

North Berwick Coastal Area Partnership

MINUTES

**Meeting of the North Berwick Coastal Area Partnership
Tuesday 24th May 2016, 7-9pm at Gullane Recreation Hall**

Meeting Chaired by:

Sue Northrop, Co Chair (SN)

Voting Members present:	Substitute members present
Lesley Kay, Co Chair (LK)	
Cllr. Jim Goodfellow, Elected Member (JG)	
Sheila Sinclair, North Berwick Community Council (SS)	
Elma Danks, North Berwick Community Council (ED)	
Ian Watson, NB Area Children & Youth Network (IW)	
Donald McDonald, Gullane Area Community Council (DM)	
Niall Bradley, Aberlady PS Parent Council (NB)	
Tim Harding, Lime Grove TRA (TH)	
JF, Gullane Primary School Parent Council (JF)	
Irene Galloway, Law TRA (IG)	
Donald Hay, Aberlady Community Association (DH)	
June Gibberd, Support from the Start (JG)	

Others in attendance:

Sue Cairns, Outreach Officer, Tenants Information Service (SC)

Sandra King, Area Manager, East Lothian Council (SK)

Carolyne Murray, Business Support Administrator, East Lothian Council (CM)

Apologies:

Graeme Armstrong, Community Sports Hub

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION/ DECISION
1. Welcome , Introductions and Apologies		
	Apologies received were noted. SN advised that Angela Leitch unfortunately was unable to join the meeting tonight and would now attend on 30 th August 2016.	
2. Minutes		
	15 March 2016 – minutes were approved.	
3. Matters Arising		
	<ul style="list-style-type: none"> • Picnic Benches – SK waiting on update from S Pryde, benches have been purchased it's the foundation for the benches that is awaited. • Community Sports Hub priorities are still awaited for input to Area Plan. GA to be reminded. • A joint OPN/OTM meeting has been arranged for Monday 20 June 2016 at 10am in the Hope Rooms, North Berwick. • North Berwick Community Council were involved in a previous study to pedestrianise North Berwick High Street and agreed to forward documentation to LK. • SN/LK had written to North Berwick Trust who had replied that they were not at a stage yet to discuss processes but would be in touch when they are. SN/LK will keep members updated. • Planning – 'Employment Sites' email to be distributed to members. 	<p>SK ALL</p> <p>SS/ED</p> <p>SN/LK CM</p>

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4. Progress Update		
	<p>SK advised that there is approximately a £5,000 under spend for last financial year which was carried forward but would have to be spent this year.</p> <p>Disabled Go £1,000 funding request had been raised at area partnership meeting in November 2015 but was agreed to be carried forward to the new financial year for consideration. SK asked if the members would be happy to support from the under spend and confirmed that the proposal meets area plan objectives of reducing inequalities and improving access. It was agreed to circulate further information to the members and a decision be reached at the extra meeting on 28th June 2016.</p>	CM
5. Update on the Budget 2016-17		
	<p>SK confirmed that the budget for this financial year remains at the same levels as last year along with an additional £100,000 for educational initiatives to raise attainment. SK noted that this additional money has been built into the area partnership budget for the next 3 years and is new money in addition to the budgets allocated to Education. SK and LK are attending the cluster head teachers meeting on 25 May to start discussions as this money is to be allocated in partnership with schools.</p> <p>£100,000 Amenity Services £50,000 Roads – capital expenditure £50,000 General (non-recurring) £100,000 Educational initiatives to raise attainment</p> <p>Water Fountains – this project was allocated £5,000 last year but didn't go ahead because current fountains don't meet health and safety guidelines and the work to bring these in line can't come from the Amenity Services budget as originally planned. There hadn't been much of a response to the email to members requesting feedback, only 1 specific request received from Aberlady to reinstate the small lion fountain on the green. ED noted that NBCC had looked at this issue previously and costs had been prohibitive when taking into account public liability insurance, cost of water and maintenance costs. SN added that this can be considered during the prioritising discussion at our next meeting.</p>	
6. Prioritising, Decision Making and Budget Allocation Process		
	<p>Members met in geographical groups to review their area plan priorities including short, medium and long term actions. Due to the low attendance at the meeting the number of people discussing the priorities meant some areas were underrepresented. The process of prioritising will continue at the next meeting.</p> <p>SN reminded those present that the area partnership has an important role in prioritising actions in the plan together with decision making on short-term budget spend.</p>	

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7. AOCB		
	DMcD asked about information that was due to be published following the broadband meeting in Haddington. CM to ask S Gibb, Area Manager to contact him. Post meeting it was established that the information was published 26/27 May.	CM
8. Date of Next Meeting		
	<p>The next area partnership meeting is on Tuesday, 28th June 2016 in the Hope Rooms, North Berwick.</p> <p>This is an additional meeting organised in order to allow more time to prioritise area plan actions please attend or arrange for your substitute as the meeting tonight was not quorate.</p> <p>SN added that all sub groups will report back to the area partnership then and asked everyone to chase up their groups/organisations re priorities for the area plan.</p>	<p>Apologies to nbc- ap@eastlothian.gov.uk</p>