



**MINUTES OF THE MEETING OF THE  
EDUCATION COMMITTEE**

**TUESDAY 21 MARCH 2017  
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON**

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**Committee Members Present:**

Councillor S Akhtar (Convener)  
Councillor D Berry  
Councillor J Caldwell  
Councillor S Currie  
Councillor J Gillies  
Councillor J Goodfellow  
Councillor D Grant  
Councillor W Innes  
Councillor M Libberton  
Councillor P MacKenzie  
Councillor F McAllister  
Councillor P McLennan  
Councillor J McNeil  
Councillor M Veitch  
Councillor J Williamson  
Ms G Gillan  
Mrs M Goldsmith

**Council Officials Present:**

Mr A McCrorie, Depute Chief Executive – Resources & People Services  
Ms F Robertson, Head of Education  
Mr C Forbes, Principal Officer, East Lothian Works  
Ms L Gaughan, Education Support Officer  
Ms K Haspolat, Quality Improvement Officer  
Ms A Hood, Team Leader (Employability)  
Ms S Ingham, Head Teacher, Knox Academy

**Clerk:**

Ms S Birrell, Committees Assistant (Temp)

**Apologies:**

Provost Broun-Lindsay  
Councillor S Brown  
Councillor A Forrest  
Mr S Bunyan

**Declarations of Interest:**

None

## **VALEDICTORY**

On behalf of the Education Committee, the Convenor extended her thanks to Ms Goldsmith for her twelve years of service as a religious representative. Ms Goldsmith had spent her entire teaching career in East Lothian, initially at Macmerry Primary School, and later at Haddington Infant School and Kingsmeadow Primary School. After she had retired she had taken on the religious representative role as part of her association with Haddington West Church. The Convenor presented Ms Goldsmith with a bouquet, in recognition of her excellent public service.

## **1. MINUTES OF THE MEETING OF THE EDUCATION COMMITTEE HELD ON 22 NOVEMBER 2016 FOR APPROVAL**

The minutes of the meeting of the Education Committee held on 22 November 2016 were approved. There were no matters arising.

## **2. FOLLOW THROUGH INSPECTION OF DIRLETON PRIMARY SCHOOL BY EDUCATION SCOTLAND**

A report was submitted by the Depute Chief Executive (Resources and People Services) to report to Committee on the follow through inspection of Dirleton Primary School by Education Scotland, who indicated in its previous letter to parents of 15 January 2016 that there would be a return visit to the school within twelve months of the publication. This had taken place on 6 and 7 December 2016.

Ms Robertson, Head of Education, informed the Committee that the areas which had been assessed as weak or satisfactory were not subject to a further inspection but that progress on these areas was assessed. The Head Teacher and staff at the school had been well supported by the Authority, and good progress had been made in all areas. Staff at the school had visited other schools both within and outside East Lothian to learn about best practice. She drew the Committee's attention to the areas of improvement listed in paragraph 3.2 of the report, adding that more time would be required to evidence positive changes which were already improving outcomes for children at the school. She indicated that the Authority would continue to support the Head Teacher and staff at the school.

Councillor Goodfellow remarked that it had been unfortunate that the inspection had taken place soon after a new Head Teacher had taken up their post, and other changes to staffing had taken place. He reported that the parents had not recognised the appraisal of the school by Education Scotland. In his opinion, the lack of reassessment was disappointing, but he added that this new report was a better reflection of the parent body's view of the school. He congratulated the staff on this excellent report.

Councillor MacKenzie cited the concerns raised by the original report and contrasted them with the wording of the follow through inspection. He highlighted that the Head Teacher had been praised for his leadership, and that staff had shown high levels of professionalism. Quoting from the letter sent to parents, he added that 'the Head Teacher has successfully shared his vision and values for the school and his leadership of change is supported by staff and parents.'

Councillor Berry agreed, maintaining that the original inspection report had been surprising. It had been difficult to connect the findings of Education Scotland with what he knew of Dirleton Primary School. He queried whether inspections were being carried out in an appropriate manner. He praised Dirleton school's parent body for their engagement in the life of the school.

The Convenor echoed the comments made by other Councillors, adding that she was confident that the Education Scotland were satisfied with the pace of change at the school.

## **Decision**

The Committee agreed:-

- (i) to note the content of the Education Scotland's letter to parents dated 14 February 2017 (Appendix 1).
- (ii) to congratulate the Head Teacher and staff on the progress that had been made since the previous visit by Education Scotland in September 2015.

### **3. EDUCATION ACCESSIBILITY STRATEGY 2017-2020**

A report was submitted by the Depute Chief Executive (Resources and People Services) to update the Committee on the Accessibility Strategy 2017-2020.

Ms L Gaughan, Education Support Officer, spoke to the report, highlighting that the Education (Scotland) 2002 and other pieces of legislation placed the responsibility for preparing the strategy with Local Authorities, and that this was the fourth three-year strategy, which should be viewed as a working document, and could be amended throughout the period 2017-2020.

Ms Gaughan outlined the areas which had been targeted for improvement as set out in the report, the membership of the Steering Group which had been formed to review and develop the Strategy, the consultation that had taken place with stakeholders, and added that when the draft strategy had been re-circulated to consultees, there had been very few amendments recommended by participants.

Councillor MacKenzie expressed concerns over the consultation response regarding how well the needs of children with a disability were met during extracurricular activities. Ms Gaughan agreed, commenting that this disparity had already been identified, and that there was a need to send a clear message to all schools of the expectation that all pupils should be included in extra-curricular activities. The paperwork that had to be completed before children were allowed to attend an event out of school grounds now asked specifically if all pupils were included, and if not, the reasons for this had to be outlined.

Councillor Currie asked if there were specific reasons for the disparity between the views of parents and carers, and the views of school staff, as recorded in the consultation responses in Appendix 1 attached to the report, and whether there was a possibility of additional issues. Ms Gaughan clarified that the methodology for collecting this data would be subject to a review over the next three years, and that parents often commented from their individual experiences.

In response to a question from Councillor Grant, Ms Gaughan stated that the Strategy would be shared widely within educational establishments across East Lothian, with the expectation that all schools would take these actions forward.

Councillor McNeil requested that in the future colour printing was utilised to present reports of this nature. The Convenor agreed to pass this onto the relevant administrative teams.

Councillor McAllister spoke passionately about the need to provide support and inclusion for children in East Lothian with Additional Support Needs. Councillor Williamson illustrated the importance of inclusion and praised the staff who worked with pupils with Additional Support Needs.

Councillor MacKenzie observed that this strategy worked in partnership with the Curriculum for Excellence, allowing children who required additional support to become successful learners, responsible citizens, confident individuals and effective contributors.

The Convenor thanked Ms Gaughan and all the members of the Steering Group for the work that had gone in to this project, which had highlighted the need for inclusion for all pupils and would require positive action throughout East Lothian.

She advised the Committee that this would be Ms Gaughan's last meeting of the Education Committee. Ms Gaughan was a well-respected colleague, particularly with regard to her sterling work at Meadow Park school. She thanked Ms Gaughan on behalf of the Committee for her contribution.

## **Decision**

The Committee agreed:-

- (i) to approve the Accessibility Strategy 2017-2020 and Action Plan (attached as Appendix 1 to the report);
- (ii) to authorise the publication and distribution of the Accessibility Strategy 2017-2020 to all Educational establishments in East Lothian; and
- (iii) to authorise Education Service officers to review the Strategy and Action Plan on an annual basis.

*Sederunt: Councillor Veitch joined the meeting during item 4.*

## **4. POSITIVE SCHOOL LEAVER DESTINATIONS AND MORE CHOICES MORE CHANCES (MCMC)**

A report was submitted by the Depute Chief Executive (Resources and People Services) to update the Committee on positive school leaver destinations, highlighting the most recent School Leaver Destination Report (SLDR) report and employability activity within East Lothian.

Ms Hood, Team Leader (Employability), spoke to the report at length. She highlighted the most recent figure for positive school leaver destinations, which was

currently 93.5% across East Lothian, up from the reported figure of 91.9%. She briefed the Committee on the participation of young people in activities from their prevocational prospectus, including Go Girls, Girls Allowed, and the Introduction to Boxing. She drew the Committee's attention to her team's work with young people with disabilities, and those facing homelessness, the successes of the work experience programme and modern apprenticeship programme, and outlined how their online 'Marketplace' and 'The Guarantee' had both assisted pupils to increase their potential leaver destinations, and helped staff to access up to date information. She concluded by reporting that, at the recent leaver's fair, 65 pupils had signed up to the Guarantee system.

In response to questions from Councillor McNeil, Ms Hood confirmed that she could circulate information gathered from the leavers fair when it became available, and this could form the subject for a future report to Committee. She confirmed that all secondary schools had been in attendance, and the same number of employers as last year had attended.

Councillor MacKenzie asked about participation numbers on the activity agreements and prevocational programmes set out in Appendix 2 of the report. Ms Hood explained that the activity agreements operated on a roll on, roll off system, which would account for the disparity in numbers, and the prevocational programmes would mostly end in March 2017, hence the small number of completed courses at this time. In response to further questions from Councillor MacKenzie, Ms Hood stated that it was the responsibility of all teaching staff to help children achieve positive destinations on leaving school, and that regular meetings were held in all secondary schools to discuss young people who could require support. These were attended by Deputy Head Teachers, Guidance staff, and other stakeholders.

In response to a question from Councillor Currie, Ms Hood confirmed that the East Lothian figures were 0.2% above the national average of 93.3%. Councillor Currie asked whether consideration could be given to paying apprentices working for East Lothian Council the living wage. Ms Hood responded that the salary provided to apprentices included the provision of an SVQ Level 4 work readiness certificate, which was recognised by outside employers.

Councillor Berry thanked Ms Hood for all her work and congratulated her on the excellent levels of positive destinations achieved across East Lothian. He asked about the distribution between vocational and academic destinations in different parts of the East Lothian area, specifically whether young people were disadvantaged in places such as Dunbar, where transport links could act as a barrier. Ms Hood offered to circulate information at a later date regarding the geographical spread of those pupils who did not leave school with a positive destination, but added that all the activities available in the prevocational prospectus were available in all secondary schools in East Lothian, and every attempt was made to make these provisions locally.

In response to questions from Councillor Goodfellow, Ms Hood explained that the initial snapshot of leaver destinations had been taken on 3 October 2016, and the follow up date was six months later, on 3 April 2017. She agreed to feed back to Skills Development Scotland that a record of zero would be preferable to the blank spaces contained in Appendix 1 to the report.

Referring to the number of pupils who had left from both Preston Lodge High School and Ross High School without a positive destination, Councillor McLennan asked if there were particular reasons why these results were up to three times higher than

those for other Secondary Schools in East Lothian. Ms Hood agreed that this anomaly had been picked up by the team and that discussions were ongoing with the schools in question. She emphasised that the participation rates for pupils from those schools were excellent, remarking that some young people took a little longer to find a suitable post-school destination. Councillor McLennan asked whether these figures represented an on-going trend. Ms Hood offered to bring historical data to a future meeting of the Committee. In response to a final question from Councillor McLennan, Ms Robertson confirmed Education Scotland's inspections included positive destinations and flexible pathways after school. She had been running twilight sessions for Head Teachers for self evaluation and looking forward to session 2018/19. It was anticipated that all secondary schools would move to a common school day in order to extend the range of vocational courses available to pupils.

Councillor Berry asked whether pupils completing Gap Years were counted as achieving a positive destination. Ms Hood explained that it would depend: pupils with a deferred place at a higher education establishment would not be counted in those statistics until they began their course, but if they were, for example, taking up a voluntary position during their gap year, they would be counted as in a positive destination.

Councillor McNeil praised the positivity of the paper, highlighting the new Construction and Technology Centre which had recently opened in Musselburgh, modern apprenticeships, and work experience, as examples of the range of positive destinations available to pupils in East Lothian. He noted his support for the help given to Head Teachers to assist pupils in the senior phase of school.

Councillor McAllister commended Ms Hood on her report and all the interventions outlined within it, remarking that the results were self-referential. Both the fine detail provided, and the work load that had been evidenced, were excellent.

Councillor Berry indicated that this issue should be discussed in more detail. While acknowledging the success of various programmes and the progress East Lothian Council had made, he felt that Councillor McLennan had made a valid point about the statistics provided for some areas in East Lothian, which were different from the East Lothian and Scottish average. He remarked that Councillor McMillan, in his role as Economic Development and Tourism spokesperson, had worked on bringing businesses into East Lothian. He emphasised that the Committee should aim to further scrutinise the results for Preston Lodge and Ross High Schools.

Councillor MacKenzie congratulated Ms Hood on her report and referred to new central funding which had been agreed to assist with positive destinations.

Councillor Innes welcomed the report, asserting that although there were issues which would still require to be addressed, the number of pupils leaving school without a positive destination in East Lothian was not significantly high and therefore each of these individuals could receive concentrated support. He had not been surprised by the results for areas of multiple deprivation, and remarked that awareness of these issues would help to improve the services provided to pupils in these areas.

The Convenor praised Ms Hood's outstanding achievement on behalf of East Lothian's young people, congratulating Ms Hood, Mr Forbes and the team on their work in this area, and the improvements made year on year to the service provided to school leavers.

## **Decision**

The Committee agreed:-

- (i) to note the contents of this report;
- (ii) to acknowledge the wide range of activities being undertaken to help improve positive leaver destinations in East Lothian, in particular the work being undertaken to engage with the hardest to reach young people;
- (iii) to note, that in partnership with Education colleagues and external partners, a significant level of detail exists regarding those young people in a negative destination and that considerable resource is prioritised to target engaging with these individuals; and
- (iv) to note that a decision has been taken by Scottish Government in partnership with Skills Development Scotland to streamline the publication of 2015/16 SLDR statistics. From 2017 statistics will be released by Scottish Government with the first public release planned for March 2017.

## **5. HEAD TEACHER APPOINTMENTS**

A report was submitted by the Depute Chief Executive (Resources and People Services) to inform the Committee of the Head Teacher appointments made by the Appointments Sub-Committee.

Ms Robertson spoke to the report, detailing each appointment and briefing the Committee on the individuals which had been appointed to each post.

In response to questions from Councillor Goodfellow, Ms Robertson agreed that there were concerns, nationally, about the decision to make the new Head Teacher qualification an essential requirement when advertising for Head Teacher positions, but that there was a good deal of value in the qualification, and East Lothian Council supported potential Head Teachers should they wish to undertake the course.

### **Decision**

The Committee agreed to note the appointments.

## **6. ROLL CAPPING IN EAST LOTHIAN SECONDARY SCHOOLS – SESSION 2017/18**

A report was submitted by the Depute Chief Executive (Resources and People Services) to ask the Committee to approve the S1-S4 intake levels for East Lothian's secondary schools for Session 2017/18.

Ms Brown spoke to the report, explaining the principles for managing secondary schools and the reasons for limiting the number of pupils that a school could admit each academic year. She informed the Committee that the S1 roll was always calculated in multiples of 20 or 30 as these were the class sizes for practical and non-practical classes respectively.

Councillor Williamson asked about the procedure if a pupil moved into an area in which the catchment secondary was at capacity. Ms Brown clarified that the pupil would be transported to the nearest school with spaces, adding that this had not been necessary for several years.

In response to a question from Councillor Currie, Ms Brown confirmed that there was space to accommodate up to 1120 pupils in Musselburgh Grammar at this time.

### **Decision**

The Committee agreed:-

- (i) to a maximum intake level in S1-S4 for session 2017/18 as listed in the report; and
- (ii) to note that, taking account of migration in and out of the above schools prior to and throughout school session 2016/2017, the only increases/decreases that have been requested from June 2017 is for Knox Academy to increase the current S2 from 140 to 150 for S3, Musselburgh Grammar to increase the current S2 from 220 to 240 for S3, North Berwick to increase the current S2 from 160 to 180 for S3.

### **7. RESERVING PLACES IN SCHOOLS FOR CATCHMENT PUPILS WHO MOVE INTO THE CATCHMENT AREA DURING THE ACADEMIC YEAR 2017/18**

A report was submitted by the Depute Chief Executive (Resources and People Services) to obtain Committee approval for reserving places for incoming catchment pupils at the above mentioned schools for session 2017/18.

Councillor Berry asked about the number of places reserved for pupils moving into the North Berwick High School catchment, due to the amount of house building in the area. Ms Brown summarised that 12 places had been held in reserve, but cautioned that it would be difficult to defend keeping the places for children moving in to the area if Education received a large number of out of catchment placing requests. However, she was confident that North Berwick High School would be able to accommodate all school aged children.

### **Decision**

The Committee agreed:-

- (i) to hold in reserve places for incoming catchment pupils for session 2017/18 as detailed in the report; and
- (ii) to delegate any changes to the number of places held in reserve to the Head of Education in consultation with the Education Convener, should the number of pupils requiring a place at the school significantly increase or decrease.

*Note: The Convener agreed that items 8, 9, and 10 could be discussed together.*

### **8. ST MARY'S RC PRIMARY SCHOOL: ROLL CAPPING P1 FOR SESSION 2017/18**



A report was submitted by the Depute Chief Executive (Resources and People Services) to ask the Committee to approve the capping of P1 at St Mary's RC Primary School for session 2017/18.

**Decision**

The Committee agreed to roll cap the number of pupils admitted to P1 in session 2017/18 to a maximum of 14 pupils.

**9. ST MARTIN'S RC PRIMARY SCHOOL: ROLL CAPPING P1 FOR SESSION 2017/18**

A report was submitted by the Depute Chief Executive (Resources and People Services) to ask the Committee to approve the capping of P1 at St Martin's RC Primary School for session 2017/18.

**Decision**

The Committee agreed to roll cap the number of pupils admitted to P1 in session 2017/18 to a maximum of 30 pupils.

**10. ST GABRIEL'S RC PRIMARY SCHOOL: ROLL CAPPING P1 FOR SESSION 2017/18**

A report was submitted by the Depute Chief Executive (Resources and People Services) to ask the Committee to approve the capping of P1 at St Gabriel's RC Primary School for session 2017/18.

Councillor Libberton asked whether children with a sibling already at the school would be prioritised over baptised children for P1 intake. Ms Brown confirmed that priority was given to baptised pupils and it had not always been possible to keep siblings together within the school. In these cases they were offered places at an alternative Primary School in the Musselburgh area.

**Decision**

The Committee agreed:-

- (i) to roll cap the number of pupils admitted to P1 in session 2017/18 to a maximum of 30 pupils.
- (ii) to delegate any changes to the roll capping to the Head of Education in consultation with the Education Convener, should the number of baptised pupils requiring a place at the school fall below 25 before placing requests are confirmed.

**11. INSPECTION OF KNOX ACADEMY BY EDUCATION SCOTLAND**

A report was submitted by the Depute Chief Executive (Resources and People Services) to report to Committee on the inspection of Knox Academy by Education Scotland.

Ms Ingham, Knox Academy's Head Teacher, spoke to the report in detail. She had been delighted with the good feedback received as part of the inspection, which had commended staff, noted there was a supportive parent body, and referred to hard working pupils. The school had been praised for its good links with the community, particularly its working partnership with Canon (UK and Ireland), but also several other bodies including the Rotary Club and Colstoun Cookery School. There was strong evidence of opportunities for volunteering and leadership. The curriculum supported children well and performance was consistently above average, with over 95% of pupils leaving school for a positive destination. The school was also assessed as having good participation levels in sport and music. She outlined the number of positive school leaver destinations amongst pupils with Additional Support Needs, which was 91.43%. With regards to digital technology, she thanked the parent body, who had aimed to provide every pupil with a Chromebook: around 40% of the pupil body were now equipped, and a stock was kept in the library which could be booked out for a period of three days.

Moving to the action points recommended by Education Scotland, she highlighted the need to revisit the vision and values of the school, agreeing that there had been a high staff turnover in recent years and the demographic of the staff body had altered significantly. She had been working with parents, pupils and staff, and would be holding an open meeting on 19 April to discuss this further. Work on inclusion and equality was ongoing, but progress had been extensive in the four months since the inspection. She noted her thanks to Ms Yvonne Binks, who had been seconded from Preston Lodge High School to ensure that Knox Academy were serving the needs of all pupils, adding that the inspection had noted that the majority of pupils had their needs met.

Work had commenced on the Learning and Teaching Policy as there had not been sufficient evidence provided to Education Scotland, particularly concerning consistency across classes. Learning Conversations had been implemented but there was a need to increase and evidence this work. A new Principal Teacher for Learning Support had been employed. The Healthy Working Lives policy for staff and their Working Time Agreement had also required fresh input.

Ms Ingham thanked all Local Councillors, Ms Robertson and the Convenor for their assistance and support.

In response to questions from Councillor Currie, Ms Ingham reported that an internal evaluation had mostly matched the Education Scotland report, with the exception of the 'weak' result for Inclusion and Equality. She emphasised that issues were around policies, procedures, and effective monitoring of the impact on children and the needs of youngsters at the school had always been met. Ms Robertson asserted that East Lothian Council had contested some of the outcomes reported by Education Scotland but had accepted the result regarding Inclusion and Equality. She added that the school had made extensive progress in the four months since the inspection. She agreed that, as an authority, East Lothian would always strive for beyond 'satisfactory' within their schools.

Councillor Veitch remarked that the language in the inspection report was rhetorical to the point of ineffective. He clarified that this was a matter for Education Scotland, but that it was difficult to scrutinise and asked whether more detail could be provided. Ms Robertson directed the Committee to the full inspection findings which were available online, commenting that the parental letter had been re-designed as a brief outline of the findings after consultation with parents. She explained that there had been issues with the consistency of Learning and Teaching within the school, for

example, pupils had Learning Conversations with some but not all teachers. There was a need to drive forward the school's Improvement Plan: early morning drop in sessions had been planned to allow Principal Teachers a better understanding of the whole school. The findings concerning equality, inclusion and wellbeing had been mostly connected to policy, positive behaviour, the equalities agenda, and ensuring that pupils had a voice with regards to their own learning.

Councillor Berry maintained that Knox Academy was a good school. He noted his reservations on the work of Education Scotland's inspections, but added that 'satisfactory' should never be the target for schools, who should aim for 'good' or above. He noted that the Knox Academy catchment was not in an area of multiple deprivation, nor had there been a large influx of new pupils in the school, querying the number of children who left school without a positive destination. Ms Robertson responded that there were several reasons why some pupils did not attain a positive destination after school, and that Knox Academy educated young people who required additional support or had been diagnosed with mental health problems. With regards to achieving 'satisfactory' in inspections, she agreed that East Lothian were always striving for excellence within their schools. The Education Service had spent a significant amount of time with Deputy Head Teachers and Head Teachers to ensure that all schools were supported in increasing their level of change. She was developing a new approach to improvement and assurance, and taking time to explain the terms of new national expectations in Education to all staff. With regards to the geography of the catchment for Knox Academy, she repeated that the issues raised had mostly been connected to policy and procedure.

Councillor McAllister asked about financial support for pupils buying musical instruments. Ms Ingham responded that there were various options in place, such as a borrowing scheme which operated across East Lothian. She acknowledged the help and assistance of Haddington Pipe Band.

Councillor Currie thanked Ms Ingham for her report, remarking that Education Scotland's findings had been particularly specific, and acknowledging the work that had already been ongoing. He hoped that the return visit would show the improvements that were being put in place, and concluded that the level of scrutiny provided by Committee had been helpful.

Councillor Grant cited the strengths within the report and the supportive response from the Education Authority for the Head Teacher and staff, noting his confidence that a return visit from Education Scotland would be more positive. He added that the Committee's role included providing support to enable action and help schools, as well as scrutiny.

Councillor Innes pointed out that Knox Academy was one of the best schools in East Lothian, and he had been disappointed that the inspection had highlighted difficulties policies and procedures, and which had given the impression of an impact on performance. He added that around half of Knox Academy pupils went on to further and higher education, and that these positive destinations were an important part of the school's successes. He had been shocked and disappointed by Education Scotland's findings, and thanked the Head of Education for her actions and support for the school.

Gael Gillan thanked Ms Ingham and Ms Robertson for their input since the inspection. Teaching staff had found school reviews very challenging, but Ms Robertson had been aware of this, and had supported her staff well.

Councillor Veitch associated himself with the comments made by other members, adding that the school was in the best possible hands, and that it was incumbent upon Education Scotland that they were clear and specific in their findings.

The Convenor commended the school and the commitment of its staff. A number of strengths had been noted in the inspection findings, and the Head Teacher and Head of Education had been proactive in their response to the suggestions for improvement.

**Decision**

The Committee agreed:-

- (i) to note the content of the Education Scotland report (attached as Appendix 1 to the report);
- (ii) to congratulate the Head Teacher and staff on the good practice identified;
- (iii) to note that as a result of the inspection findings Education Scotland think that the school needs additional support and more time to continue making improvements. Education Scotland's Area Lead Officer will work with East Lothian Council to build capacity for improvement, and will maintain contact to monitor progress. Education Scotland will return to carry out a further inspection within twelve months of publication of the letter to parents. Education Scotland will then issue another letter to parents on the extent to which the school has improved.
- (iv) to note the steps taken by the Department to address the areas for improvement identified within the Education Scotland report (outlined in paragraph 3.4 of the report).

Signed

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Councillor Shamin Akhtar  
Convener of the Education Committee