

SUBJECT: ELCPP Budget 2010/11 – 3rd Quarter Monitoring Report

1 Purpose

The purpose of this report is to present an updated ELCP budget summary and a record of income and expenditure to date.

2 Recommendations

2.1 To consider and approve the content of the report

3 Background

The Community Planning Budget for 2010/11 was approved by this Board at the 16 June meeting. See background papers..

An updated budget summary for 2010/11 a record of Income and Expenditure at 2nd March 2011 is presented in Appendix 1.

a. The Expenditure section

Total Funds Required

Project No 7 “Low Carbon Vehicle Scheme” was presented through the Environment Housing & Places theme group in December 2010. This project will be funded solely through Scottish Government funds. Therefore there is no change to the projected total funds required of **£99,767**.

Total Grants & Payments to date are £76,670.

Projects 3 and 6 are closed.

Project 1 spending is lower than anticipated as no support for other SOA themes was required

Project 2 spending has been lower than anticipated as the training programme has just begun and events have been run with minor costs.

Project 4 spending has been higher than anticipated for website maintenance as this role has not yet been taken on by administrators for all theme groups. The Communications actions have not been implemented.

Project 5 spending is behind schedule as the ELCPP Forum was postponed. In addition the costs will be significantly less than anticipated in the budget.

Available Funds are £23,097 (based on the projected total funds required).

Projected spending for this Financial Year is £10,900 (projects 1, 2, 4 & 5).

b. The Income section.

All expected income has been received. An additional £2000 is shown from VAEL as their contribution to the cost of the VAEL forum (see project 1)

The total funds available are £99,051.

- c. Carry Forward to 2011/12 – As noted in 3.2 a. an underspend is anticipated in several projects. Therefore taking into account the actual expenditure and the projected spend for the remainder of this financial a carry forward of around **£11,481** is anticipated.

4 Policy Implications

There are no new policy implications arising from this report. This report supports the delivery of the SOA 2009, which is currently this partnership's main policy commitment.

5 Equalities Impact Assessment

This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

6 Resource Implications

- 6.1 Financial – This is the subject of this report
6.2 Personnel – No further implications
6.3 Other – No further implications.

7 Background papers

- 7.1 ELCPP Budget Final Report and Budget 2010/11, ELCP Board 15 June 2010
<http://cmis.eastlothian.gov.uk/CMISWebPublic/Binary.ashx?Document=11445>

8 Appendices

- 8.1 ELCPP Budget Summary with Income & Expenditure @ 2nd March 2011.

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ELCP BUDGET SUMMARY 2010/2011 WITH INCOME & EXPENDITURE @ 2nd March & updated 14th March 2011

PROJECT NO	PROJECTS	2010/11 BUDGET	GRANTS & PAYMENTS	AVAILABLE FUNDS	PROJECT ED SPEND THIS FY	NOTES
1	Partnership Working to deliver SOA	22950	19934	3016	400	Support for training, exchanges, meetings, etc £500 SOA evaluation adjusted to £7,300 (previously £10,000) Support for VAEL development plan £5000 Contribution to VAEL Conference April 2010 - £660 (total cost £2,660) Tackling Poverty Seminar - £500 Activities on other SOA themes - £2000 Local Community Plans in Musselburgh & Dunbar & development in 2 areas £4,990
2	Community Engagement	23572	8477	15095	7900	Community Engagement half post yr 2 pro rata - £12,072 VOiCE training £3000 Training in other community engagement themes - £5,000 Small grants £3000 Accessible materials £500
3	Equalities	15750	15750	0	-	Disabled Go-annual commitment (by CPIG) - £5750 Diversity Network- support for events, network building & campaigns £10000
4	Communications & Events	7495	7372	123	600	Website Stage 2 £4715 & support/maintenance - £1380 Publications - £600 Communications action plan activities once reviewed £800 e.g. branding, booklet, posters, ads, newsletter, capacity building/training; school/community outreach
5	Community Planning Forum	5000	137	4863	2000	CPF 2 December 2010 - rescheduled to 24th March 2011
6	Enterprise & Skills: Strategic Skills Pipeline Bid	25000	25000	0	-	ELCPP contribution with a total project value of XXX
7	Environment, Housing & Places: Low Carbon Vehicle Scheme					78,000 to be received from the Scottish Government in March
	Total Funds Required	99767	76670	23097	10900	
	INCOME					
	C/F	57051				Resolved 010910
	East Lothian Council	20000				
	NHS Lothian	10000				Received 300610
	LBFRS	10000				Received 090710
	VAEL	2000				Received from VAEL (for VAEL conference project 1)
	Total Funds available	99051				Projected C/F for 2011/12 = £11,481