

## Members' Library Service Request Form

Date of Document	05/07/12
Originator	Mark Nelson
Originator's Ref (if any)	MN/ES
Document Title	Proposed Works to Harbour & Seashore Nursery Areas at Dunbar Primary School: Summer 2012

Please indicate if access to the document is to be "unrestricted" or "restricted", with regard to the terms of the Local Government (Access to Information) Act 1985.

Unrestricted	<input checked="" type="checkbox"/>	Restricted	<input type="checkbox"/>
--------------	-------------------------------------	------------	--------------------------

If the document is "restricted", please state on what grounds (click on grey area for drop-down menu):

For Publication
-----------------

Please indicate which committee this document should be recorded into (click on grey area for drop-down menu):

Cabinet
---------

Additional information:

Authorised By	Monica Patterson
Designation	Ex Dir - Services for Communities
Date	09/07/12

For Office Use Only:	
Library Reference	181/12
Date Received	10/07/12
Bulletin	Jul12

**REPORT TO:** Members' Library Service

**MEETING DATE:**

**BY:** Executive Director (Services for Communities)

**SUBJECT:** Proposed Works to Harbour & Seashore Nursery Areas  
at Dunbar Primary School: Summer 2012

---

## **1 PURPOSE**

- 1.1 To note the decision to award the contract for the Proposed Works to Harbour & Seashore Nursery Areas at Dunbar Primary School: Summer 2012 to Messrs Maxi Construction Ltd, Livingston.

## **2 RECOMMENDATIONS**

- 2.1 Cabinet is asked to note the decision of the Executive Director (Services for Communities) (per the Head of Housing & Environment) as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto and after consultation with the Head of Council Resources to accept Messrs Maxi Construction Ltd's quotation amounting to £46,684.59 after checking and correction for the Proposed Works to Harbour & Seashore Nursery Areas at Dunbar Primary School: Summer 2012.

## **3 BACKGROUND**

- 3.1 The proposed internal alterations to the existing nursery classrooms will make better use of space and provide capacity for an additional twenty children, who are currently accommodated in a separate temporary unit in the playground. This unit was relocated from Stoneyhill Primary School around 10 years ago. It is in very poor condition and does not justify the investment needed to meet Environmental Health standards for toilet accommodation. The proposed alterations to the existing nursery include the provision of a new nursery kitchen area, a new accessible toilet and changing room and other necessary work to separate the existing open area into two separate play rooms. On completion of the works, the temporary unit will be removed and the area will form part of the school playground.

3.2 Invitations to quote were issued to Six Lot 1 Framework Contractors (via the Public Contracts Scotland Quick Quotes facility) and the following quotations were duly received, all being subjected to detailed checks resulting in the Quotation Amounts indicated below:

Ref	Contractor	Quotation Amount Before Checking	Quotation Amount After Checking	Lowest Checked Quotation Amount
1	Maxi Construction Ltd, Livingston	£39,621.15	£46,684.59	<u>£46,684.59</u>
2	Ashwood Scotland Ltd, Bathgate	£56,580.56	£56,578.81	
3	John A Smith & Son (Building Contractors) Ltd, Athelstaneford	No Quotation Received		
4	Gordon Guthrie Contracts Edinburgh	No Quotation Received		
5	GHI Contracts Ltd, Bellshill	No Quotation Received		
6	Morris & Spottiswood, Edinburgh	No Quotation Received		

3.3 As indicated at 3.2 Messrs Maxi Construction Ltd's quotation amounting to £46,684.59 after checking and correction remains the lowest of the quotations submitted and has been competitively priced throughout. Messrs Maxi Construction Ltd's quotation was adjusted during this process to take account of an error in their pricing of cloakroom fittings.

3.4 The Contract is prepared on a firm price basis in terms of the SBCC Minor Works Building Contract for Use in Scotland (2011 Edition) and the Contractor has undertaken to carry out and complete the works between 23 July and 13 August 2012.

#### **4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)**

4.1 As the contract sum is below £50,000.00, Community Benefits in Procurement are not required.

#### **5 EQUALITIES IMPACT ASSESSMENT**

5.1 This Report is not applicable to the wellbeing of equalities groups and an Equalities Impact Assessment is not required.

## **6 POLICY IMPLICATIONS**

6.1 None

## **7 RESOURCE IMPLICATIONS**

7.1 Financial – Together with the addition of restricted ELC Professional Costs & Expenses, the total project expenditure will not exceed £50,000 and has been approved by the Head of Council Resources. The removal of the Temporary Unit and reinstatement of the ground will be procured separately and is estimated to cost approximately £20,000.

This project is part of the priority works programme supported by the Council decision of 24 August 2010 and expenditure will either be contained within the Council's Repairs & Renewals Fund or alternatively within the Capital Budget.

All expenditure will be in this financial year.

7.2 Personnel – None

7.3 Other – None

## **8 BACKGROUND PAPERS**

8.1 Report to Council 24 August 2010 – 2009/10 Financial Review.

8.2 Programme of Priority Works 2010/11 to 2014/15 – Liz McLean.

<b>AUTHOR'S NAME</b>	Richard Jennings
<b>DESIGNATION</b>	Head of Housing & Environment
<b>CONTACT INFO</b>	Mark Nelson – Ext 7850 MN/ES – 5 July 2012