Customer toilet reopening checklist

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| **Item** | **Action / Comments** |  |  |
| **Risk assessment** |  |  |  |
| Public toilet provision must be included in your Covid-19 risk assessment.  *You can find an example risk assessment here:*  <https://www.eastlothian.gov.uk/supportyourreopening> |  |  |  |
| **Social distancing:** | | | |
| You MUST take all reasonable measures to:   * Ensure 2m distancing between all persons (staff and customers) within the toilets * Ensure a suitable maximum number of persons are permitted in the toilets (to facilitate 2m distancing) * Ensure 2m distancing between persons waiting outside to enter the toilets |  |  |  |
| *Things to consider:*   * *Means to restrict numbers* * *Signage reminding customers to maintain 2m social distancing* * *Closure of some toilet stalls and urinal facilities to aid distancing* * *Opening any additional facilities (eg disabled, baby change) to assist distancing controls* * *Display hand wash poster reminding customers to wash for at least 20 secs. Effective hand washing is a known control for Covid-19* * *Guidance suggests hand driers can disperse the virus in the air. We recommend disabling hand driers and providing disposable paper towels where possible* * *Replenish liquid soap & paper hand towels as necessary* * *Designated entry and exit routes to indoor toilets where possible* |  |  |  |

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| **Cleaning & disinfection** | | | |
| An enhanced cleaning and monitoring schedule should be designed and implemented. It is advisable to keep a written record. Staff must be trained to implement the schedule and be provided with suitable PPE.  *Remember to include touch surfaces (door handles, taps, flush, soap dispensers etc)* |  |  |  |

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| **Additional measures** |  |  |  |
| Provide hand sanitiser on entrance/exit to the toilet facilities. Include clear signage that this is not to replace thorough hand washing |  |  |  |
| Increase ventilation where you can. For example leave external windows open and switch on any extraction |  |  |  |
| Drivers delivering to your premises are entitled (under Health and Safety legislation) to be afforded use of the premises toilet facilities |  |  |  |
| It may be that your customers wish to wash their hands more frequently without visiting the toilet facilities. A separate handwashing facility might be a consideration. |  |  |  |
| Consider requiring customers to wear face coverings whilst using the toilet facilities |  |  |  |
| Signage to advise customers to use a paper towel to turn off taps and operate door handles once hands have been washed |  |  |  |
| Use non lidded or foot operated bins in order to reduce hand contact points |  |  |  |
| Double bag waste bins |  |  |  |