

Library Membership Application



Please complete all relevant sections in BLOCK CAPITALS

1: Applicant details

Please complete this section if you are 16 or over.

Title Date of birth

First name Surname

Preferred first name Sex

Address

Postcode Telephone

Email

Please tick if you'd like to receive information about library news and events

Please tick if you'd like to know if you've borrowed an item before

2: Parent or Guarantor details

Please complete this section if the applicant is under 16.

Relationship to applicant

Title Date of birth

First name Surname

Preferred first name Sex

Address

Postcode Telephone

Email

3: Privacy Notice

East Lothian Council uses your personal data solely for the purposes associated with the delivery of our services. For more information you can view our privacy notice at:

www.eastlothian.gov.uk/info/210562/libraries/11900/your_local_library

For more information please contact the Data Protection Officer, East Lothian Council, John Muir House, Haddington, East Lothian EH41 3HA or email dpo@eastlothian.gov.uk

4: Terms and Conditions Agreement

Please read the following terms and conditions which you must agree to in order to obtain an East Lothian Council Library Services Membership, either for yourself or for someone whom you are acting as Guarantor:

1. I accept full responsibility for all items borrowed from East Lothian Council Library Services and payment for all relevant charges for items issued including those due in the event of loss, damage or when items are not returned in a timely manner.
2. I will notify East Lothian Council Library Services of any change of details given on this form and accept that if for any reason notifications are not received as a result of incorrect information, outstanding charges will still be applicable
3. I will abide by the terms and conditions set out in the East Lothian Council Library Services Borrower Policy*.

In signing this application you understand and agree to the terms and conditions noted above.

Signature

Date

Please be aware that if you do not use our services within a 2 year period, your library membership will be deactivated and your details removed from our database.

*All policies noted in this form are available at www.eastlothian.gov.uk/libraries

5: For library use only

Issued by

Date submitted

Checked by

Date checked

Smartcard no.

Barcode no.