

FOI Ref: 2018/548554

Year	Total number of data breaches by Schools
2018	13 breaches reported
2017	6 breaches reported
2016	2 breaches reported

Year	Nature of the incident	No. of people affected	Reported to ICO y/n	Severity
2016	Loss of a personal USB stick by a teacher.	Not recorded*	No	Very low privacy risk
2016	Bag containing child protection information found in Greendykes Early Years Centre garden.	Not recorded*	No	Not recorded*
2017	A School used a non-standard-issue, unencrypted memory stick to store images of pupils.	Not recorded*	No	Not recorded*
2017	An un-encrypted memory stick was lost.	Not recorded*	No	Not recorded*
2017	A pupil's image was posted to Twitter without consent.	1	No	Not recorded*
2017	A school reported data protection concerns in the treatment of litter.	Not recorded*	No	Not recorded*
2017	Email sent to unintended recipients by a teacher selecting 'reply all' instead of 'reply'.	Not recorded*	No	Not recorded*
2017	Complaint of a DP breach following an incident on a school bus.	1	Yes	Not recorded*
2018	An email sent to parents regarding a save-the-date included recipient email addresses in the 'To' field instead of the 'Bcc' field. Email recalled.	458	No	Unlikely risk to rights and freedoms of individuals
2018	A minute of a child's planning meeting was ripped up by the child and placed in general waste instead of confidential waste. It was immediately sealed and collected.	1	No	Unlikely risk to rights and freedoms of individuals
2018	Consent forms for pupils sent home with pre-populated personal details. Some forms were sent to the wrong homes.	28	No	Unlikely risk to rights and freedoms of individuals
2018	List of pupil initials, classes and attendance figures posted to a School's Twitter account.	130	Yes	Likely risk to rights and freedoms of individuals
2018	List of pupils awarded STEM Ambassador status posted to a School's Twitter account. Tweet removed within 24 hours.	Up to 20	No	Unlikely risk to rights and freedoms of individuals
2018	Text message sent to the wrong parent, disclosing a pupil's first name and school, but no further personal information.	1	No	Unlikely risk to rights and freedoms of individuals
2018	School break-in resulted in a camera being stolen from a teacher's desk, which included images of pupils, but no other personal or identifying information.	Up to 25	Yes	Likely risk to rights and freedoms of individuals
2018	Class lists shared with an After School Club Manager, including names of pupils who do not participate in After School Club. List retrieved and shredded within 24 hours.	52	No	Unlikely risk to rights and freedoms of individuals
2018	Annual pupil data check forms given to pupils to put in school bags; pupils placed the letters on a table while collecting lunch boxes and some letters were mixed up. Wrongly addressed letters returned unopened.	3	No	Unlikely risk to rights and freedoms of individuals
2018	Cyber incident resulted in the hacking of a teacher's account.	Investigations ongoing to determine number of individuals affected.	Yes	Likely risk to rights and freedoms of individuals
2018	A chromebook left unlocked by a pupil was accessed by a classmate.	1	No	Unlikely risk to rights and freedoms of individuals
2018	A pupil's progress report was found in the school bag of another pupil; it is believed the pupil intentionally hid the report in the bag of a classmate.	1	No	Unlikely risk to rights and freedoms of individuals
2018	Images of pupils' EHIC cards were posted by a School to Twitter. The images were taken down within 24 hours.	9	Yes	Likely risk to rights and freedoms of individuals

*Under Section 17(1)(b) of the Act, I must formally advise you that East Lothian Council has been unable to comply with those parts of your request marked * as the information you require is not held.