

**REPORT TO:** East Lothian Council

**MEETING DATE:** 23 February 2016

**BY:** Depute Chief Executive (Resources and People Services)

**SUBJECT:** Submissions to the Members' Library Service  
3 December 2015 – 10 February 2016

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## **1 PURPOSE**

- 1.1 To note the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1.

## **2 RECOMMENDATIONS**

- 2.1 Council is requested to note the reports submitted to the Members' Library Service between 3 December 2015 and 10 February 2016, as listed in Appendix 1.

## **3 BACKGROUND**

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members' Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation, or
  - (b) background papers linked to specific committee reports, or
  - (c) items considered to be of general interest to Councillors.
- 3.2 All public reports submitted to the Members' Library are available on the Council website.

## **4 POLICY IMPLICATIONS**

- 4.1 None

## **5 EQUALITIES IMPACT ASSESSMENT**

- 5.1 This report is not applicable to the well being of equalities groups and an Equalities Impact Assessment is not required.

## **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – None  
6.2 Personnel – None  
6.3 Other - None

## **7 BACKGROUND PAPERS**

- 7.1 East Lothian Council's Standing Orders – 3.4

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<b>DATE</b>	10 February 2016

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD  
3 December 2015 – 10 February 2016**

<b>Reference</b>	<b>Originator</b>	<b>Document Title</b>	<b>Access</b>
192/15	Head of Infrastructure	Amendment to Facilities Management Services Structure – John Muir Birthplace, Dunbar	Private
193/15	Depute Chief Executive – Partnerships and Community Services	Building Warrants issued under Delegated Powers – 01.11.15 to 30.11.15	Public
194/15	Head of Infrastructure	Planning Enforcement Notices Issues – 01.11.15 – 30.11.15	Public
195/15	Economic Development & Strategic Investment Manager	Graduate Placement – Marketing Assistant	Private
196/15	Head of Council Resources	Rent Income Staffing – Revenues Service	Private
197/15	Head of Council Resources	Temporary Staffing Change – Legal & Procurement	Private
198/15	Head of Council Resources	Service Review – Finance (Business and Corporate)	Private
199/15	Head of Infrastructure	Graduate Interns – Road Services	Private
01/16	Head of Communities and Partnerships	Contract for the Funding of Advice Services between East Lothian Council and East Lothian Advice Consortium	Private
02/16	Head of Development	Proposed Fire Damage Reinstatement - Lewisvale Avenue, Musselburgh	Public
03/16	Head of Development	Proposed Electrical Installation Rewire - Peppercraig Industrial Estate, Haddington	Public
04/16	Head of Development	Proposed Mechanical and Electrical Services Works and Building Alterations to Provide New Office Accommodation at Penston House, Macmerry	Public
05/16	Head of Development	Building Warrants issued under Delegate Powers – December 2015	Public
06/16	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Customer Services Posts	Private
07/16	Depute Chief Executive (Partnerships and Community Services)	Staffing Report – Community Partnerships/Marketing Posts	Private

08/16	Depute Chief Executive (Resources and People Services)	Service Review Report – Additional Hours/Teachers	Private
09/16	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Amendment to Facilities Management Services Structure/Fisherrow Community Centre	Private
10/16	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Amendment to Facilities Management Services Structure/Crookston Care Home	Private
11/16	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – Amendment to Facilities Management Services Structure/Special Clean Team	Private
12/16	Head of Development	Service Review Report – East Lothian Works	Private
13/16	Head of Communities and Partnerships	HM the Queen’s 90 <sup>th</sup> Birthday – The Patron’s Lunch	Public
14/16	Depute Chief Executive (Partnerships and Community Services)	Service Review Report - Unified Business Support – Recruitment of Team Manager	Private
15/16	Depute Chief Executive (Partnerships and Community Services)	Service Review Report – School Library Service, part 2	Private
16/16	Head of Development	Variation of terms for the sale of land at Newhailes Industrial Estate, Musselburgh	Private
17/16	Head of Development	Sale of Former Schoolhouse, West Barns	Private

10 February 2016