

Members' Library Service Request Form

Date of Document	26/05/14
Originator	Gary Fenwick
Originator's Ref (if any)	GF
Document Title	Framework Award - Provision of Extensions and Alterations to Council Houses

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Additional information:

Authorised By	Richard Jennings
Designation	Head of Development
Date	27/06/14

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Depute Chief Executive – Partnerships and Services for Communities

SUBJECT: Framework Award – Provision of Extensions and Alterations to Council Houses

1 PURPOSE

- 1.1 To record the award of places on a framework agreement for the Provision of Extensions and Alterations to Council Houses.

2 RECOMMENDATIONS

- 2.1 Members are requested to note the decision of the Head of Development in consultation with the Head of Council Resources to accept the following 5Nr contractors into a framework agreement, for a period of two years, with one optional extension of one year, from 15th May 2014:

- Campbell & Smith, Ormiston
- Gordon Guthrie, Edinburgh
- Ashwood Scotland, Bathgate
- SR Joinery, Ormiston
- Individually Designed Homes, Musselburgh

3 BACKGROUND

- 3.1 This contract opportunity was advertised in the national portal www.publiccontractsscotland.gov.uk in November 2013, and tenders were returned in December 2013.

Prior to formal advertisement of the tender opportunity, advance notice of this, and other tender opportunities was advertised in the local press, inviting expressions of interest from contractors. Following this, the

Council facilitated a number of workshops to provide information to interested contractors and to offer advice and tuition designed to help contractors understand the tendering process through the national portal.

Allowing this opportunity for Contractors has resulted in the appointment to the Framework of two Contractors who have had no previous experience of working with the Council.

4 COMPARISON OF TENDERS

- 4.1 5Nr contractors submitted tenders. These bids were evaluated for Quality through an initial two stage "Selection" process which allocated scores for 1) Health & Safety 2) Equal Opportunities 3) Evidence of Experience, and all 5Nr Contractors progressed to the third and final "Award" stage.

The final criteria and weightings were as follows:

Requirement	Weighting
Quality	
Zero defects culture]
Remedial works and response]
Customer care	45%
Quality control]
Factors that are important with the client group]
Programme of works]
Sustainability including community benefits	15%
Price – based on example typical project	40%

- 4.2 The Council's original intention was to have 6Nr contractors on the framework, however as only 5Nr tenders were received, and no contractor scored below the threshold required to progress through the assessment process, all 5Nr contractors were recommended to be placed on the Framework. The final scores were as follows:

	Quality	Price	Total
Campbell & Smith	1.60	1.54	3.14
Gordon Guthrie	2.08	0.78	2.86
Ashwood Scotland	2.06	0.70	2.76
SR Joinery	0.73	1.60	2.33
Individually Designed Homes	0.82	0.14	0.96

- 4.3 Notifications to the successful contractors were sent on 1st May 2014 by email.

4.4 Competitive tenders will be sought from all 5Nr Contractors on the framework, and works will be awarded to the lowest priced Contractor in each case.

5 POLICY IMPLICATIONS

5.1 There are no policy implications.

6 RESOURCE IMPLICATIONS

6.1 Financial – the anticipated annual budget for these works is £600,000.00.

6.2 Personnel – none

7 BACKGROUND PAPERS

7.1 None

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