

# North Berwick Coastal Area Partnership

## Minutes of the North Berwick Coastal Area Partnership Meeting Tuesday 12 June 2018, 7-9pm at Hope Rooms North Berwick

Voting Members present:	Substitute members present
Hilary Smith, Chair (HS)	
Tom Drysdale, Gullane Area Community Council (TD)	
Cllr. Jim Goodfellow, Elected Member (JG)	
Cllr. Jane Henderson, Elected Member (JH)	
Ann Orr, Dirleton Village Association (AO)	
Lesley Kay, NB Area Children & Youth Network (LK)	
Ian Watson, NB Area Children & Youth Network (IW)	
Laura Forrest, Sustaining North Berwick (LF)	
Tim Harding, Lime Grove TRA (TH)	
Helen Bradley, Aberlady Primary School Parent Council (HB)	
Katie Nevans, Support from the Start 9KN)	
Donald Hay, Aberlady Village Association (DH)	
Jonathan Best, NB Environment Trust (JB)	
Simon Metzner, NB District Association of Churches (SM)	
Elma Danks, NB Day Centre & Gullane Day Centre (ED)	
Donald Hay, Aberlady Community Association (DH)	

### Others in attendance:

Sandra King, Area Manager, East Lothian Council (SK)  
Marilyn McNeill, IJB (MMcN)  
Paul Leggott, NB Resident (PL)

### Apologies:

Gordon Gray, Vice Chair (GG)  
Deborah Ritchie, NB Health & Wellbeing Association (DR)  
Tillie Baird, NBC Health & Wellbeing Association (TB)

AGENDA ITEM	KEY DISCUSSION POINTS AND DECISIONS	FOR THE ATTENTION OF
<b>1. Welcome, Introductions and Apologies</b>		
	HS welcomed everyone. Apologies received were noted.	
<b>2. Minutes from Previous Meetings</b>		
	Minutes from the meeting 20 March approved Jonathan Best, seconded Laura Forrest. 15 May approved Simon Metzner, seconded Tom Drysdale.	
<b>3. Matters Arising</b>		
	<p>Lime Grove Asset Transfer – Business Plan sent to East Lothian Council. ELC intend to market the site. North Berwick Community Development Company now set up they will be putting forward a formal community asset transfer request. Local people are invited to join the Company and support the Lime Grove Asset transfer. LK will send out information/membership forms to Area Partnership members and sub groups. People can also sign up to be a member on the High Street on Saturday morning from 11am-2pm.</p> <p><b>Drem</b> – JH has raised issue of safety issue at bridge and broken fence with Roads.</p>	<b>LK</b>

AGENDA ITEM	KEY DISCUSSION POINTS AND DECISIONS	FOR THE ATTENTION OF
	On the Move Charrette Priorities – Partnership wish to build relations with Roads colleagues and have requested a meeting to establish a working group and take forward Charrette priorities. Members were very concerned about the lack of contact from Roads which means work is not progressing. SK noted that the Abbey Road junction was now completed, narrowing wide junctions was a Charrette priority.	SK/JG/JH
<b>4. 2018/2019 Priorities</b>		
	<p>The short term list of priorities had been voted on at the Annual Public Meeting and the table outlining the priorities and number of members/public votes were circulated. There is more demand on the General and Roads budget this year and the top scoring priorities will be taken forward including the top priorities from each of the villages to ensure parity. There was a couple of priorities which had received more public votes e.g. toilets in the lodge and the replacement chains and bollards on west green and quadrant. Whilst the public contribute to the voting process the final decision is made by the AP members but it was recognised by members that public opinion is important in the final decision making.</p> <p>The need for people to help take forward priorities was emphasised and currently there wasn't a group proposing the toilets in the lodge and willing to take this forward. KN agreed to raise this with the Support from the Start group.</p> <p>North Berwick Environment Trust is looking at the Old Kirk and an element of their plans includes a new path linking the Church to the Lodge Grounds. Law Road was identified as a Charrette priority. A new path from the lodge into the Old Kirk would provide pedestrians with safer access to the High Street.</p>	<p>SK/ALL</p> <p>KN</p>
<b>5. Membership List/Standing Orders</b>		
	HS asked all members to confirm with SG the members and substitutes to ensure the list is up to date. It was suggested that short-life working group review the Standing Orders and report back to the September meeting.	ALL
<b>6. 4 YEARS On – Discussion Groups</b>		
	<p>Those attending were in three groups and were asked to think about the North Berwick Coastal Area Partnership and consider how it works and what it was set out to achieve. In each group, following questions were asked to prompt a discussion and help review:</p> <p><b>Purpose</b> – What is the purpose of the Area Partnership? Is it clear? To everyone?</p> <p><i>Improve life for everyone, reduce inequality, great place to be for all, empowerment backed by government policy, community choice setting and agreeing priorities, making life better for everyone, wish list v re-ordering achievable priorities.</i></p> <p><i>Is it community planning? Reducing inequality, Empowerment, partnership with ELC needs improved.</i></p>	

AGENDA ITEM	KEY DISCUSSION POINTS AND DECISIONS	FOR THE ATTENTION OF
	<p><i>What is working well – we have identified priorities and consulted widely. The Family Worker is making a difference. The spreading of information and we are all made aware of issues across the Partnership</i></p> <p><b>Structure</b> – How does the structure of the Area Partnership work? Does it help keep everyone informed? Are some area working better than others? Are we the best we can be? If not, what would make us better?</p> <p><i>Who knows what it is? Sub Group make up? Elected members working? Working with volunteers, lack of consistency, time commitment, communication, conflicts e.g. multiple roles, skills audit. Sub Groups – minority interest powerful, enablers – pinch points.</i></p> <p><i>Some people doing everything, Sub Groups work well, Informal structure is good, How is membership decided for Area Partnership? Projects need to be costed.</i></p> <p><i>Gaps – smaller villages need their own local structure e.g. A Gullane Village Association? (Gullane second biggest town and too few priorities identified.</i></p> <p><i>Need a static budget (set for 3 years) – Rolling budget.</i></p> <p><i>Sub Groups working well – continuity, reporting to main partnership (get this established)</i></p> <p><i>Minutes are retrospective and too wordy. Record decisions made.</i></p> <p><i>Too many commitments and reliance on evening meetings (number of evenings available is limited)</i></p> <p><i>Remember we are all volunteers!</i></p> <p><b>Members</b> – Is out membership too big? Too small? Just right? What does each member bring to the partnership? What is their role? What do you contribute? Do we make good decisions? On what basis?</p> <p><i>Getting key people/organisations on board – consistent attendance and communication key, whole community. Schools – barriers, agenda, responsibility.</i></p> <p><i>GAPS – business sector, Rotary, Day Centre, Young People, Special Needs/</i></p> <p><i>People/Groups not attending. Membership needs to be explicit – ie non members votes and how it is used.</i></p> <p><b>Area Plan</b> – What do you think about our Area Partnership objectives? Are out outcomes appropriate? Reasonable? Achievable? Too Many? Too few? Do you have any alternative suggestions?</p> <p><i>Too many priorities. Wish List – not a plan. Too big. We need to work through what we can achieve. Apple pieish. Not all outcomes are within our remit. General feeling that we have no real influence with ELC. But nice things do happen as a result.</i></p>	

AGENDA ITEM	KEY DISCUSSION POINTS AND DECISIONS	FOR THE ATTENTION OF
	<p><i>Too many priorities. Need to agree that is in the Area Plan and structure for putting things into the Area Plan. We need to ration our priorities (too open ended). Application process – put the onus on the group bringing forward the priority to get costings? Difficult to identify hidden costs.</i></p> <p><i>Can Community Council and Area Partnership funding be combined to tie in priorities.</i></p> <p><i>Roads – we need to know the Roads rolling programme of works – maybe not make it public but members need that info to help prioritise decisions.</i></p> <p><i>Need to think about evaluation process from start of a project, build this into the planning process.</i></p> <p><b>Communication</b></p> <p><i>Not enough information – the general public don't know what Area Partnerships are all about – not an easy concept to grasp. Need to build relationships with the public. Two different flows of local and are provision e.g. parking and health services in North Berwick impact across the coastal area Annual Public meetings should be moved around.</i></p> <p><i>Non participation of Gullane – need to strengthen links in the community. Establish Communication Groups (get new folks on board) – essential. Members to go out to the community eg. drop in to the lunches (Aberlady Gullane and Dirleton organise these monthly). Start a conversation...</i></p> <p><i>Regular timetable Roadshow style – views/question.</i></p> <p><i>Monthly joint surgery – Community Councillors/Area Partnership members more joint work and sharing of resources.</i></p> <p><i>People need to know what we've achieved. Feedback needs to be simple.</i></p> <p><i>Need a Newsletter or combine a page on Community Council Newsletters to tell folks about the Partnership – what it does and what it has achieved. The publicity leaflet could be put out as a Newsletter?</i></p> <p><i>Need better public relations strategy.</i></p> <p><i>Too many emails and duplication of emails from within ELC departments and Area Partnership</i></p> <p><i>Induction for new members.</i></p> <p><i>Better understanding of East Lothian Partnership – Forum might help.</i></p> <p><i>Promote the learning opportunities available within the Area Partnership – sharing skills and lived experiences. Demonstrate reducing inequalities by creating opportunities for people to get involved.</i></p>	<p><b>All</b></p>

AGENDA ITEM	KEY DISCUSSION POINTS AND DECISIONS	FOR THE ATTENTION OF
<b>Poverty Champion</b>		
	Carry this forward to next meeting	
<b>A.O.C.B</b>		
	It was agreed to send an email to support the Athelstaneford Village Hall application to TyneEsk LEADER.	SK
<b>Dates of Next Meetings 2018</b>	<p><b>Our next meeting is Tuesday 25 September 2018 at North Berwick High School (Café Area).</b></p> <p><b>Future Meetings</b> Tuesday 20 November 2018</p>	Apologies to <a href="mailto:nbc-ap@eastlothian.gov.uk">nbc-ap@eastlothian.gov.uk</a>