

2023-2024

TENANT PAYMENT RECORD

Please note the payment record is only for personal use.

This cannot be used as receipt of payment or statement of account.

RENT PERIOD	CHARGE	PAID	BALANCE
1	2023 3 Apr		
2	17 Apr		
3	1 May		
4	15 May		
5	29 May		
6	12 June		
7	26 June	You are entitled to a 2 week rent charge break if you have a clear account	
8	10 July		
9	24 July		

RENT PERIOD	CHARGE	PAID	BALANCE
10	7 Aug		
11	21 Aug		
12	4 Sep		
13	18 Sep		
14	2 Oct		
15	16 Oct		
16	30 Oct		
17	13 Nov		
18	27 Nov		

RENT PERIOD	CHARGE	PAID	BALANCE
19	11 Dec		
20	25 Dec	You are entitled to a 2 week rent charge break if you have a clear account	
21	2024 8 Jan		
22	22 Jan		
23	5 Feb		
24	19 Feb		
25	4 Mar		
26	18 Mar		

When is your rent due?

Paying rent is the most important part of your Tenancy Agreement. It is important that you pay your rent on time and in full.

Rent is charged fortnightly and is payable in advance by the first Monday of each rent period. Any payment not made on time will be treated as arrears.

Rent payment breaks

If you have an up-to-date rent account, you can benefit from a rent payment break:

- Fortnight starting 26 June 2023
- Fortnight starting 25 December 2023

If you have rent arrears, you will not qualify for these payment breaks and must continue to pay towards your arrears.

Direct Debit

Set up a Direct Debit, it's the easiest way to stay on top of your bills.

Direct Debit offers an easy hassle-free way to pay your regular outgoings, helping to avoid rent payments being forgotten.

You can set up your instalments to pay:

- fortnightly at the start of each rent period
- monthly on the 8th, 16th, 23rd or last day of the month

You can set up your Direct Debit online at www.eastlothian.gov.uk/rentdirectdebit

Alternatively, phone 01620 827528 and we can set up your Direct Debit over the phone



Cost of Living Crisis

With the cost of living increasing significantly, many people are finding it difficult to cover essential daily living costs.

A range of measures are available to help people boost their income, so don't assume you're receiving everything you're entitled to, always check, and if you're struggling or in doubt, get in touch.

To find out more visit

www.eastlothian.gov.uk/cost-of-living-support

It is your responsibility to ensure that your rent is paid on time and to contact the Rent Income team if you are experiencing financial difficulties.

Failure to deal with your rent arrears could result in legal action being taken against you and you could be at risk of losing your home.

If you have rent arrears or are concerned about paying your rent, don't delay; contact the Rent Income team now.

T: **01620 827528**

E: rentincome@eastlothian.gov.uk

www.eastlothian.gov.uk/rent