

North Berwick Coastal Area Partnership

Minutes of the North Berwick Coastal Area Partnership Meeting Tuesday 16 May 2017, 7-9pm at Hope Rooms, North Berwick

Meeting Chaired by:

Lesley Kay, Co Chair (LK)

Voting Members present:	Substitute members present
Sue Northrop, Co Chair (SN)	
Cllr. Jeremy Findlay, Elected Member (JF)	
Cllr. Jim Goodfellow, Elected Member (JG)	
Cllr. Jane Henderson, Elected Member (JH)	
Gordon Moodie, North Berwick Community Council (GM)	
Tom Drysdale, GACC (TD)	
Anne Orr, Dirleton Village Association (AO)	
Tim Harding, Lime Grove TRA (TH)	
Irene Galloway, Law Residents Association (IG)	
Kathy Duncan, NB High School Parent Council (KD)	
Alison Clark, Dirleton Primary School Parent Council (AC)	
Ian Watson, NB Area Children & Youth Network (IW)	
Nicky Fox, NB Community Centre Mgmt Committee (NF)	
Donald Hay, Aberlady Community Association (DH)	
June Gibberd, Support from the Start (JG)	
Laura Forrest, Sustaining North Berwick (LF)	
Eddie Clark, NB Environment Trust (EC)	

Others in attendance:

Deborah Ritchie, Health & Wellbeing Assoc (DR)
 Jan Gaunt, Support from the Start (JG)
 Simon Metzner, NB District Assoc of Churches (SM)
 Isabel Anderson, NB First Responders/NBHTA (IA)
 Sandra King, Area Manager, East Lothian Council (SK)
 Katie Nevans, Community Development Officer, ELC (KN)
 Carolyn Murray, Business Support Administrator, East Lothian Council (CMu)

Apologies:

Dorothy Arthur, GACC (DA)
 Gordon Gray, Dunpender Community Council (GG)
 John Maslen, NB High School Parent Council (JM)
 Fern Mitchell, Community Sports Hub (FM)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION/ DECISION
1. Welcome, Introductions and Apologies		
	Apologies received were noted and LK welcomed S Metzner, NB District Assoc of Churches.	
2. Minutes from Previous Meeting – 17 January 2017		
	Minutes were proposed by NF and seconded GM.	
3. Matters Arising		
	North Berwick Murals – SK advised that G Cunningham, Property Services, ELC was compiling costings for the repainting of the gable walls. NF added that NB Rotary has expressed an interest in supporting the project.	SK
4. Reports from Networks/Sub Groups		
Health & Wellbeing Association (HWA)	DR reported that she and T Baird are now co chairs for the network and are in the process of approving the association constitution. The sub group are reviewing the Area Partnership priorities and are looking at what has been achieved and what is possible for the H&WA to take forward along with identifying those priorities which should fall to other organisations eg IJB, Health	HWA

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	<p>& Social Care Partnership. It is proposed that the association set up a formal dialogue with statutory bodies reporting on progress of priorities to meet local needs. The association's action plan will be set at the next meeting on 6 June, 10.30am in NB Community Centre. Following discussion it was also agreed that the association should have a representative voting member on the Area Partnership.</p>	
On The Move - Charrette	<p>LK reported that the OTM sub group's priorities included the 'Safe Routes to School' and will also be informed by actions from the Charrette. The group will review the plan in more detail at their next meeting. Charrette leaflets have now been posted out to every household in the North Berwick Coastal ward LK stressed the importance of completing the survey, attending the events and spreading the word. Further leaflets were available at the meeting.</p> <p>The plan of proposed positions for car park signs within North Berwick has been circulated to the OTM this group with comments requested by Friday 19th May. Anyone else wishing to review and comment should contact CMu who will forward a copy.</p>	<p>OTM</p> <p>ALL</p> <p>CMu</p>
Lime Grove Sub Group	<p>LK advised that the chairs had a constructive meeting with the Council and the notes of the meeting have been circulated to the Lime Grove distribution. A meeting has been arranged for Monday 12 June at 7pm in the Hope Rooms to discuss the next steps and LK advised that there was a considerable amount of work to be done and encouraged people to get involved.</p>	<p>ALL</p>
Children & Youth Network	<p>IW reported that the Mental Health worker has been in place since January and referrals are being received from both the High School and the Health Centre. The NB Youth Project secured Heritage Lottery funding to provide for a youth worker to work with young people looking at past and present youth provision in the town and an exhibition will take place at Coastal Community Museum in 2 years.</p> <p>LK added that the Network will set priorities at their next meeting before 19 June.</p>	
Support from the Start (Sfts)	<p>JG introduced Jan Gaunt, Family Support Worker (FSW) who is now in post. Referrals have already been received. SftS reviewed priorities at their last meeting and have identified their main priorities as –</p> <ul style="list-style-type: none"> • Support from the Start Family Worker (Year 2) • Parenting Pathway – development of PEEP groups to include villages • Promotion of Play Opportunities – especially during holidays eg pop up play • Kindness Cooperative • Bursary Scheme <p>JG advised that evidence is already being gathered for evaluation of the service.</p>	
Arts Centre Steering Group	<p>IW reported that the discussions on various site options for a community hub (including Arts Centre) within North Berwick need to be fully explored. The group will be visiting community hubs in other areas as part of the second stage feasibility. NF invited the steering group to come along to the NB Community Centre AGM on 29 June to give a presentation on progress so far and open up discussions.</p>	
5. Short Term Priorities 2017/2018		
	<p>A review of the area plan priorities currently underway and pending was undertaken and will be continued at the next meeting on 19 June.</p> <p>Duke of Edinburgh Awards - AC advised that NB High School are relaunching the Duke of Edinburgh Awards and this was perhaps an opportunity for the AP to support which wouldn't necessarily be monetary. It was agreed this would be</p>	<p>C&YN</p>

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	<p>taken to the Children & Youth Network (C&YN) meeting on 15 June as one of the plan priorities is supporting children to take part in award schemes and that one of the challenges faced is ensuring that young individuals who wouldn't normally take part are reached.</p> <p>Outcome 1.1 – SftS to bring costings to next meeting on 19 June.</p> <p>Outcomes 2.1 to 3.12 – the Health & Wellbeing Association (H&WA) are reviewing up to page 18.</p> <p>Outcome 4.1 – It was agreed that local engagement with the CAPP meetings still needs to be promoted.</p> <p>Outcome 4.2 – SK is to invite Cameron Tait, Police Scotland to an Area Partnership meeting to encourage representation.</p> <p>Outcome 5.1 – Beach wheelchairs were allocated fund last financial year to conduct a feasibility study for addressing slipway improvements.</p> <p>Outcome 5.2 – NB In Bloom have written to the Area Partnership re funding for replacing chains, options for and the refurbishment of telephone kiosks remaining in town centre and are involved in the mural refurbishment.</p> <p>Outcome 6.2 – IG commented that Law Residents Association struggle to recruit new members and while the '20s plenty' campaign had been successful it's not known when this will be made permanent. SK asked IG to take this to the Charrette and enquire with Roads Department.</p> <p>Outcome 6.3 – It was agreed that "A198 speed limit extension westwards" was still a priority and this would be separated out in the area plan as an individual priority.</p> <p>Outcome 6.4 – Frustration was expressed by IW at the number of cyclists not using the improved paths and there was discussion regarding poor signage however there is no compulsion on cyclists to use these paths and not the roads. LK agreed to raise the signage concerns with the On the Move (OTM) sub group.</p> <p>Outcome 6.4, page 22 – Gullane - "better play areas at Goose Green" was agreed as still a priority with JF advising that seating areas and play equipment needed refurbishment and more 'picking up after your dog' signage being needed. It was agreed that this would stay on the area plan as a short term priority. JF agreed to talk to Gullane Village Hall as to whether further funding was required this year for their ongoing refurbishment programme. It was agreed that SK would speak to B Allison regarding replacement of benches on Goose Green.</p> <p>Outcome 6.5 – Aberlady – War Memorial – DH agreed that wording in the area plan is still accurate. Regarding the issue of the removal of the street side hedge following a local investigation the consensus is to keep the hedge and to progress work in the garden and ramp. SK advised that costings for the ramp are currently being investigated.</p> <p>Outcome 6.6 – Whitekirk Village – GG to seek an update RE Whitekirk priorities.</p> <p>Outcome 6.7 – Dirleton – AO advised that D Carter is reviewing responses received from the consultation and identifying how they tie in with other funding sources. AO to advise D Carter to provide costings for priorities they wish addressed by the Area Partnership as soon as possible. AC advised that the playpod is being installed however the reinstallation of the outdoor tap is still required. It was agreed to keep on the area plan and JF advised that he is seeking clarification of the cost quoted previously. AO asked if costs involved with launching a lunch club in Dirleton could be supported by the Area Partnership and that there had also been talk of improving Christmas lights. It was agreed that this would be a priority for the area plan and SN confirmed that the Area Partnership want local communities to identify their own priorities for the area plan.</p>	<p>JG H&WA</p> <p>SK</p> <p>SK</p> <p>OTM</p> <p>SK</p> <p>GG H&WA</p>

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	<p>Outcome 6.8 – Drem – “Upgrade the train station to make it accessible by all” – TD unsure that the brief text describes the issues involved clearly. TD to follow up re access options and the issues involved and advised that these can also be fed through the East Lothian Community Rail Partnership (ELCRP) too.</p> <p>Outcome 6.9, North Berwick town – LK advised that the Youth Project plans to open the cafe in The Lodge grounds again this summer. SK advised that costings are being sought to fix chains, repaint the railings at The Lodge. It was agreed that toilets for The Lodge grounds was a priority.</p> <p>Outcome 6.9, North Berwick Community Centre – NF advised that car parking signage highlighting for centre users only is becoming more important. The Committee are awaiting advice from the Interior Designer from ELC with regard to the changing facilities. NF agreed to review priorities with the Management Committee and report back, however the pot holes in the car park have been fixed and should be marked complete and thank you.</p> <p>Outcome 6.9, Lime Grove Area – “A bin or two” should be marked complete.</p> <p>Outcome 6.9, Hope Rooms – SN advised that the Luminate Concert may need to be cancelled this year due to parking issues. Several local care homes have contacted her about the issue. SN confirmed that she will bring this to the Charrette.</p> <p>Outcome 6.9, The Glen – DR to take photos of the remaining issues re uneven surface, gaps in railings etc for the OTM sub group to review.</p> <p>Outcome 6.9, Kingston – JG advised that speeding traffic is getting worse mainly at the moment due to road works diverting traffic but also long term due to the increased population at that side of North Berwick. The speeding sign has been moved away. It was agreed that this priority be looked at by the OTM sub group.</p> <p>Outcome 7.2 – this outcome links to a community day and funding was allocated last financial year to promote volunteering. It was agreed that a sub group from the Health & Wellbeing network be formed to work on this. First Responders are to be added to the list of organisations. With regard to “Increase awareness of CLD service and protect the service as at risk” This was agreed as a priority and LK asked if there was anything practical the Area Partnership could do.</p> <p>Outcome 8.1 – a Communications sub group initially met and made recommendations and produced the banner and leaflet. It was agreed the profile of the Area Partnership needs to be raised and each sub group will consider integral communications. SK will speak to ELC’s media manager about the overarching strategy for the Partnerships.</p> <p>Discussion of the short term priorities for 2017/2018 from Outcome 8.2 will continue at the next meeting and everyone should come prepared with priorities.</p>	<p>TD</p> <p>SK</p> <p>NF</p> <p>SN</p> <p>DR</p> <p>OTM</p> <p>SK</p> <p>SK</p>
6. Annual Public Meeting/Election of Chair		
	<p>LK advised those present that the role of Chair can be filled by someone from the local community not just from within the current Area Partnership member organisations. LK and SN encourage anyone who is interested to come forward and encourage any others who may be interested to do so also. LK and SN are happy to discuss with anyone who is interested.</p>	<p>ALL</p>
7. Partnership Membership		
	<p>As agreed at point 4 above the NBC Health & Wellbeing Association are now voting members of the Area Partnership.</p> <p>AC raised the lack of representation of EU nationals on the Area Partnership and the concerns these families now have. NF suggested that perhaps the Area Partnership Community event could reach out to this section of the community be considered. AC to speak to the local Parent Council’s whether there is</p>	<p>AC</p>

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	<p>anything planned from their perspective.</p> <p>IA advised that she has circulated the Area Partnership's membership invite to the members of the NB Harbour Trust Association for consideration however stressed that there is a capacity issue among their members too with regard to the commitment that would be required.</p> <p>LK will be discussing the membership invite issued to the NB Trust's next meeting as there has been no response to the initial communication.</p>	<p>IA</p> <p>LK</p>
8. AOCB		
	<p>National Marine Centre - IA asked that members seek views regarding the proposed National Marine Centre and increased visitor numbers to the town centre. The Harbour Trust has concerns about the impact on harbour users over a possible 2 year building project. A planning application is being lodged this week and she wanted to highlight the speed at which this development is progressing to ensure views are heard. North Berwick Community Council as a statutory body will look at the planning application. It was agreed that SK would email Scottish Seabird Centre and request a copy of the business plan for the proposed National Marine Centre offered by T Brock at our last meeting.</p>	<p>LK/SN</p>
9. Date of Next Meeting - Monday, 19 June 2017		
	<p>It was agreed to change the planned meeting of the Area Partnership on the 20th June to Monday 19th June in order to facilitate NBCC's training evening.</p> <p>CMu to notify all members and request confirmation of attendance as soon as possible to ensure meeting will be quorate.</p> <p>2017 Area Partnership Meeting Dates – 7pm til 9pm in the Hope Rooms Monday 19 June 2017 – date changed on 16.5.17 Tuesday 19 September 2017 – Possible Annual Public Meeting, NB High School Tuesday 21 November 2017 – NB High School Health & Wellbeing Network - Tues 6 Jun, 10.30am, NB Community Centre On The Move Sub Group – Weds 14 June, 7pm, Hope Rooms</p>	<p>CMu/ALL Apologies to nbc- ap@eastlothian.gov.uk</p>