

North Berwick Coastal Area Partnership

Minutes of the North Berwick Coastal Area partnership Meeting Tuesday 8 November 2016, 7-9pm at Hope Rooms, North Berwick

Meeting Chaired by:

Sue Northrop, Co Chair (SN)

Voting Members present:	Substitute members present
Lesley Kay, Co Chair (LK)	
Cllr. Jim Goodfellow, Elected Member (JG)	
Gordon Moodie, North Berwick Community Council (GM)	
Hilary Smith, North Berwick Community Council (HS)	
John Maslen, North Berwick High School Parent Council (JM)	
Gordon Gray, Dunpender Community Council (GG)	
Tim Harding, Lime Grove TRA (TH)	
Irene Galloway, Law TRA (IG)	
Alison Clark, Dirleton Primary School Parent Council (AC)	
Ian Watson, NB Area Children & Youth Network (IW)	
Graeme Armstrong, Community Sports Hub (GA)	
Nicky Fox, NB Community Centre Mgmt Committee (NF)	
Karin Chipulina, Sustaining North Berwick (KC)	

Others in attendance:

Paul Leggott, Resident
 Ingrid Gibson, Resident
 Sheila Webster, Resident
 J Allport, Resident
 D Allport, Resident
 P Hamilton, Law TRA
 Y Hamilton, Law TRA
 I Anderson, Resident (IA)
 B Macnair, North Berwick Community Council (BM)
 Tommy Todd, North Berwick Community Council (TT)
 Joan Caballero, Gullane Resident
 Anne Bisset, Aberlady Resident
 Anne Orr, Dirleton Village Association
 Sandra King, Area Manager, East Lothian Council (SK)
 Katie Nevans, Community Development Officer, ELC

Apologies:

Donald Hay, Aberlady Community Association (DH)
 Donald McDonald, Gullane Area Community Council (DM)
 I Anderson, NBHTA, NBCFR Group
 Carlyne Murray, Business Support Administrator, East Lothian Council (CM)
 Kathleen Hamilton, Resident
 Claire Mackenzie, North Berwick Community Centre
 June Gibberd, Support from the Start (JG)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION/ DECISION
1. Welcome, Introductions		
	SN welcomed everyone to the meeting. IW wished to highlight that the Joint Chairs are now both North Berwick Community Councillors which increased the number of Community Councillors representing North Berwick on the Partnership. SN thanked IW and invited an open discussion. Some members of the Partnership spoke in favour of the fact that the Co Chairs were now on the North Berwick Community Council and no objections were raised. SN	

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	said the issue could be considered as part of ongoing discussions about the development of the AP.	
2. Minutes from Previous Meeting & Apologies 		
	Tuesday 30th August – minutes were approved by Hilary Smith, Gordon Gray. Apologies received were noted.	
3. Matters Arising		
	<p>Business Association Membership - A letter has been sent to the North Berwick Business Association inviting a representative onto the Partnership. No reply has been received. CM to follow this up.</p> <p>Sustaining North Berwick – has nominated CH who was in attendance. SN welcomed her to the meeting.</p> <p>Churches - It was agreed to invite a representative for the local Churches to the partnership.</p> <p>14.5 Pedestrian Plans - The Partnership is awaiting details of any historic pedestrian plans for the High Street from North Berwick Community Council.</p> <p>Lime Grove, North Berwick Members of the partnership have visited the Lime Grove site and agreed that this is a significant community asset.</p>	<p>CM</p> <p>CM</p> <p>LK</p>
4. Short-term Priorities		
	<p>SK gave a brief update on short-term priorities which were underway (Numbers are those in Area Plan).</p> <ul style="list-style-type: none"> • 1.8 Feasibility for pitch at Aberlady Primary – a new extension to the school is planned and the feasibility study for the all weather pitch will be considered in light of this. • 1.1 KN gave an update on the Support from the Start’s proposal with regard to a family support worker to be funded from the educational attainment budget. Carefree Kids will employ the Worker but there is still the issue of who will supervise the Worker locally to be resolved • 8 Gullane School crossing on the Main Street. The anti-skid surface has been completed. • 14.2 car park signage – installation Feb 2017. • 14.3 Extension of pavement Greenheads Road to recreation park – this is scheduled in works programme. • 14.5 Awaiting response from Scottish Government re ‘Charrette’ application • 7.2 Volunteering – SK met with STRIVE to help implement the volunteering strategy. SK suggested a sub group to take Community Celebration event forward – HS/KN interested. SN suggested this should be linked to the Health and Well Being Group. • RNLI Shop currently looking for volunteers. Anyone interested should drop into the shop. • 16.9 Murals. The external walls at the end of the High Street where the mural is situated are in need of resurfacing. This is not ELC property and the property owners would need to be approached to agree whether they wish to improve their property. NF noted how well the area at the Beehive, War Memorial and Quality Street looked but the walls and mural looked worn and in need of restoration. BM suggested contacting the owners to propose that 	<p>NF</p>

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	<p>the Area Partnership pay for a site survey and recommendations for the best way to remedy the area. NF to have an informal chat with the owners.</p> <ul style="list-style-type: none"> • 6.7 & 6.9 Seating will be restored at Dirleton, North Berwick west green, Amenity Services looking at Gullane benches as well. • 16.10 Train Station toilet feasibility – this was being done by ELC and it was agreed to reallocate funds to the bench repairs in the villages. • 16.4 It was agreed to make a contribution to the Coastal Communities Museum to support future exhibitions. One suggestion was to showcase local artist Robert Noble’s work as 2017 is the centenary of his death. SK to send application form to GM. There was no stipulation on the Museum to run an exhibition on Robert Noble but the suggestion could be considered for the future. • 6.5 Water Fountain - Aberlady - SK advised that a tap will be fitted near to the ground for dog walkers. • 16.10 Beach Wheelchairs – their priority is to improve the east beach ramp and a site visit with Amenity Services will be arranged soon. • 5.3 Develop inviting spaces where people can grow their own food - agreed to allocate £500 to Sustaining North Berwick to take identified priority forward. • 16.3 What’s On web site now up and running. Dunbar Area Partnership will fund this year. SK to check if funding allocated can be used for next year. List your local community events for free and find out what’s on in East Lothian at www.whatsoneastlothian.com • 6.5 Aberlady War Memorial garden – Site survey and design being drawn up. Community consultation re hedge to be considered. • 12.3 Coffin Way, Aberlady – Site inspection done- Amenity Services to carry out repairs. SN suggested this should link to forthcoming Aberlady Community Roadshow being planned with D Hay. • 2.8 Community Assets – SK requested the partnership map community assets in the villages, assets identified through Community Conversation in North Berwick. <p>SK will organise a reminder email to be sent requesting Evaluations from completed projects funded in the last financial year.</p> <p>IM had emailed suggesting a more robust cost/benefit analysis of priorities from the Area Plan. This is being considered across the Partnerships and SK will report back with suggestions on how best to implement this. The method of allocating short term priorities will be discussed at the next meeting.</p>	<p style="text-align: center;">SK</p> <p style="text-align: center;">SK</p> <p style="text-align: center;">SK</p>
5. Feedback from Annual Public Meeting		
	Notes from the APM were circulated. The suggestions were added to the Community Conversation results.	
6. ‘Community Conversation’ Presentation		
	<p>HS gave a short presentation on the themes emerging from the Community Conversation. There were over 1,200 suggestions made so far.</p> <p>HS thanked SK for collating all the responses. The initial sift through the</p>	



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	<p>data suggested three main themes – safety, amenities and facilities and community cohesion. However it was felt that the data would be more useful in the first instance if they were mapped onto the themes of the NBCAP subgroups. The two biggest categories were “on the move” and the general “miscellaneous”. These were further analysed with the largest number of comments being on parking/traffic and safety issues (OTM) and community assets, social inclusion, environment and the creation of a community hub (community assets). The data are available for more analysis by NBCAP and any other group/individual that might find it useful. The presentation powerpoint is also available.</p> <p>The Communications Group has proposed a series of community roadshows. DH and SN have had a preliminary discussion for an Aberlady Roadshow based round the monthly lunch. AB was interested in being involved as an Aberlady resident. It was agreed that the Village Community Councils & Associations take a lead on taking the Community Conversation into their communities.</p> <p>Sustaining North Berwick has a wealth of data which could be accessed, this could be used to inform the Charrette process .</p> <p>AC asked whether the Area Partnership was aware of the future plans for the Seabird Centre and the impact this would have on the town. SK will contact the Seabird Centre and invite them to a future meeting.</p>	<p>AB</p> <p>SK</p>
7. Reports from Sub Groups		
	<p>North Berwick Children & Youth Network Interviews will be taking place for the Youth Worker to take forward the Mental Health Pathway working with primary schools and North Berwick High School. The Worker will be employed through North Berwick Youth Project. Employability support is being offered to young people.</p> <p>Support from the Start The Take Your Chalk for a Walk will start on 17 November at North Berwick Nursery, Gullane on 23rd Aberlady Primary on 24th. This will encourage children to play outside and promote the work and profile of Support from the Start across the area. Parenting groups underway.</p> <p>On the Move The Group has requested sight of ELC draft Transportation Strategy following discussion with PF. The Charrette process if application successful will bring different interest groups together to consider High Street safety, parking, pedestrians business interests. If the application is unsuccessful the Group will consider other ways of taking this forward. North Berwick Community Council is responding to Local Development Plan and as an active Area Partnership member will report back to the Partnership on consultation.</p> <p>Health & Wellbeing Network (formerly Older People’s Network) Actively engaging with Health & Social Care staff on services for older people including transport, health and housing. NB TheClub has started and provides a social space and activities in the Hope Rooms, 12 people</p>	

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	<p>attended. New AV equipment for North Berwick Day Centre agreed and due to be fitted soon. A press release will be prepared when we get a quote and photo from the Day Centre. Gullane Day Centre is buying an iPad.</p> <p>Communications Sub Group New Area partnership leaflet and banner produced as well as presentation which any member can use to promote the work of the Partnership in their community. SK to circulate leaflet with minutes.</p> <p>Arts Centre Group Group will be meeting on Friday 18 November at 9.30am in the Hope Rooms to consider the results from the Community Conversation and discuss direction of travel. Review of preferred sites due to community being keen to see a community hub. Meetings are open to anyone interested in the Arts Centre.</p> <p>Sports Hub Thanks for leaflets and banners which have been produced. Group keen to promote greater inclusion especially for disadvantaged groups to access sports, including making links with older people.</p>	SK
8. Community Assets		
	<p>Lime Grove Site, letter sent to ELC expressing interest in asset transfer. Area Partnership to consider all community assets to ensure we are making best use of existing assets. It was agreed to set up a sub group to consider the ideas of developing a Community Trust. IG,LK,KN,JC,KC expressed an interest in this. LK to set up a meeting.</p> <p>AC requested list of Common Good assets, JG stated this information is in the public domain. This will be useful when Partnership is considering assets across the North Berwick Coastal area. SK to request this from ELC. http://www.eastlothian.gov.uk/info/677/council_and_government_grants/1643/common_good_funds</p>	LK SK
9. Date of Next Meeting		
	<p>The next meeting was agreed as Tuesday, 17 January 2017 at 7pm at the Hope Rooms. The Partnership opted to meet on the 3rd Tuesday of the month. CM to set dates for 2017.</p> <p>HS to suggest that the North Berwick Community change their informal meeting to the last Tuesday of the month instead of the 3rd Tuesday.</p> <p>2017 Area Partnership Meeting Dates – 7 til 9pm in The Hope Rooms Tuesday 17 January 2017 Tuesday 21 March 2017 Tuesday 16 May 2017 Tuesday 20 June 2017 Tuesday 19 September 2017 – Annual Public Meeting, NB High School Tuesday 21 November 2017 – NB High School</p> <p>On The Move sub group – Weds 11 January 2017 @ 7pm, Hope Rooms Health & Wellbeing Network - 25 January 2017 @ 2pm in NB Ccentre</p>	CM Apologies to nbc-ap@eastlothian.gov.uk