

East Lothian Council

FOI Ref: 2018/216

1. Are your waste services operated and managed in house? If no, no further questions!

Yes

2. If yes, what induction training do your manual workers undertake?

Corporate induction

Full section induction which includes: Health and Safety, operator training, manual handling, banksman

3. What instructional DVD's, videos and manual handling training do you offer?

Fully interactive H&S CD with all policies, procedures, risk assessments, COSHH, safety procedures included.

Refreshed every 2 years.

4. How often do you offer refresher training, what is it and how is this carried out?

2-5 years depending upon requirement.

5. Do you offer specific sharps training, if so what please?

The Council's Amenity Service provides instruction on use of equipment to pick up needles, safe storage and disposal of full sharps bins this takes about 15 minutes

Finally, it may help to explain that Freedom of Information legislation only applies to information which is held or recorded by a public authority. It does not apply to views, opinions, intentions or questions which simply require a yes/no answer. In view of this, some of the questions asked are not technically valid for the purposes of this legislation as they are not requests for specific recorded information that East Lothian Council may or may not hold.

In order to assist you, however, colleagues have addressed the questions posed to the best of their knowledge. For future reference, a link to the "Tips for Requesters" page of the Scottish Information Commissioner's website has been provided which you may find useful:

<http://www.itspublicknowledge.info/YourRights/Tipsforrequesters.aspx>