

## Members' Library Service Request Form

Date of Document	29/05/17
Originator	Neil Irvine
Originator's Ref (if any)	NI/CC
Document Title	Proposed Window Replacement & Associated Works to Cockenzie Primary School, Cockenzie

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Additional information:

Authorised By	Ray Montgomery
Designation	Head of Infrastructure
Date	21/06/17

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**REPORT TO:** Members' Library Service

**MEETING DATE:**

**BY:** Depute Chief Executive – Partnerships and  
Community Services

**SUBJECT:** Proposed Window Replacement & Associated Works  
to Cockenzie Primary School, Cockenzie

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## **1 PURPOSE**

- 1.1 To note the decision to award the contract for the Proposed Window Replacement & Associated Works to Cockenzie Primary School to Messrs Bell Decorating Group, Kirkcaldy.

## **2 RECOMMENDATIONS**

- 2.1 Cabinet is asked to note the decision of the Head of Infrastructure in consultation with the Head of Council Resources to accept Messrs Bell Decorating Group tender amounting to £68,108.51 after checking and correction and noting that it is open for consideration until 17<sup>th</sup> July 2017 for the Proposed Window Replacement & Associated Works to Cockenzie Primary School.

## **3 BACKGROUND**

- 3.1 This project has been identified as priority works to upgrade the external fabric of the Primary School.

The Council undertook a competitive tendering exercise to procure a contractor to carry out the works.

- 3.2 Tenders were issued to Lot 2 Contractors in the Council's Construction Framework Contract. Five tender submissions were received with 7 Plus 7 failing to return an offer. The following offers were duly received, all being subject to detailed checks resulting in the Tender Amounts indicated below:

Ref	Contractor	Tender Amount Before Checking	Tender Amount After Checking	Lowest Checked Tender Amount
1	Bell Decorating Group	£68,108.51	£68,108.51	<u>£68,108.51</u>
2	John Smith & Son	£69,273.59	£69,406.61	
3	Gordon Guthrie Contracts	£73,259.33	£73,259.33	
4	MMPS	£82,754.68	£82,750.54	
5	H&J Martin	£110,379.22	£110,435.06	
6	7 Plus 7	No Return		

3.3 As indicated at 3.2 Bell Decorating Group tender amounting to £68,108.51 after detailed checking remains the lowest of the offers submitted and has been competitively priced throughout.

3.4 Messrs Bell Decorating Group have yet to confirm if they are proposing to use any Sub-Contractors on this contract.

3.5 The Contract is prepared on a firm price basis in terms of the JCT Minor Works Building Contract for Use in Scotland (2011 Edition) issued by the Scottish Building Contract Committee and the Contractor has undertaken to complete the works within 6 weeks from the date of commencement.

#### **4 COMMUNITY BENEFITS IN PROCUREMENT**

4.1 Messrs Bell Decorating Group have been made aware of the Council's CBIP requirements. The Council's Community Benefits Co-ordinator will contact the contractor to agree a suitable level of CBIP for this contract.

#### **5 POLICY IMPLICATIONS**

5.1 None.

#### **6 INTEGRATED IMPACT ASSESSMENT**

6.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

## 7 RESOURCE IMPLICATIONS

- 7.1 Financial - Together with the addition of External Consultant's Professional Costs and Expenses, the total expenditure will not exceed £71,000 and has been approved by the Head of Council Resources.

Bell Decorating Group Tender  
Sum: £68,108.51

External Consultants Fees: £2,500.00

**Total Expenditure: £70,608.51**

The cost will be met from the Property Renewals 2017/18 Budget.

The major element of this expenditure (£68,905.80) will be in this financial year with the remaining retention monies (£1,702.71) allocated in the 2018/2019 financial year.

- 7.2 Personnel - None.

- 7.3 Other - None.

## 8 BACKGROUND PAPERS

None.

<b>AUTHOR'S NAME</b>	Ray Montgomery
<b>DESIGNATION</b>	Head of Infrastructure
<b>CONTACT INFO</b>	Neil Irvine – Ext. 7243
<b>DATE</b>	NI/CC – 30 May 2017