

Members' Library Service Request Form

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Originator	Neil Irvine
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Document Title	Proposed Window Replacement & Associated Works at St Martin's Primary School & Gullane Primary School

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Cabinet

Additional information:

Authorised By	Richard Jennings
Designation	Head of Housing & Environment
Date	11/06/12

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Executive Director (Services for Communities)

SUBJECT: Proposed Window Replacement & Associated Works at St. Martin's Primary School & Gullane Primary School

1 PURPOSE

- 1.1 To note the decision to award the contract for the Proposed Window Replacement & Associated Works at St. Martin's Primary School & Gullane Primary School to Messrs Morris & Spottiswood, Edinburgh.

2 RECOMMENDATIONS

- 2.1 Cabinet is asked to note the decision of the Executive Director (Services for Communities) (per the Head of Housing & Environment) as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto and after consultation with the Head of Council Resources to accept Messrs Morris & Spottiswood's tender amounting to £34,957.09 after checking and noting that it is open for consideration until 26 August 2012 for the Proposed Window Replacement & Associated Works at St. Martin's Primary School & Gullane Primary School.

3 BACKGROUND

- 3.1 This is the second phase of window replacement to Gullane Primary School and the external window and door replacement to the Nursery at St. Martin's Primary School. The original windows to both Schools are in poor condition and they currently suffer from poor natural ventilation and significant heat loss. Replacement of these windows/doors has been identified in the Priority Works Programme. The new external windows/doors will improve the energy performance of the Schools, reduce running costs and carbon emissions and prolong the life of the assets.

3.2 Tender Documents were issued to Six Framework Contractors and the following offers were duly received, the three lowest being subjected to detailed checks. This resulted in the Tender Amounts indicated:

Ref	Contractor	Tender Amount Before Checking	Tender Amount After Checking	Lowest Checked Tender Amount
1	Morris & Spottiswood, Edinburgh	£34,957.09	£34,957.09	<u>£34,957.09</u>
2	Maxi Construction Ltd, Livingston	£36,388.83	£36,388.83	
3	Gordon Guthrie Contracts Ltd, Edinburgh	£36,697.45	£36,697.45	
4	Ashwood Scotland Ltd, Bathgate	£38,631.63	Unchecked	
5	GHI Contracts Ltd, Lanarkshire	£39,942.63	Unchecked	
6	John A Smith & Son (Building Contractors) Ltd, Athelstaneford	No Tender Returned	No Tender Returned	

3.3 As indicated at 3.2 Messrs Morris & Spottiswood's tender amounting to £34,957.09 after detailed checking remains the lowest of the offers submitted and has been competitively priced throughout.

3.4 Messrs Morris & Spottiswood have not proposed any Sub Contractors for the works.

3.5 The Contract is prepared on a firm price basis in terms of the JCT Minor Works Building Contract for Use in Scotland (2011 Edition) issued by the Scottish Building Contract Committee and the Contractor has undertaken to complete the works within 3 weeks from the date of commencement.

4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)

4.1 This proposed project has been allocated a requirement to achieve **6** Community Benefit Points commensurate with the project nature, value and duration.

4.2 Messrs Morris & Spottiswood have submitted with their Tender a Community Benefits proposal which satisfies this requirement and proposes to provide work experience of 5 days for two unemployed persons.

5 POLICY IMPLICATIONS

5.1 None.

6 EQUALITIES IMPACT ASSESSMENT

6.1 This Report is not applicable to the wellbeing of equalities groups and an Equalities Impact Assessment is not required.

7 RESOURCE IMPLICATIONS

7.1 Financial – Together with the addition of restricted ELC Professional Costs & Expenses, the total project expenditure will not exceed £38,500.00 and has been approved by the Head of Council Resources.

This expenditure will be contained within the Council's 3 year Repairs & Renewals Budget.

All expenditure will be in this financial year with the remaining retention monies allocated in the 2013/2014 financial year.

7.2 Personnel – None.

7.3 Other – None.

8 BACKGROUND PAPERS

8.1 None.

AUTHOR'S NAME	Richard Jennings
DESIGNATION	Head of Housing & Environment
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