

Members' Library Service Request Form

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Document Title	Proposed External Works to Steeple at Haddington Town House, Haddington

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Additional information:

Authorised By	Monica Patterson
Designation	Ex Dir (Services for Communities)
Date	12/04/13

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Executive Director (Services for Communities)

SUBJECT: Proposed External Works to Steeple at Haddington Town House, Haddington

1 PURPOSE

- 1.1 To note the decision to award the contract for the Proposed External Works to Steeple at Haddington Town House, Haddington, to Messrs LTM Group Ltd, Stirling.

2 RECOMMENDATIONS

- 2.1 Cabinet is asked to note the decision of the Executive Director (Services for Communities) (per the Head of Housing & Environment) as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto and after consultation with the Provost and the Head of Council Resources to accept Messrs LTM Group Ltd's tender amounting to £220,213.47 after checking and correction and noting that it is open for consideration until 15 April 2013 for the Proposed External Works to Steeple at Haddington Town House, Haddington.

3 BACKGROUND

- 3.1 Specialist remedial works are required to the external fabric of the steeple at Haddington Town House. The building is Grade A Listed and grant funding has been sought from and approved by Historic Scotland.

The works will commence on site in May 2013 with completion by September 2013.

- 3.2 Tender Documents were issued through Public Contracts Scotland and the following offers were duly received, all being subjected to detailed checks resulting in the Tender Amounts indicated overleaf:

Ref	Contractor	Tender Amount Before Checking	Tender Amount After Checking	Lowest Checked Tender Amount
1	LTM Group Ltd, Stirling	£214,867.39	£220,213.47	<u>£220,213.47</u>
2	Clark Contracts Ltd, Paisley	£227,182.78	£226,217.58	
3	Maxi Construction, Livingston	£245,688.76	£245,892.86	

3.3 The Tenders were based and assessed on both price and quality and when taken into account the overall scores for price/quality are as follows:

LTM Group Ltd	83.07 points
Maxi Construction	77.20 points
Clark Contracts Ltd	76.80 points

3.4 As indicated at 3.2 and 3.3 Messrs LTM Group Ltd's tender amounting to £220,213.47 after detailed checking and correction remains the lowest of the offers submitted and has been competitively priced throughout.

3.5 Messrs LTM Group Ltd have indicated that they propose to use the following Sub-Contractors:

Leadwork	-	D Blake & Co, Edinburgh
Decoration	-	Drumbreck Decorators, Glasgow
Lightning Protection	-	Strike, Haddington

3.6 The Contract is prepared on a firm price basis in terms of the Conditions of Minor Works Contract with Contractor's Design for use in Scotland (MWD/SCOT 2011 Edition) issued by the Scottish Building Contract Committee and the Contractor has undertaken to complete the works within 19 weeks.

4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)

4.1 This project requires the successful contractor to undertake a series of talks to sections of the local community in conjunction with other areas of the Council, such as Library and Museum Service.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This Report is not applicable to the wellbeing of equalities groups and an Equalities Impact Assessment is not required.

6 POLICY IMPLICATIONS

6.1 None

7 RESOURCE IMPLICATIONS

7.1 Financial – Together with the addition of external Conservation Architect, Structural Engineer, Quantity Surveyor and CDM Co-ordinator Fees and taking into account a proportion of grant funding from Historic Scotland, the total project expenditure will not exceed £190,000.00 and has been approved by the Head of Council Resources and can be itemised as follows:

Lowest checked and corrected compliant Tender	£220,213.47
External Conservation Architect, Structural Engineer, Quantity Surveyor & CDM Co-ordinator Fees & Expenses	<u>£ 21,000.00</u>
	<u>£241,213.47</u>
Less Historic Scotland Grant Funding	<u>£ 58,327.00</u>
	<u>£182,886.47</u>

This project will be funded by a contribution from the Haddington Common Good (£90,000) with the remainder (£100,000) coming from the Council's Property Renewals budget within the Capital Budget.

6.2 Personnel – None

6.3 Other – None

8 BACKGROUND PAPERS

8.1 None

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