

East Lothian Council

FOI Ref: 2018/547611

Details of all overdue books. For all overdue books please provide the title and author, the date it was due to be returned, the fine currently outstanding and the postcode of the borrower.

Please provide this information in the form of a spreadsheet.

Clarification Requested:

In order for East Lothian Council to process your request efficiently, it would be most helpful if you could please provide the following clarification:

- When you ask for all overdue books, are you meaning from our Groups, such as Schools, Book Groups, Hospitals and Homes services and public borrowers or just public borrowers?
- Legally we can only ask for overdue items to be returned that fall within a five year period. Do you have a particular time scale in mind?

Please note that we can only state the fines once books have been returned, as they are overdue there are no fines as such.

Clarification Received:

Thanks for requesting clarification.

Just public borrowers would be fine. Many libraries have been able to provide all information going back many years so I would request that you provide all information you have (ie as far back as your records go).

I note what you say regarding fines. If you could provide your fine charging policy (ie £x per week, capped at £y) I can make these calculations myself.

Let me know if you require any further clarification.

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RESPONSE:

Regarding the fines we currently have an overdue fine of 15p per day on all items except DVDs with a hire charge. The maximum overdue fine for these items is £5.00 per item.

For DVDs with a hire charge we currently have an overdue fine of 35p per day. The maximum overdue fine for these items is £15.00 per item.

There are no overdue fines on children's books so long as borrowed on a junior membership. If borrowed on an adult membership the overdue fine of 15p per day on all items would apply. The maximum overdue fine for these items is £5.00 per item.