# Integrated Impact Assessment

**Summary Report Template**

Each of the numbered sections below must be completed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interim report  |  | Final report  | X | (Tick as appropriate) |

**1. Title of proposal:** Improving the Cancer Journey (ICJ)

**2. What will change as a result of this proposal?**

The Improving the Cancer Journey Service implements a robust way to proactively reach out to people affected by cancer in East Lothian. It offers time with a Link Worker to focus on ‘what matters’, consider concerns and issues and offer support to self-management as well as onward support into local services. It will reach all population groups in East Lothian and provide equitable access to support.

**3. Briefly describe public involvement in this proposal to date and planned**

Several people with lived experience have been involved in the development of the ICJ in East Lothian and one of them attended and contributed to the IIA session

**4.** **Is the proposal considered strategic under the** [**Fairer Scotland Duty**](https://www.gov.scot/publications/fairer-scotland-duty-interim-guidance-public-bodies/)

No

**5. Date of IIA:** 10.11.2021

**6. Who was present at the IIA? Identify facilitator, lead officer, report writer and any employee representative present and main stakeholder (e.g. NHS, Council)**

|  |  |  |
| --- | --- | --- |
| **Name** | **Job Title** | **Date of IIA training** |
| **Jacqueline Kirkland** | **Population health project manager, NHS Lothian** | **May 2016** |
| **Vivien Jayne**  | **ICJ East Lothian Project Manager** |  |
| **Sandra Bagnall** | **ICJ Lothian Programme Manager** |  |
| **Paul Currie** | **Interim General Manager - Strategic Integration** **East Lothian Health and Social Care Partnership** |  |
| **Claire Spiden** | **Dep CEO****Carers of East Lothian** |  |
| **Alison Bell** | **Welfare Rights Officer****Financial Inclusion****East Lothian Council** |  |
| **Shauna Cunningham** | **Macmillan Move More Co-ordinator****Enjoy Leisure** |  |
| **Kathleen Tomlins** | **ICJ Link Worker** |  |
| **Janice Beckett** | **Person with lived experience** |  |

| **Evidence** | **Available – detail source**  | **Comments: what does the evidence tell you with regard to different groups who may be affected / and to the environmental impacts of your proposal** |
| --- | --- | --- |
| Data on populations in need | Yes | Cancer incidence rates, prevalence rates and mortality rates from Public Health Scotland available. For the 6 most common cancers, additional data is available in terms of stage at diagnosis, gender, age and SIMD breakdown. In terms of the impact of COVID, PHS data shows a 20% reduction in diagnosis rates between quarter 3 in 2019 and 2020.  |
| Data on service uptake/access | Yes  | From other ICJ services in Scotland via the electronic Holistic Needs Assessment. Uptake can be considered in terms of cancer type, pathway stage, age, gender and SIMD. |
| Data on equality outcomes | Yes | Ethnicity, gender, age and SIMD |
| Research/literature evidence | Yes | Macmillan ’Hidden at Home’ reportEvaluation of other ICJ servicesNational Cancer Patient Experience Survey |
| Public/patient/client experience information | Yes | Service users involved in ICJ events and ongoing service planningService user feedback surveyNational Cancer Patient Experience Survey |
| Evidence of inclusive engagement of service users and involvement findings | Yes | Listened to experiences of people affected by cancer- users and carers. Service user forumService user representation on steering group and programme BoardCase studies available |
| Evidence of unmet need | Yes | Macmillan ‘Hidden at Home’ report Highlights unmet non-medical needs of people affected by cancer. |
| Good practice guidelines | No |  |
| Environmental data | No |  |
| Risk from cumulative impacts | No |  |
| Environmental data |  |  |
| Risk from cumulative impacts |  |  |
| Other (please specify) |  |  |
| Additional evidence required |  |  |

**8. In summary, what impacts were identified and which groups will they affect?**

|  |  |
| --- | --- |
| **Equality, Health and Wellbeing and Human Rights****Positive**Service is for adults over age of 18 years old, the service is inclusive of all people with a cancer diagnosis past or present as well as family members or carers. Referrals to the service can be made by self and/or professionals; everyone in East Lothian that has been newly diagnosed with cancer is sent a letter from Public Health Scotland and informed about the service. The letter has been supported by health literacy colleagues to ensure it’s easy to understand for all levels. The service has established links with lots of services in the HSCP to ensure that all professionals are aware of the service. The service is person-centred and also has access to interpretation services to ensure access for all. The person-centred approach also means the link worker will take the person’s needs/wants into account in the activities that they wish to engage in. The service is easily accessible and appointments are available quickly, within a few days of the initial phone call. Appointment options with video call and telephone with potential to consider face to face if required, means that all forms of communication are supported. This also allows adults of working age and parents time to access the service as they can schedule a time and form of communication convenient for them. Availability of telephone and online appointment methods also means that some of our rural communities could be better supported as they will not need to travel to appointments. The service also provides support for family members and carers affected; this can also be provided by a separate link worker from their family member so their needs are met. The service also has great links with Macmillan Welfare Rights service within East Lothian Council and also employability services in East Lothian Council which can help support the service users and their families during this difficult time. Staff are given thorough training and support and there is a network of ICJ link workers across Lothian which can also provide peer support. **Negative**As the letters about the service are sent to people from a central service, some populations with no fixed abode could be at risk of not receiving these. This includes Gypsy/Travellers and homeless populations. The online or telephone appointments could potentially be difficult for parents of young children and/or carers as they may not have the time or space to fully discuss their needs/wants with the link worker. It is known that currently in the service there are more women accessing the service, but cancer rates are roughly 50:50 so more needs to be done to encourage male participation.  | **Affected populations** AllLow literacyAllAllRural/Semi RuralCarersVulnerable to PovertyStaffHomelessness/Traveller communities Parents/CarersMen |

|  |  |
| --- | --- |
| **Environment and Sustainability including climate change emissions and impacts****Positive**Service is currently being delivered online and by telephone therefore there is a reduced car use so reduced carbon emissions. **Negative**As staff are currently working from home their own carbon emissions may have slightly increased.  | **Affected populations / areas**StaffStaff |

|  |  |
| --- | --- |
| **Economic including socio-economic disadvantage****Positive**The service has very good established links with McMillan welfare service in East Lothian Council, referrals are made regularly and income is maximised for clients. **Negative**  | **Affected populations / areas**All |

**9. Is any part of this policy/ service to be carried out wholly or partly by contractors and if so how will equality, human rights including children’s rights, environmental and sustainability issues be addressed?**

N/A

**10. Consider how you will communicate information about this policy/ service change to children and young people and those affected by sensory impairment, speech impairment, low level literacy or numeracy, learning difficulties or English as a second language? Please provide a summary of the communications plan.**

All communication written in plain English

Develop easy read/accessible service information

Information can be translated, interpreters can be accessed

Information about the service shared with local third sector organisations and community groups

Use of Video and community slots on local radio to share information about the service with local population

**11. Is the policy likely to result in significant environmental effects, either positive or negative**? If yes, it is likely that a [Strategic Environmental Assessment](https://www.gov.scot/policies/environmental-assessment/strategic-environmental-assessment-sea/) (SEA) will be required and the impacts identified in the IIA should be included in this.

No

**12. Additional Information and Evidence Required**

**13. Specific to this IIA only, what recommended actions have been, or will be, undertaken and by when? (these should be drawn from 7 – 11 above) Please complete:**

| **Specific actions (as a result of the IIA which may include financial implications, mitigating actions and risks of cumulative impacts)** | **Who will take them forward (name and job title**  | **Deadline for progressing** | **Review date** |
| --- | --- | --- | --- |
| Establish links with housing services to ensure access for the homelessness population | Vivien Jayne ICJ East Lothian Project Manager | Jan 2022 | 26 May 2022 |
| Establish links with East Lothian Council Traveller community liaison officer  | Vivien Jayne ICJ East Lothian Project Manager | Jan 2022 | 26 May 2022 |
| Promote and establish links with Men’s Services including Third Sector organisations | Vivien Jayne ICJ East Lothian Project Manager | ongoing | 26 May 2022 |
| Data collection to monitor demographics and support targeted work to support engagement and address barriers to engagement | Vivien Jayne ICJ East Lothian Project Manager | ongoing | 26 May 2022 |
| Developing easy read/accessible service information | Vivien Jayne ICJ East Lothian Project Manager | ongoing | 26 May 2022 |

**14. Are there any negative impacts in section 8 for which there are no identified mitigating actions?**

No

**15. How will you monitor how this proposal affects different groups, including people with protected characteristics?**

East Lothian ICJ Operational Steering group

Lothian Cancer Voices (ICJ User Involvement Forum)

Analysing quantitative and qualitative data from people who use the service

**16. Sign off by Head of Service/ NHS Project Lead**

 **Name Sandra Bagnall**

 **Date**

**17. Publication**

Completed and signed IIAs should be sent to:

impactassessments@nhslothian.scot.nhs.uk to be published on the NHS website https://www.nhslothian.scot.nhs.uk/YourRights/EqualityDiversity/Pages/ImpactAssessment.aspx and available for auditing purposes. Copies of previous impact assessments are available on the NHS Lothian website under Equality and Diversity.