

Members' Library Service Request Form

Date of Document	19/04/13
Originator	Julie Caughey
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Document Title	Award of Roofing Works Framework

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Additional information:

Authorised By	Jim Lamond
Designation	Head of Council Resources
Date	23/04/13

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Head of Council Resources

SUBJECT: Framework award – Roofing Works – CON-12-050

1 PURPOSE

To record the award of places on a framework agreement for roofing maintenance and repair works.

2 RECOMMENDATIONS

Members are requested to note the decision of the Executive Director (Services for Communities) as appointed representative under Standing Order Rule 46 and delegation Appendix 2a (Tenders) thereto and after consultation with the Head of Council Resources to accept the following five contractors into a framework agreement, for a period of three years, with one optional extension of one year, from 22 April 2013:

- City Roofing Ltd, Edinburgh
- Foster Roofing Services, Brechin
- G Grigg & Sons, Musselburgh
- James Breck, Edinburgh
- Musselburgh Roofing Ltd, Musselburgh

3 BACKGROUND

- 3.1 The contract opportunity was advertised in the national portal www.publiccontractsscotland.gov.uk on 26 October 2012 with a deadline for completed tenders of 7 December 2012.

COMPARISON OF TENDERS

3.2 Eight contractors submitted tenders. Two contractors failed to meet the mandatory criteria. The remaining six bids were further evaluated, with scores being awarded for quality assurance; health & safety; relevant experience; defects and sustainability. One bid failed to achieve the minimum score required to proceed beyond this stage. The remaining 5 tenderers were then taken to the final stage of evaluation.

3.3 The final criteria and weightings were as follows:

Requirement	Weighting
Quality	40%
Key staff – qualifications and experience	
Remedial works	
Reducing the impact on the environment	
Method Statement	
Community Benefits	
Price – based on bill of quantities	60%

3.4 The scores of the remaining contractors was as follows:

	Quality	Price	Total
Contractor 1	34.75	60	94.75
Contractor 2	29.05	58.8	87.85
Contractor 3	36.6	45.36	81.96
Contractor 4	32.8	46.44	79.24
Contractor 5	37.3	39.96	77.26

3.5 Police Scotland checks were carried out for all five contractors and found to be satisfactory.

3.6 Notifications to the successful contractors were sent on 12 April 2013 by email.

3.7 It is anticipated that there may be apprenticeship opportunities arising as part of the delivery of this contract. Additionally, the Council's two roofing apprentices will also get specific experience with the contractors which they would be otherwise unable to get. There will also be opportunities for extended work experience, career talks and mock interviews.

4 POLICY IMPLICATIONS

4.1 There are no policy implications.

5 RESOURCE IMPLICATIONS

5.1 Financial – It is not possible to evaluate the savings that will be made as a result of having subjected this to competitive tender as previous works were not undertaken on a bill of quantity basis.

5.2 Personnel – none

6 BACKGROUND PAPERS

6.1 None

AUTHOR'S NAME	Julie Caughey
DESIGNATION	Corporate Procurement Manager
CONTACT INFO	jcaughey@eastlothian.gov.uk