

Members' Library Service Request Form

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Originator	Gary Fenwick
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Document Title	Proposed House Alterations at 13 Mansfield Avenue, Musselburgh

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Additional information:

Authorised By	Tom Shearer
Designation	Head of Infrastructure
Date	26/02/18

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REPORT TO: Members' Library Service

MEETING DATE:

BY: Executive Director (Services for Communities)

SUBJECT: Proposed House Alterations at
13 Mansfield Avenue Musselburgh

1 PURPOSE

- 1.1 To note the decision to award the contract for the Proposed House Alterations at 13 Mansfield Avenue Musselburgh to Messrs Gordon Guthrie Contracts Ltd, Edinburgh.

2 RECOMMENDATIONS

- 2.1 Cabinet is asked to note the decision of the Head of Infrastructure in consultation with the Head of Development to accept Messrs Gordon Guthrie Contracts Ltd's tender amounting to £11,551.00 after checking, and noting that it is open for consideration until 9th May 2018 for the Proposed House Alterations at 13 Mansfield Avenue Musselburgh.

3 BACKGROUND

- 3.1 Report to Cabinet on 13 November 2012, Extensions Policy, presented and set out the Council's proposals for house extensions and alterations. The report highlighted that, due to high demand and a shortage of affordable housing, a number of households in East Lothian are overcrowded or in need of alteration. The property at 13 Mansfield Avenue Musselburgh was assessed by the Housing Manager as being in need of alteration. The Council now intends, following competitive tendering, to appoint a Contractor to alter this property.
- 3.2 Tender Documents were issued to the Council's five House Extensions & Alterations Framework Contractors, and the following offers were duly received. Three of the five framework contractors did not return tenders.

Ref	Contractor	Tender Amount Before Checking	Tender Amount After Checking	Lowest Checked Tender Amount
1	Gordon Guthrie Contracts Ltd Edinburgh	£11,561.00	£11,551.00	<u>£11,551.00</u>
2	Campbell & Smith Ltd Ormiston	£15,450.00	£15,450.00	
3	Individually Designed Homes Ltd Musselburgh	No return		
4	S.R. Joinery Ltd Tranent	No return		
5	Ashwood Scotland Ltd Bathgate	No return		

3.3 As indicated at 3.2 Messrs Gordon Guthrie Contracts Ltd's tender amounting to £11,551.00 after detailed checking and correction is the lowest offer submitted and has been competitively priced throughout.

3.4 Messrs Gordon Guthrie Contracts Ltd have indicated that they propose to use the following Sub-Contractors:

- Electrical - Gordon Miller Electrical, Edinburgh
- Flooring - R&K Flooring, Loanhead
- Painterwork - All Dec, Dalkeith

The Contract is prepared on a firm price basis in terms of the JCT Minor Works Building Contract for Use in Scotland (2011 Edition) incorporating Amendment 1 issued March 2015, issued by the Scottish Building Contract Committee, and the Contractor has undertaken to complete the works within 4 weeks from the date of commencement.

4 COMMUNITY BENEFITS IN PROCUREMENT (CBIP)

4.1 Gordon Guthrie Contracts Ltd is currently satisfying his Community Benefits responsibility to the Council, based on credit earned through other work, for the purposes of this project.

5 INTEGRATED IMPACT ASSESSMENT

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

6 POLICY IMPLICATIONS

- 6.1 None

7 RESOURCE IMPLICATIONS

- 7.1 Financial – Together with the addition of restricted ELC professional costs & expenses and external consultants' professional costs and expenses along with statutory fees, the total project expenditure will not exceed £13,000.00 and has been approved by the Budget Holder.

The costs will be met from the budget for House Extensions in the Council's HRA Capital Plan for 2017/2018 and 2018/2019.

- 7.2 Personnel – None

- 7.3 Other – None

8 BACKGROUND PAPERS

- 8.1 Report to Cabinet, November, 2012, Extensions Policy

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