

REPORT TO: East Lothian Council

MEETING DATE: 27 February 2018

BY: Depute Chief Executive (Resources & People Services)

SUBJECT: Schedule of Meetings 2018/19

1 PURPOSE

1.1 To set the Schedule of Meetings of the Council, committees and other forums for 2018/19.

2 RECOMMENDATIONS

- 2.1 The Council is asked:
 - i. to approve the proposed Schedule of Meetings for 2018/19; and
 - iii. to note that the schedule is subject to change, and that any changes will be communicated to Members and officers as soon as practicable.

3 BACKGROUND

- 3.1 The annual Schedule of Meetings for 2018/19 is presented to Members for approval. There will be approximately 125 committee meetings during 2018/19. The schedule largely follows the pattern set for previous years, with a week-long mid-term break in October, a two-week winter break over Christmas/New Year, and a two-week break over the Easter period.
- 3.2 As in 2017/18, a number of additional meetings of the Planning Committee have been scheduled to take account of the anticipated increase in planning applications generated by the Local Development Plan.
- 3.3 Members should note that the Integration Joint Board (IJB) sets its own dates and these are included on the schedule for noting rather than approval. Musselburgh Joint Racing Committee also sets its own meeting dates, and these will be confirmed and added to the schedule in due course.
- 3.4 A review of the Joint Consultative Committee is currently underway, hence two meetings of this Committee (19 December 2018 and 12 June

- 2019) are marked 'to be confirmed'. Any changes to JCC meetings will be communicated to Members.
- 3.5 A number of dates have been scheduled for Members' briefing sessions. Members will be advised of the topics in due course.
- 3.6 On approval of the dates, venues for meetings and briefings will be booked and confirmed with Members and officers. Members are asked to note that the schedule is subject to change and that any changes will be communicated as soon as practicable.

4 POLICY IMPLICATIONS

4.1 None

5 INTEGRATED IMPACT ASSESSMENT

5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

6 RESOURCE IMPLICATIONS

- 6.1 Financial None
- 6.2 Personnel None
- 6.3 Other None

7 BACKGROUND PAPERS

7.1 East Lothian Council Standing Orders

AUTHOR'S NAME	Lel Gillingwater
DESIGNATION	Team Manager – Democratic & Licensing
CONTACT INFO	lgillingwater@eastlothian.gov.uk x7225
DATE	14 February 2018

East Lothian Council Draft Schedule of Meetings 2018/19

Day	Date	Time	Committee/Meeting	Venue (tbc)
		_		
Tues	21 August 2018	10.00	Planning Committee	
Thurs	23 August 2018	10.00	East Lothian Licensing Board	
		14.00	East Lothian Integration Joint Board	
Tues	28 August 2018	10.00	East Lothian Council	
Thurs	30 August 2018	10.00	Homelessness Appeals Sub-	
			Committee	
		14.00	Local Review Body (Planning)	
Tues	4 Contombor 2019	10.00	Planning Committee	
	4 September 2018 6 September 2018	10.00	Planning Committee	
Thurs	o September 2016	13.00	Employee Appeals Sub-Committee North Berwick Common Good	
		13.00	Committee	
		14.00	Petitions & Community Empowerment	
		14.00	Review Committee	
Tues	11 September 2018	10.00	Cabinet	
1 400	Tr Coptombol 2010	14.00	Musselburgh Common Good	
			Committee	
Wed	12 September 2018	14.00	Joint Consultative Committee	
Thurs	13 September 2018	10.00	Licensing Sub-Committee	
	'	13.00	Dunbar Common Good Committee	
Tues	18 September 2018	14.00	IJB Audit & Risk Committee	
Thurs	20 September 2018	10.00	Homelessness Appeals Sub-	
			Committee	
		14.00	Local Review Body (Planning)	
Tues	25 September 2018	10.00	Members' Briefing	
		14.00	Audit & Governance Committee	
Wed	26 September 2018	17.00	East Lothian Partnership Forum	
Thurs	27 September 2018	10.00	East Lothian Licensing Board (to be	
			followed by a meeting of East Lothian	
			Licensing Board/Local Licensing	
		13.00	Forum)	
		13.00	Haddington Common Good Committee	
			Committee	
Tues	2 October 2018	10.00	Planning Committee	
Thurs	4 October 2018	10.00	Employee Appeals Sub-Committee	
Wed	10 October 2018	10.00	Policy & Performance Review	
			Committee	
Thurs	11 October 2018	10.00	Licensing Sub-Committee	
			s: 15 – 19 October 2018	
Tues	23 October 2018	14.00	Members' Briefing	
Thurs	25 October 2018	10.00	East Lothian Licensing Board	
		14.00	East Lothian Integration Joint Board	
Tues	30 October 2018	10.00	East Lothian Council	

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Thurs	1 November 2018	10.00	Employee Appeals Sub-Committee
Tues	6 November 2018	10.00	Planning Committee
Thurs	8 November 2018 13 November 2018	10.00	Licensing Sub-Committee
Tues	15 November 2018	10.00	Cabinet
Thurs	15 November 2016	10.00	Homelessness Appeals Sub- Committee
		14.00	Local Review Body (Planning)
Tues	20 November 2018	10.00	Education Committee
Tues	ZO NOVEITIDEI ZOTO	14.00	Members' Briefing
Thurs	22 November 2018	10.00	East Lothian Licensing Board
ITIGIO	22 110101111001 2010	13.00	Haddington Common Good
		10.00	Committee
Tues	27 November 2018	10.00	Audit & Governance Committee
		14.00	Musselburgh Common Good
			Committee
Wed	28 November 2018	10.00	Police, Fire & Community Safety
			Scrutiny Committee
		13.00	Dunbar Common Good Committee
Thurs	29 November 2018	10.00	Employee Appeals Sub-Committee
Tues	4 December 2018	10.00	Planning Committee
Thurs	6 December 2018	10.00	Licensing Sub-Committee
		13.00	North Berwick Common Good
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		14.00	Petitions & Community Empowerment
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Thurs	10 January 2019	10.00	Licensing Sub-Committee
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		14.00	Members' Briefing
Thurs	24 January 2019	10.00	East Lothian Licensing Board
Tues	29 January 2019	09.00	Musselburgh Joint Racing Committee
Thurs	31 January 2019	10.00	Employee Appeals Sub-Committee
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Tues	5 February 2019	10.00	Planning Committee
Thurs	7 February 2019	10.00	Licensing Sub-Committee
Tues	12 February 2019	10.00	East Lothian Council (budget-setting)
Tues	19 February 2019	10.00	Audit & Governance Committee
		14.00	Musselburgh Common Good
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Tue	25 June 2019	10.00	East Lothian Council
Wed	26 June 2019	10.00	Planning Committee
Thurs	27 June 2019	10.00	East Lothian Licensing Board
		14.00	East Lothian Integration Joint Board

19 February 2018