

# East Lothian Council

FOI Ref: 2018/541761

**1. Please provide copies of all plans and any other evidence of the council performing its statutory duty to consult with local parents about whether and how it makes discretionary early learning and childcare available (sections 7 and 8 of the Children and Young People (Scotland) Act 2014).**

Consultations are published on East Lothian Council's (ELC) website. This means that, for the purposes of this legislation, this part of your request is exempt under Section 25(1) of the Freedom of Information (Scotland) Act 2002 as the information is otherwise accessible. We have, however, provided a link to our website for your convenience:

[https://www.eastlothian.gov.uk/site\\_search/results/?q=early+learning+and+childcare+consultation](https://www.eastlothian.gov.uk/site_search/results/?q=early+learning+and+childcare+consultation)

**2. Please provide an overview of each stage of the local authority's procedure for dealing with discretionary deferral requests from parents of mid-August to December born children.**

- Timelines issued to all early years settings beginning of January
- Deferred entry list to be returned by beginning of February
- Deferred entry application form to be returned by beginning of March with Supporting Evidence, signed by parent and early year setting
- Panel considers applications end of March/early April and parents notified by end of April.

**3. Does the council have a timeline for each stage of the process detailed in question 2. to be completed and if so, please provide the timeline for each stage.**

Please refer to Q2 above.

**4. Please provide the job title of all council employees involved in providing information for and/or making a decision about a parental discretionary deferral request.**

The following members of staff may be involved in providing information and/or making a decision.

Job Title	Salary Scales
Head Teacher	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>
Depute Head Teacher	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>
Principal Teacher	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>
Teacher	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>
Quality Improvement Officer	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>
Early Years Education Support Officer	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>
Educational Psychologist	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>

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Principal Officer	£37,483-£39,625
Principal Educational Psychologist/Service Manager, ASL	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>
Quality Improvement Officer	<a href="http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1">http://www.snct.org.uk/wiki/index.php?title=Appendix_2.1</a>

**5. Please provide the salary scale for the job title of each employee listed in question 4.**

Please refer to Q4 above.

It may help to explain that Freedom of Information legislation only applies to information which is held or recorded by a public authority. It does not apply to views, opinions, intentions or general questions. In view of this, some of the questions asked are not technically valid for the purposes of this legislation as they are not requests for specific recorded information that ELC may or may not hold. In order to assist you, however, colleagues have addressed the questions posed to the best of their knowledge. For future reference, a link to the "Tips for Requesters" page of the Scottish Information Commissioner's website has been provided which you may find useful:

<http://www.itspublicknowledge.info/YourRights/Tipsforrequesters.aspx>