

REPORT TO: East Lothian Council

MEETING DATE: 23 August 2016

BY: Depute Chief Executive (Resources and People Services)

SUBJECT: Submissions to the Members' Library Service
15 June – 9 August 2016

1 PURPOSE

- 1.1 To note the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1.

2 RECOMMENDATIONS

- 2.1 Council is requested to note the reports submitted to the Members' Library Service between 15 June and 9 August 2016, as listed in Appendix 1.

3 BACKGROUND

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members' Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation, or
 - (b) background papers linked to specific committee reports, or
 - (c) items considered to be of general interest to Councillors.
- 3.2 All public reports submitted to the Members' Library are available on the Council website.

4 POLICY IMPLICATIONS

- 4.1 None

5 INTEGRATED IMPACT ASSESSMENT

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

6 RESOURCE IMPLICATIONS

- 6.1 Financial – None
6.2 Personnel – None
6.3 Other - None

7 BACKGROUND PAPERS

- 7.1 East Lothian Council's Standing Orders – 3.4

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DATE	9 August 2016

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD
15 June – 9 August 2016**

Reference	Originator	Document Title	Access
86/16	Depute Chief Executive, Resources and People	2015/16 Draft Annual Accounts	Public
87/16	Depute Chief Executive, Partnerships and Community Services	Service Review –Sports Development Business Unit	Private
88/16	Depute Chief Executive, Resources and People	Service Review – Finance Services, Phase 1	Private
89/16	Depute Chief Executive, Partnerships and Community Services	Service Review – Customer Services	Private
90/16	Depute Chief Executive, Partnerships and Community Services	Service Review – Facilities Management, Business Support	Private
91/16	Depute Chief Executive, Resources and People	Service Review – Knox Academy, ASN	Private
92/16	Depute Chief Executive, Partnerships and Community Services	Service Review – Knox Academy, Senior Facilities Assistant	Public
93/16	Depute Chief Executive, Partnerships and Community Services	Service Review – Facilities Management, Cleaning	Private
94/16	Head of Development	Service Review – East Lothian Works	Private
95/16	Depute Chief Executive – Resources and People Services	Service Review – Temporary Chinese Assistant Posts	Public
96/16	Depute Chief Executive – Resources and People Services	Service Review – Finance Service, Phase 2	Private
97/16	Head of Council Resources	Confirmation of Outcome of Application for Re-evaluation of Job	Private
98/16	Head of Council Resources	Service Review – Licensing, Administration and Democratic Services	Private
99/16	Depute Chief Executive – Partnerships and Community Services	Partnership Funding 2016/17 – follow up report	Public
100/16	Depute Chief Executive – Resources and People Services	Service Review – Macmerry Primary School	Private
101/16	Depute Chief Executives – Partnerships and Community Services	Service Review – Changes in staffing and structure (Corporate Policy and Improvement Team & Licensing, Administration and	Private

	& Resources and People Services	Democratic Services)	
102/16	Head of Development	Sale of Land – Prestonpans	Private
103/16	Head of Development	Planning Enforcement Notices, May 2016	Public
104/16	Head of Development	Building Warrants issued under Delegated Powers, June 2016	Public
105/16	Depute Chief Executive – Partnerships and Community Services	Countryside Service Annual Report 2015/16	Public
106/16	Head of Development	Service Review – Environmental Health (Graduate Intern)	Private
107/16	Joint Director, East Lothian Health and Social Care Partnership	Service Review – Health and Social Care (Resources for Developing Electronic Invoicing)	Private
108/16	Head of Development	Grant of Servitude Rights – Haddington	Private
109/16	Head of Council Resources	Insurance/Broker Fee Renewals – 1 July 2016	Public
110/16	Depute Chief Executive – Resources and People Services	Service Review – Revenues and Benefits Services (Welfare Reform)	Private
111/16	Depute Chief Executive – Resources and People Services	Service Review – Knox Academy	Private
112/16	Depute Chief Executive – Partnerships and Community Services	Service Review – Amenity Services (Business Support Team)	Private
113/16	Head of Development	Development Plan Scheme No. 8	Public
114/16	Depute Chief Executive (Resources and People Services)	Staffing Report – Creation of Modern Apprenticeship Post at Dunbar Grammar School	Public
115/16	Depute Chief Executive (Resources and People Services)	Staffing Report – Creation of Graduate Internship Post Hosted within Corporate Policy and Improvement	Public
116/16	Depute Chief Executive (Resources and People Services)	Service Review – UBS Team Structure – Creation of Business Support Co-ordinator Post	Private
117/16	Depute Chief Executive (Resources and People Services)	Service Review – Amendment to Facilities Management Services Structure, Meadowmill Depot, Prestonpans	Private
118/16	Depute Chief Executive (Resources and People Services)	Confirmation of Outcome of Application for Re-evaluation of Job	Private
119/16	Depute Chief Executive (Resources and People Services)	Staffing Report – Review of Business Support, Training and Development Team, Education	Private
120/16	Depute Chief Executive (Resources and People Services)	Confirmation of Outcome of Application for Re-evaluation of Job	Private
121/16	Depute Chief Executive (Resources and People Services)	Financial Review 2016/17 – Quarter 1	Public

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