

Members' Library Service Request Form

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| Date of Document | 14/10/14 |
| Originator | Stuart Baxter Operations and Engineering Manager |
| Originator's Ref (if any) | |
| Document Title | Road Services Contracts Footway Slurry Surfacing 2014 -2015 |

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Additional information:

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| Authorised By | Ray Montgomery |
| Designation | Head of Infrastructure |
| Date | 14/10/14 |

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Head of Infrastructure

SUBJECT: CON-14-109 Footway Slurry Surfacing 2014-15

1 PURPOSE

- 1.1 To inform Members of the steps taken to procure the above Infrastructure – Road Services Contract and provide details of the proposed work.

2 RECOMMENDATIONS

- 2.1 That Members note the decision of the Head of Infrastructure to award the contract for Footway Slurry Surfacing (Sealing) 2014-15 to Kiely Bros Ltd, 135 Cherrywood Road, Bordesley Green, Birmingham, B9 4XE. In accordance with the revised Scheme of Delegation (Appendix 2 to Standing Orders) section 1.11 Financial Limits and Section 4.6(f) of the Scheme of Delegation.
- 2.2 This report is submitted to the Members Library service in accordance with Standing Order 3.4 (a) and (c) for Members' information.

3 BACKGROUND

- 3.1 Slurry Surfacing applied to bituminous footways is a proprietary material widely used by Local Authorities throughout the country as a low cost preventative maintenance process that seals the footway surface against the ingress of water, prevents further deterioration of the footway surface and adds surface texture.
- 3.2 The winning tender will be utilised by other service areas of East Lothian Council to resurface footways and paved areas with slurry surfacing.
- 3.3 The Quick Quotes were published via Public Contracts Scotland on 28th July 2014 with a return date of 4th August 2014.
- 3.4 In accordance with the Council's Corporate Procurement Policies and Procedures tenders were subsequently issued to three tenderers, with

only two returning. These were then assessed to determine the most financially advantageous tender.

3.5 It is intended to limit the expenditure under this Contract to £60,000.

3.6 The evaluated tender results are as follows: -

| Contractor | Tender Value | Placing |
|-------------------|---------------------|----------------|
| Kiely Bros Ltd | £78,913.20 | 1 |
| Colas Limited | £91,438.00 | 2 |

3.7 The proposed works Include:

Treating and cleaning of bituminous footway and paved areas and applying bituminous slurry surfacing.

4 POLICY IMPLICATIONS

4.1 None

5 EQUALITIES IMPACT ASSESSMENT

5.1 This report is not applicable to the well being of equalities groups and Equalities Impact Assessment is not required.

6 RESOURCE IMPLICATIONS

6.1 Financial - Financial provisions have been made:

- £50,000 has been made in East Lothian Council 2014/2015 Road Services Revenue Budget and is adequate to cover the costs of the works and all other expenses.
- £6,000 has been made in East Lothian Council 2014/2015 Road Services Recoverable Budget (Housing Transfer)
- £4,000 has been made in East Lothian Council 2014/2015 Strategic Asset and Capital Plan Management Revenue Budget

6.2 Personnel - None

6.3 Other - None

7 BACKGROUND PAPERS

7.1 None

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| AUTHOR'S NAME | Stuart Baxter |
| DESIGNATION | Operations and Engineering Manager |
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| DATE | 14 October 2014 |