

East Lothian Community Planning Community Engagement Strategy Action Plan 2010 - 2013

This community engagement action plan is a supplementary document to East Lothian Community Planning Community Engagement Strategy 2010 – 2013. The strategy can be downloaded on the community planning website at www.eastlothiancommunityplanning.org.uk/engagement

For further information on this Community Engagement action plan or the strategy please contact Meriel Deans: Public & Community Involvement Co-ordinator on 0131 536 8025 or email: meriel.deans@nhs.net

This is a shared post between East Lothian Community Planning Partnership and East Lothian Community Health Partnership that has been part funded by the Community Planning Partnership.

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*Outcome 1: What we want to achieve	➤ All communities * within East Lothian are more involved in the community planning processes that are relevant to them (*see page 5 of Community Engagement strategy)		
What we will do	Who will do this	When	Progress
<ul style="list-style-type: none"> Support service and organisations to develop good practice in community engagement with a priority to reach minority and seldom heard groups Encourage partners to plan, evaluate and evidence their community engagement work through use of Visioning Outcomes in Community Engagement (VOiCE Tool) Endeavour to have information about community planning in accessible formats 	<p>Public & Community Involvement Co-ordinator, Community Engagement Group, Community Planning Forums, Community Learning & Development Services, Capacity Building Practice Group</p> <p>all Community Planning Partners</p> <p>Community Engagement Group, Public & Community Involvement Co-ordinator</p>	<p>2010 - 2013</p> <p>2010 - 2013</p> <p>2010 – 2013</p>	<p>Build on previous Community Learning and Development East Lothian Learning Partnership , Visioning Outcomes in Community Engagement and other community engagement training</p> <p>Training in web enhanced VOiCE in November 2010 open to all partners.</p> <p>Continue development using different formats to get information to groups</p>
How we will we know we are achieving this outcome	<ul style="list-style-type: none"> Feedback from community planning forums shows that people are satisfied with their involvement in the community planning processes Increase in people agreeing with statement: <i>"I can influence decisions affecting my local area"</i> in the East Lothian Council customer survey alongside other East Lothian surveys 		

* Outcome 1 is linked to the first and second priorities on page 5 of the strategy

*Outcome 2: What we want to achieve	➤ Partners have increased capacity to deliver effective community engagement that meet the National Standards for Community Engagement		
What we will do	Who will do it	When	Progress
<ul style="list-style-type: none"> • Plan a series of community engagement seminars for partners including skills to engage with minority and seldom heard groups • Develop a competency based community engagement training package that can be implemented across the partnership • Establish a small grants scheme to resource community engagement projects that local groups can bid into, with a focus on reaching 'seldom heard' communities 	<p>Public & Community Involvement Co-ordinator , Community Learning & Development, East Lothian Learning Partnership Capacity Building Practice Group, Community Engagement Group</p> <p>Community Engagement Group</p>	<p>Dec 2010 /Dec2011</p> <p>2012 – 2013</p> <p>April 2011</p>	<p>Seminar planned December 2010 and in 2011</p> <p>Follow up using experiences from Community Engagement training Programme</p> <p>First applications to small grants scheme close on 1.12.10.</p>
How we will know we are achieving this outcome:	<ul style="list-style-type: none"> • Information gathered from VOiCE database and other reporting mechanisms demonstrate that partners are delivering more effective community engagement 		

** Outcome 2 is linked to the third priority on page 5 of the strategy*

*Outcome 3: What we want to achieve	➤ Establish effective sharing of good practice in community engagement across the community planning partnership		
What we will do	Who will do this	When	Progress
<ul style="list-style-type: none"> • Establish an effective community engagement network across East Lothian and encourage partnership working. • Set up a community engagement page on the community planning website providing information to share knowledge, skills and resources • Establish use of web enhanced VOiCE software on national VOiCE website by East Lothian Community Planning partners on website 	<p>Public & Community Involvement Co-ordinator, Community Engagement Group</p> <p>Community Engagement Group task group</p> <p>Public & Community Involvement Co-ordinator, Community Engagement Group</p>	<p>2011</p> <p>Autumn 2010</p> <p>December 2010</p>	<p>Network link on new community engagement page Preliminary joint meeting with East Lothian Learning Partnership Capacity Building Forum arranged to explore joint priorities</p> <p>Webpage under development on new Community Planning website.</p> <p>National VOiCE website launched in November 2010. Some Community Planning Partner members trained and beginning to use VOiCE.</p>
How we will know we are achieving this outcome:	<ul style="list-style-type: none"> • Feedback from annual community planning forum shows that partners are using and sharing good practice in community engagement • Information gathered from VOiCE database and other reporting mechanisms demonstrate that partners are delivering more effective community engagement 		

** Outcome 3 is linked to the fourth priority on page 5 of the strategy*