

Members' Library Service Request Form

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Document Title	Common Good Accounts and Awards 2012-13

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East Lothian Council

Additional information:

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Designation	Head of Council Resources
Date	03/10/13

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REPORT TO: Members' Library Service

DATE:

BY: Head of Council Resources

SUBJECT: Common Good Accounts and Awards 2012-13

1 PURPOSE

- 1.1 To notify Elected Members that the audit of the financial statement of the Common Goods is now complete and that the individual Common Good accounts have now been placed in the Members Library.
- 1.2 To notify Elected Members of the awards made by the Common Good Funds during the financial Year 1st April 2012 to 31st March 2013.

2 RECOMMENDATIONS

- 2.1 Members are asked to note the report.

3 BACKGROUND

- 3.1 East Lothian Council is responsible for administering Common Good funds for the following four former Burghs: Dunbar, Haddington, Musselburgh and North Berwick.

Results for the year

- 3.2 The financial statements for the Common Good funds are audited by KPMG as part of the Councils consolidated financial statements. This audit is now complete and a 'clean' audit certificate was received for all the accounts under consideration. This includes the Common Good funds.
- 3.3 The accounts for each of the Common Good Funds are shown in Appendix 1. The following are included for each Fund;
 - A Comprehensive Income & Expenditure Statement for the year;
 - A Balance Sheet at the 31st March 2013;

- A Movement in Reserves Statements.

The Common Good is accounted for in accordance with the latest local government accounting standards including the LASAAC guidance, "Accounting for The Common Good Fund".

- 3.4 All Common Goods had a satisfactory financial year and after the exclusion of depreciation, produced annual surpluses which have been added to the respective Common Good Funds.
- 3.5 As part of the 2012/13 financial statements production a number of accounting adjustments were undertaken in order to simplify the presentation of reserves. An improved split is now provided between Usable Reserves i.e. those reserves which the Common Goods can apply to further their objectives and those Unusable Reserves which they need to maintain for accounting purposes.
- 3.6 At 1st April 2013 the accumulated usable reserves/funds for each of the Common Good funds were as follows:

Common Good Fund	31 March 2013
Dunbar	£81,000
Haddington	£336,000
Musselburgh	£3,406,000
North Berwick	£229,000
Total	£4,052,000

- 3.7 The Musselburgh Common Good continues to have substantial usable reserves. However, this is not true of the other three Funds – especially when we acknowledge that they face the potential liabilities which come with owning historical properties.

Awards during 2012/2013

- 3.8 Each of the Common Good funds is administered by a committee which has the authority to award grants of up to £10,000 provided they meet the criteria detailed in the Scheme. Details of the grants awarded in 2012-13 are shown below.

<u>Fund:</u>	<u>Amount:</u>	<u>Applicant:</u>
Dunbar	£1,000	North Light
	£1,850	Fireworks
	£1,000	Civic Week
Haddington	£1,250	Jubilee Reception
	£3,000	Fireworks
	£250	Come & Sing, St. Mary's Kirk
Musselburgh	£500	Award for snooker participation
	£400	Arthritis Care
	£250	EL Swim Team
	£300	Award for football participation
	£1,000	Dadswork Caravan
	£300	Award for karate participation
	£90,000	Brunton Hall refurb
	£400	Twinning Association
	£15,700	Fireworks
	£3,000	NY Sprint
	£2,700	Eskmuthe Rowing Club
	£1,700	Mull Trip – Grammar School
	£800	Horticultural Society
North Berwick	£1,750	North Esk Church – 175 th anniversary
	£2,000	St. Andrew's Church – bell tower roof
	£5,000	Community Centre Kitchen

3.6 The Common Good fund balances were invested in 2009/10 with a long term view for growth with the Council's external investment broker, Investec Wealth & Investment Ltd.

The valuation of this portfolio is shown below:

Common Good	Original Investment	Valuation at 31 March 2013
Dunbar	£20,000	£22,562
Haddington	£55,000	£62,046
Musselburgh	£2,180,000	£2,459,295
North Berwick	£125,000	£141,015
TOTAL	£2,380,000	£2,684,918

3.7 The investment policy for the Common Good funds continue to be the same as that which applies to current investment portfolio. This policy is to balance growth in income and capital over the long term with a medium level of risk. There are no other restrictions on the investments.

4 POLICY IMPLICATIONS

4.1 None.

5 EQUALITIES IMPACT ASSESSMENT

5.1 This report is not applicable to the well-being of equalities groups and an Equalities Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

6.1 Financial – All the above awards are made within the approved Common Good budgets.

6.2 Personnel – There are no personnel implications arising from this report.

6.3 Other - None.

7 BACKGROUND PAPERS

7.1 Council – 28 August 2007 - ELC Scheme of Administration (Common Good Funds).

7.2 Members Library – July 2012 – Common Good Committees (199/12)

7.3 Council 23 April 2013 - Common Good Funds – Budgets 2013/14 to 2015/16

AUTHOR'S NAME	Pauline Maciver
DESIGNATION	Departmental Accountant
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DATE	20 June 2013

Dunbar Common Good Account

2011/12 £000s	2012/13 £000s
Income	
(25) Rents and other income	(25)
<u>(25)</u>	<u>(25)</u>
Expenditure	
2 Employees	2
9 Premises-related expenditure	14
2 Supplies and services	3
2 Third party payments	4
27 Depreciation	26
<u>42</u>	<u>49</u>
17 Cost of Services	24
- Gains/Losses on the disposal of non current assets	(0)
(2) Financing and investment income and expenditure	(1)
15 (Surplus) or Deficit on Provision of Services	23
- Surplus or deficit on revaluation of Property, Plant and Equipment	-
- Surplus or deficit on revaluation of available for sale financial instruments	(2)
- Other Comprehensive Income and Expenditure	(2)
15 Total Comprehensive Income and Expenditure	21

Dunbar Common Good Balance Sheet

31 March 2012	31 March 2013
£000s	£000s
1,202 Property, Plant & Equipment	1,177
20 Long Term Investments	23
252 Long Term Debtors	251
<hr/> 1,474 Long Term Assets	<hr/> 1,451
- Sundry debtors	0
59 Short-term loans	62
<hr/> 59 Current Assets	<hr/> 62
- Short-term creditors	(0)
<hr/> - Current Liabilities	<hr/> (0)
<hr/> 1,533 Net Assets	<hr/> 1,513
(1) Financial Instruments Adjustment Reserve	(3)
(572) Revaluation Reserve	(562)
(925) Capital Adjustment Account	(866)
(35) Common Good Fund	(81)
<hr/> (1,533) Total Reserves	<hr/> (1,513)

Dunbar Movement in Reserves Statement

For the year ended 31 March 2013	Common Good Balance (£000)	Total Usable Reserves (£000)	Unusable Reserves (£000)	Financial Instruments Adjustment	Revaluation Reserve (£000)	Capital Adjustment Account	Total Authority Reserves (£000)
Balance at 31 March 2012 carried forward	(35)	(35)	(1,498)	(1)	(572)	(925)	(1,533)
Movement in reserves during 2012/13							
Surplus or (deficit) on provision of services	23	23		-	-	-	23
Other Comprehensive Expenditure and Income	-	-	(2)	(2)	-	-	(2)
Total Comprehensive Expenditure and Income	23	23	(2)	(2)	-	-	21
Adjustments between accounting basis & funding basis under regulations	(26)	(26)	26	-	10	16	-
Charges for depreciation of non-current assets	(26)	(26)	26	-	10	16	-
Impairment/revaluation losses (charged to CI&ES)	-	-	-	-	-	-	-
Profit/loss on sale of non current assets	-	-	-	-	-	-	-
Net Increase/Decrease before Transfers to Earmarked Reserves	(3)	(3)	24	(2)	10	16	21
Transfers to/from Reserves	(43)	(43)	-	-	-	43	(43)
Increase/Decrease in Year	(46)	(46)	24	(2)	10	59	(22)
Balance at 31 March 2013 carried forward	(81)	(81)	(1,431)	(3)	(562)	(866)	(1,512)

Haddington Common Good Account

2011/12 £000s	2012/13 £000s
Income	
(34) Rents and other income	(35)
<u>(34)</u>	<u>(35)</u>
Expenditure	
- Employees	-
- Premises-related expenditure	-
2 Supplies and services	2
12 Third party payments	5
- Depreciation	-
<u>14</u>	<u>6</u>
(20) Cost of Services	(29)
- Gains on the disposal of non current assets	(0)
(2) Financing and investment income and expenditure	(2)
<u>(22) (Surplus) or Deficit on Provision of Services</u>	<u>(30)</u>
- Surplus or deficit on revaluation of Property, Plant and Equipment	-
- Surplus or deficit on revaluation of available for sale financial instruments	(5)
<u>- Other Comprehensive Income and Expenditure</u>	<u>(5)</u>
<u>(22) Total Comprehensive Income and Expenditure</u>	<u>(35)</u>

Haddington Common Good Balance Sheet

31 March 2012	31 March 2013
£000s	£000s
- Property, Plant & Equipment	-
55 Long Term Investments	61
381 Long Term Debtors	372
Long Term Assets	
436	433
1 Sundry debtors	1
90 Short-term loans	128
91 Current Assets	129
- Short-term creditors	-
- Current Liabilities	-
527 Net Assets	562
(2) Financial Instruments Adjustment Reserve	(7)
- Revaluation Reserve	-
(64) Capital Adjustment Account	(219)
(461) Common Good Fund	(336)
(527) Total Reserves	(562)

**Haddington Movement in Reserves
Statement**

For the year ended 31 March 2013

	Common Good Balance (£000)	Total Usable Reserves (£000)	Unusable Reserves (£000)	Financial Instruments Adjustment	Revaluation Reserve (£000)	Capital Adjustment Account	Total Authority Reserves (£000)
Balance at 31 March 2012 carried forward	(461)	(461)	(66)	(2)	-	(64)	(527)
Movement in reserves during 2012/13							
Surplus or (deficit) on provision of services	(30)	(30)	-	-	-	-	(30)
Other Comprehensive Expenditure and Income	-	-	(5)	(5)	-	-	(5)
Total Comprehensive Expenditure and Income	(30)	(30)	(5)	(5)	-	-	(35)
Adjustments between accounting basis & funding basis under regulations	-	-	-	-	-	-	-
Charges for depreciation of non-current assets	-	-	-	-	-	-	-
Impairment/revaluation losses (charged to CI&ES)	-	-	-	-	-	-	-
Profit/loss on sale of non current assets	-	-	-	-	-	-	-
Net Increase/Decrease before Transfers to Earmarked Reserves	(30)	(30)	(5)	(5)	-	-	(35)
Transfers to/from Reserves	155	155	-	-	-	(155)	155
Increase/Decrease in Year	125	125	(5)	(5)	-	(155)	120
Balance at 31 March 2013 carried forward	(336)	(336)	(226)	(7)	-	(219)	(562)

Musselburgh Common Good Account

2011/12 £000s	2012/13 £000s
Income	
<u>(385)</u> Rents and other income	<u>(425)</u>
<u>(385)</u>	<u>(425)</u>
Expenditure	
- Employees	-
44 Premises-related expenditure	80
32 Supplies and services	34
39 Third party payments	121
44 Depreciation	44
<u>159</u>	<u>279</u>
<u>(227)</u> Cost of Services	<u>(146)</u>
- Gains on the disposal of non current assets	-
<u>(76)</u> Financing and investment income and expenditure	<u>(74)</u>
<u>(303)</u> (Surplus) or Deficit on Provision of Services	<u>(220)</u>
- Surplus or deficit on revaluation of Property, Plant and Equipment	-
36 Surplus or deficit on revaluation of available for sale financial instruments	(243)
<u>36</u> Other Comprehensive Income and Expenditure	<u>(243)</u>
<u>(267)</u> Total Comprehensive Income and Expenditure	<u>(463)</u>

Musselburgh Common Good Balance Sheet

31 March 2012	31 March 2013
£000s	£000s
1,404 Property, Plant & Equipment	1,359
2,193 Long Term Investments	2,439
747 Long Term Debtors	747
Long Term Assets	
4,344	4,545
46 Sundry debtors	35
975 Short-term loans	1,246
1,021 Current Assets	1,281
(1) Short-term creditors	(1)
(1) Current Liabilities	(1)
5,364 Net Assets	5,826
(71) Financial Instruments Adjustment Reserve	(314)
(172) Revaluation Reserve	(171)
(1,849) Capital Adjustment Account	(1,935)
(3,272) Common Good Fund	(3,406)
(5,364) Total Reserves	(5,826)

**Musselburgh Movement in Reserves
Statement**

For the year ended 31 March 2013

	Common Good Balance (£000)	Total Usable Reserves (£000)	Unusable Reserves (£000)	Financial Instruments Adjustment	Revaluation Reserve (£000)	Capital Adjustment Account	Total Authority Reserves (£000)
Balance at 31 March 2012 carried forward	(3,271)	(3,271)	(2,092)	(71)	(172)	(1,849)	(5,363)
Movement in reserves during 2012/13							
Surplus or (deficit) on provision of services	(220)	(220)	-	-	-	-	(220)
Other Comprehensive Expenditure and Income	-	-	(243)	(243)	-	-	(243)
Total Comprehensive Expenditure and Income	(220)	(220)	(243)	(243)	-	-	(463)
Adjustments between accounting basis & funding basis under regulations	(44)	(44)	44	-	1	43	-
Charges for depreciation of non-current assets	(44)	(44)	44	-	1	43	-
Impairment/revaluation losses (charged to CI&ES)	-	-	-	-	-	-	-
Profit/loss on sale of non current assets	-	-	-	-	-	-	-
Net Increase/Decrease before Transfers to Earmarked Reserves	(264)	(264)	(199)	(243)	1	43	(463)
Transfers to/from Earmarked Reserves	129	129	-	-	-	(129)	129
Increase/Decrease in Year	(135)	(135)	(199)	(243)	1	(86)	(334)
Balance at 31 March 2013 carried forward	(3,406)	(3,406)	(2,420)	(314)	(171)	(1,935)	(5,826)

North Berwick Common Good Account

2011/12	2012/13
£000s	£000s
Income	
(34) Rents and other income	(33)
<u>(34)</u>	<u>(33)</u>
Expenditure	
- Employees	-
4 Premises-related expenditure	2
2 Supplies and services	2
3 Third party payments	7
8 Depreciation	8
<u>17</u>	<u>19</u>
(17) Cost of Services	(14)
- Gains on the disposal of non current assets	(0)
(5) Financing and investment income and expenditure	(4)
<u>(22) (Surplus) or Deficit on Provision of Services</u>	<u>(18)</u>
- Surplus or deficit on revaluation of Property, Plant and Equipment	-
2 Surplus or deficit on revaluation of available for sale financial instruments	(13)
<u>2 Other Comprehensive Income and Expenditure</u>	<u>(13)</u>
(20) Total Comprehensive Income and Expenditure	(31)

North Berwick Common Good Balance Sheet

31 March 2012	31 March 2013
£000s	£000s
278 Property, Plant & Equipment	270
126 Long Term Investments	139
- Long Term Debtors	
Long Term Assets	
<u>404</u>	<u>409</u>
3 Sundry debtors	2
79 Short-term loans	105
82 Current Assets	107
<u>(1) Short-term creditors</u>	<u>(0)</u>
(1) Current Liabilities	(0)
<u>485 Net Assets</u>	<u>516</u>
(4) Financial Instruments Adjustment Reserve	(17)
(72) Revaluation Reserve	(71)
(218) Capital Adjustment Account	(199)
(191) Common Good Fund	(229)
(485) Total Reserves	(516)

**Haddington Movement in Reserves
Statement**

For the year ended 31 March 2013

	Common Good Balance (£000)	Total Usable Reserves (£000)	Unusable Reserves (£000)	Financial Instruments Adjustment	Revaluation Reserve (£000)	Capital Adjustment Account	Total Authority Reserves (£000)
Balance at 31 March 2012 carried forward	(191)	(191)	(294)	(4)	(72)	(218)	(485)
Movement in reserves during 2012/13							
Surplus or (deficit) on provision of services	(18)	(18)	-	-	-	-	(18)
Other Comprehensive Expenditure and Income	-	-	(13)	(13)	-	-	(13)
Total Comprehensive Expenditure and Income	(18)	(18)	(13)	(13)	-	-	(31)
Adjustments between accounting basis & funding basis under regulations	(8)	(8)	8	-	1	7	-
Charges for depreciation of non-current assets	(8)	(8)	8	-	1	7	-
Impairment/revaluation losses (charged to CI&ES)	-	-	-	-	-	-	-
Profit/loss on sale of non current assets	-	-	-	-	-	-	-
Net Increase/Decrease before Transfers to Earmarked Reserves	(26)	(26)	(5)	(13)	1	7	(31)
Transfers to/from Reserves	(12)	(12)	-	-	-	12	(12)
Increase/Decrease in Year	(38)	(38)	(5)	(13)	1	19	(43)
Balance at 31 March 2013 carried forward	(229)	(229)	(287)	(17)	(71)	(199)	(516)