

# East Lothian Council

FOI Ref: 2018/501147

## **Finance & HR Key Stakeholders**

**1. Please provide the contact information for the councils Director of Finance:**

- a. Name**
- b. Email**
- c. Phone Number**

**2. Please provide the contact information for the councils HR Director (or equivalent):**

- a. Name**
- b. Email**
- c. Phone Number**

Alex McCrorie, Depute Chief Executive – Resources and People Services.

Contact information is published on East Lothian Council's (ELC) website. This means that, for the purposes of this legislation, this part of your request is exempt under Section 25(1) of the Freedom of Information (Scotland) Act 2002 as the information is otherwise accessible. We have, however, provided a link to the relevant page for your convenience:

[https://www.eastlothian.gov.uk/info/210560/your\\_council/12159/council\\_departments](https://www.eastlothian.gov.uk/info/210560/your_council/12159/council_departments)

## **Accounts Payable**

**1. Has the organisation undergone an audit reviewing accounts payable (AP) to recover monies paid in error in the last five financial years (12/13 – 16/17)? If so, please provide the following information based on the review**

- a. Name of third party supplier**
- b. Duration of the review**
- c. Total value of duplicated invoices/erroneous payments identified**
- d. How much did the third party invoice for any review work undertaken?**
- e. Did the organisation procure these services through a framework? If so, please state which framework**
- f. Please state the following detail for the stakeholder responsible for signing the accounts payable contract:**
  - i. Name**
  - ii. Job title**
  - iii. Email Address**
  - iv. Phone number**

No, ELC has not carried out any review with a third party. We continue to monitor this in-house.

# East Lothian Council

FOI Ref: 2018/501147

## National Fraud Initiative (NFI) Review

1. ***For each audit completed as part of the National Fraud Initiative (NFI) over the last five years, please provide the following information. Please create a new table for each NFI.***

	<b><i>Pensions</i></b>	<b><i>Payroll</i></b>	<b><i>Creditors</i></b>
<b><i>Identified by NFI review (£)</i></b>			
<b><i>Errors followed-up (£)</i></b>			
<b><i>Total recovered (£)</i></b>			
<b><i>Recovered by trust</i></b>			
<b><i>Recovered by third party</i></b>			
<b><i>Name of third party used to follow-up and/or recover errors (e.g. Liaison, BDO, RSM)</i></b>			
<b><i>Name of any data analysis and filtering software packages used (e.g. IDEA, ACL etc.)</i></b>			

2. ***Please describe the organisation's process for following up NFI reviews:***

- a. ***Who is responsible for this at the trust (name & job title)?***
- b. ***How many internal FTEs were required to follow-up on the last review?***
- c. ***How many days did it take for the trust or any external auditors used to follow-up and recover money identified by the last NFI review?***

ELC publishes NFI reports on its website. This means that, for the purposes of this legislation, this part of your request is also exempt under Section 25(1) of the Freedom of Information (Scotland) Act 2002 as the information is otherwise accessible. Again, we have provided links to the relevant items for your convenience:

- [https://www.eastlothian.gov.uk/download/meetings/id/19473/14\\_in\\_ternal\\_audit\\_report\\_%E2%80%93\\_national\\_fraud\\_initiative](https://www.eastlothian.gov.uk/download/meetings/id/19473/14_in_ternal_audit_report_%E2%80%93_national_fraud_initiative)
- [https://www.eastlothian.gov.uk/download/meetings/id/17233/09\\_in\\_ternal\\_audit\\_report\\_-\\_national\\_fraud\\_initiative](https://www.eastlothian.gov.uk/download/meetings/id/17233/09_in_ternal_audit_report_-_national_fraud_initiative)
- [https://www.eastlothian.gov.uk/download/meetings/id/15114/07\\_in\\_ternal\\_audit\\_report\\_-\\_national\\_fraud\\_initiative](https://www.eastlothian.gov.uk/download/meetings/id/15114/07_in_ternal_audit_report_-_national_fraud_initiative)

# East Lothian Council

FOI Ref: 2018/501147

## **Financial Recovery Suppliers**

**1. Please list all management consultants used in the last three financial years (14/15 – 16/17) to review / identify / recover savings. I.e. management consultants, recovery experts etc.**

None, ELC has not carried out any review with a third party. We continue to monitor this in-house.