still catching up with workload from known issue over previous year(s)

<b>Value bands Sub total</b>	<b>0 - £10,000</b>	74	61	4	5	4	82.43%	5.41%	6.76%	5.41%	100.01%
<b>Value bands Sub total</b>	<b>£10,001 - £50,000</b>	110	70	21	9	10	63.64%	19.09%	8.18%	9.09%	100.00%
<b>Value bands Sub total</b>	<b>£50,001 - £250,000</b>	40	27	8	4	1	67.50%	20.00%	10.00%	2.50%	100.00%
<b>Value bands Sub total</b>	<b>£250,001 - £1,000,000</b>	8	6	1	1	0	75.00%	12.50%	12.50%	0.00%	100.00%
<b>Value bands Sub total</b>	<b>£1,000,001 and above</b>	7	6	1	0	0	85.71%	14.29%	0.00%	0.00%	100.00%

**KEY PERFORMANCE OUTCOMES 2019-20 Q1**

East Lothian Contact Details: Frank Fairgrieve, e-mail: ffairgrieve@eastlothian.gov.uk, tel. 01620827357

KPO2 - COMPLIANCE DURING CONSTRUCTION								
	CATEGORY (by building type and value of work)	Number of CCNPs for "accepted" completion certificates	Number of CCNPs fully achieved (by relevant person and verifier)	Number of CCNPs fully achieved by "Relevant Person"	Number of CCNPs fully achieved by "Verifier"	% of CCNPs fully achieved for "accepted" (by relevant person and verifier) completion certificates	% of CCNPs fully achieved by "Relevant Person"	% of CCNPs fully achieved by "Verifier"
DOMESTIC	0 - £10,000	55	10	10	51	18.18%	18.18%	92.73%
	£10,001 - £50,000	62	15	15	62	24.19%	24.19%	100.00%
	£50,001 - £250,000	23	2	2	21	8.70%	8.70%	91.30%
	£250,001 - £1,000,000	44	0	0	44	0.00%	0.00%	100.00%
	£1,000,001 and above	270	0	0	269	0.00%	0.00%	99.63%
NON-DOMESTIC	0 - £10,000	2	0	0	2	0.00%	0.00%	100.00%
	£10,001 - £50,000	6	1	1	6	16.67%	16.67%	100.00%
	£50,001 - £250,000	5	0	0	5	0.00%	0.00%	100.00%
	£250,001 - £1,000,000	1	0	0	1	0.00%	0.00%	100.00%
	£1,000,001 and above	0	0	0	0	0.00%	0.00%	0.00%

Sub total	DOMESTIC - ALL	454	27	27	447	5.95%	5.95%	98.46%
Sub total	NON-DOMESTIC - ALL	14	1	1	14	7.14%	7.14%	100.00%

<b>ALL CATEGORIES</b>	<b>Total</b>	<b>468</b>	<b>28</b>	<b>28</b>	<b>461</b>	<b>5.98%</b>	<b>5.98%</b>	<b>98.50%</b>
-----------------------	--------------	------------	-----------	-----------	------------	--------------	--------------	---------------

<b>Main reasons why CCNPs were not full achieved</b>	All Applicant / Agent's are advised of the CCNP requirements, multi plot sites are exceptionally bad and targetting of Site Agents will continue with an aim to reinforce the need to follow the CCNP process. Surveyors will also reiterate to Applicant / Agent's at every opportunity the need to comply.
<b>Verifier's view of the main reasons why CCNPs were not fully achieved by relevant person</b>	All Applicant / Agent's are advised of the CCNP requirements, multi plot sites are exceptionally bad and targetting of Site Agents will continue with an aim to reinforce the need to follow the CCNP process. Surveyors will also reiterate to Applicant / Agent's at every opportunity the need to comply.
<b>Verifier's view of the main reasons why CCNPs were not fully achieved by verifier</b>	Applicant / Agent failure to notify or Agent failure to advise at handover to Applicant of the requirements to notify
<b>Verifier's view of the main aspects of technical non-compliance identified through reasonable inquiry (prioritised)</b>	Same problems ongoing, one of the main ones being Site's insistence on completion and actually not being ready i.e. en suites not complete, drives or paths not being laid or partially complete, failing drain test's etc.
<b>Other comments on CCNPs</b>	No comment

Value bands Sub total	0 - £10,000	57	10	10	53	17.54%	17.54%	92.98%
Value bands Sub total	£10,001 - £50,000	68	16	16	68	23.53%	23.53%	100.00%
Value bands Sub total	£50,001 - £250,000	28	2	2	26	7.14%	7.14%	92.86%
Value bands Sub total	£250,001 - £1,000,000	45	0	0	45	0.00%	0.00%	100.00%
Value bands Sub total	£1,000,001 and above	270	0	0	269	0.00%	0.00%	99.63%