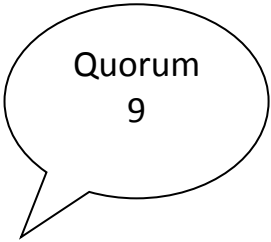


Dunbar and East Linton Area Partnership

Dunbar and East Linton Area Partnership meeting
29th May 2017, 7-9pm
in Bleachingfield Centre, Dunbar



Quorum
9

Meeting Chaired by: Pippa Swan, Chairperson of the Dunbar and East Linton Area Partnership (PS)

Members (and substitute members) present

Allison Cosgrove, Dunpender Community Council (AC)
Jacquie Bell, Dunbar Community Council (JB)
Dorothy Gordon, Wingate TRA (DG)
Karen Leitch, Small Schools Parent Council Representative (KL)
Gill Wilson, Association of East Lothian Day Centres (GW)
Anne Lyall, East Lammermuir Community Council (AL)
Jim Heron, Monkmuir TRA (JH)
Kate Darrah, The Ridge (KD)
Cllr Norman Hampshire (NH)
George Robertson, Dunbar Community Council (GR)
Cllr Sue Kempson (SK)
Suzie Fletcher, Innerwick Primary School (SF)

Others in attendance

Stuart Gibb, Area Manager, ELC (SG)
Lorna Maclennan, Business Support Administration, ELC (LMac)
Gareth Hill, Active Schools Co-ordinator, ELC (GH)
Jo McNamara, Community Learning and Development Officer, ELC (JM)
Callum Taylor, Active Schools Co-ordinator, ELC (CT)

Apologies received

Mary McGregor, James Court TRA (MB)
Sue Cairns, Tenants Information Service (SC)
Barbara Wyllie, East Lammermuir Community Council (BW)
Angela McLeman, Dunbar Grammar School Parent Council (AM)
Elisabeth Wilson, Sustaining Dunbar (EW)
Stephen Bunyan, Dunbar Community Council (SB)
Philip Mellor, Dunbar Trades Association (DB)
Alisdair Swan, Dunbar Community Council, (AS)
Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC),(OW)
Katy Pollock, Support from the Start (KP)

Agenda Item	Key discussion points	Action
1. Welcome	<p>PS welcomed everyone to the meeting. PS asked everyone to introduce themselves. JB stated that that Ken Barbary had died recently. He had contributed greatly to the Area Partnership over the past few years and he worked tirelessly with GW for the East Lothian Association of Day Centres and would be sorely missed. Thoughts to his family.</p> <p>LM stated that the meeting was quorate.</p>	
2. Apologies	<p>Apologies were noted.</p>	
3. Approval of Minutes	<p>Correction item 5 Funding Proposals – the proposal re recycle bins was been withdrawn - £1,200.</p> <p>Minutes were approved</p>	
4. Matters Arising	<p>Belhaven Hospital - GW let the meeting know that the next meeting of this forum is 27th June 2017 in the Admin Block in the Hospital at 6.30pm. Fiona O'Donnell would be attending this meeting. This forum is by invitation only.</p> <p>Robert Noble – AC advised that the book has been published and well received. The benches were installed before the festival and are well used especially by members of the day centre as they do not have to negotiate stairs.</p> <p>Electricity in the Park at East Linton – AC advised that although this will not be in place for this year's Gala, ELC has agreed to do this work in September 2017.</p> <p>Michael Veitch – Some AP members attended his Induction as Minister at Wooller. MV will be sorely missed by both East Lothian Council and Area Partnership especially in light of his good work on transportation within East Lothian.</p>	
5. Project Updates	<p>A. Dunbar Town Centre PS stated that there had been discussion with the ELC Road Team; this would be picked up further in the agenda. The Dunbar Traders Association banners would be going up shortly along with bunting. The winter lights will also go up later in the year. The Planters for Dunbar in Bloom will be completed in the near future, along with the hanging baskets which are to be watered by the Ridge.</p> <p>B. Coastal Pathway Amenity Services have this in hand. GR stated that there had been significant improvements along the coastal path; however the rest of the coastal path especially along the promenade could do with some improvements done. The path is in disrepair with lots of trip hazards especially at the cliff top. At some point there had been a section where tarmac had been used to repair it. There was discussion around the ownership of the pathway (NH will check this out) and JB will contact Viridor to ascertain if the Area Partnership could apply for funding. GR to contact ELC to discuss options to progress a solution.</p> <p>C. Dunbar Summer School 2017 The project is progressing well and the deadline for applications was Friday past; all places have been allocated. Some children could not be allocated spaces as they did not meet the minimum swimming requirements. There are 30 places at the Fashion School; 48 places at Foxlake and 40 Places at Coast to Coast. PS gave thanks to SG and LM for all the work they carried out on behalf of the project; GR and his wife Sheila for all their suggestions and help and also AC. There was discussion around this topic and questions raised and answered. There is an independent assessment and report to be carried out to determine if the Summer School was successful and this will be circulated to the AP in the autumn.</p>	JB/GR
6. Budget and existing	<p>A. 16/17 budget – final position – this was circulated</p> <p>The remaining balance of the Education & Attainment Budget from 16/17 £41,803 has been carried forward in 17/18.</p>	

<p>allocations</p>	<p>There was also an accrued amount of £525 for quarter 4 of the 'What's on East Lothian' online event database.</p> <p>B. 2017/18 new budget This consists of:-</p> <p style="padding-left: 40px;">Roads Budget of £50K Amenities Budget of £100K General Budget of £50K Educational Attainment Budget of £100K</p> <p>Existing projects for consideration for further allocation this year:</p> <p>C. Complete Dunbar Town Centre works inc Benches – last year it had been agreed to purchase 4 concrete benches. With stipulations it was going to be hard to get these purchased and in place before the end of the financial year, so the monies had been diverted to another project. Would this be something that could be completed in this financial year? After discussions around where they would be situated and who would maintain them, the partnership agreed to go ahead with the benches.</p> <p>There was a discussion around the buildings within the high street and how the owners could be encouraged to maintain the buildings frontages and guttering etc but as a lot of these buildings are absent owners this would prove difficult. It was thought that the best way forward for a small working group to be formed to examine the problems and see if they can come up with any solutions, as well as thinking 'outside the box'. The people who would sit on this group are: - SF, JB, NH, KD, PS with GR and SR being the Leaders of the group.</p> <p>D. Complete coast pathway upgrade works – the coastal pathway would be moved forward, to get costings for the works on the path at the promenade. As per item 5B.</p> <p>E. Summer school – extend to 2018 – After discussions around how to target those local children who would benefit the most from scholarships for the summer schools or with active schools, it was decided to form a sub group to explore options. This group consists of GH, CT, SF, Support from the Start and KL leading this group. This group will involve active schools, University of the 3rd Age. This group could come back to the Area partnership with proposals.</p> <p>F. Dunbar Grammar School – extend counselling service Last year the AP funded counselling service at Dunbar Grammar School. Members are to decide if to repeat this funding this year.</p> <p>G. Foxlake – Junior Leader Course – Transport This project was previously supported by the AP last year. Foxlake Adventures have submitted a further proposal for £200 to provide transport to allow the children on this course to attend. The AP agreed to provide this.</p>	<p>ALL</p>
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7. New Funding Proposals

- **Dunpender CC – Prestonkirk lights proposal**
This project had been presented at a previous meeting and held back. AC advised that there had been a consultation in 2015 through the Advertiser which is delivered to every household and also a sheet within the Post Office. There had been 123 signatures received. ELC had previously provided costings and drawings for the project in 2016. The Area Partnership had received direct communications from an objector after it was stated that the AP would fund this project. AC and NH will speak to ELC Roads team to see if this project can be funded from this year's AP roads budget with Roads financing the bulk of the cost for this project. Dunpender Community Council has asked for £20k from the AP for a £50k project.

- **Haddington Table Tennis club**
The club are hoping to expand and set up in Hallhill in Dunbar. The equipment required is :-
 - 4 new table tennis tables, nets, bats and balls - £1,800
 - Hallhill venue hire - £10 per hour
 - Development Officer/Coach - £20 per hour
 - Publicity – £250 to design, print and distribute leaflets and posters to promote the new sessions

They hope that the Area Partnership would grant of £600 to fund the publicity for the new sessions over a 6 month period and to cover the venue hire over that period (1.5 hours per week for 24 weeks). This would give the project financial security for the first few months as participant numbers build up.

The Haddington Table Tennis Club were granted monies from the Lottery People's Project will pay all the capital cost of the equipment (£1,800). It will also cover the cost of the Development Officer to oversee the launch of the sessions and provide coaching support for the first 6 months. However, it cannot cover the hall hire or publicity costs.

The AP agreed to provide £600 to start this new club.

- **The Ridge Cafe**
The Ridge Café is already working with Tesco (Fare Share/Food Cloud initiative) and the Dunbar COOP, as well as local suppliers (e.g. Peter Whitecross butcher, Dunbar Community Bakery, Crunchy Carrot) to ensure food which would otherwise go to waste is brought into use to provide nutritious meals for local people in the Hungry Hatch initiative.

The cost for this project is:-

Assuming 40 people per dinner, it is £2 per person required	
Extra food for Hungry Hatch	£40
Extra staff costs	£60
	£100 x 10 weeks = £1000

This project was approved by the Partnership to the cost of £1,000.

- **Dunbar Music School**
Through running a pilot study for one academic year, the Dunbar Music School plan to work closely with the 20 selected children to support them in their lessons, practice, logistics of getting to and from lessons whilst providing group ensemble and supported performance opportunities throughout the year.

AC/NH

Costs of the pilot scheme

10 fully subsidised places based on £12 per lesson per student for 30 weeks per year	£3600
10 part subsidised places based on £6 per lesson per student for 30 weeks per year	£1800
Instrument hire = £30 per year per child	£600
Weekly ensemble/group sessions = £3 per week per child (all places fully subsidised) for 30 weeks.	£1800
Deposit for instruments loaned out (fully refundable if instruments are returned)	£250
Total pilot study costs	£7,800 (not including £250 instrument deposit)

Transport costs - if any selected children are from a rural area and unable to attend lessons without support, we propose to apply to the area partnership for funding to support their transport costs on a case by case basis. The Partnerships agreed to support this project and fund £7,800.

- **Dunbar Primary School**

Dunbar Primary School would like to apply to the Area Partnership for funds to support an aspect of our Health and Well-being focus next session called **Relax Kids**.

The project would aim to contribute to the **Area Plan** that *'All children in the ward will get the best start in life' – improve family education on health.*

The costs for this project are:-

1 class x 1/2 per week for 6 weeks = 4 hours (rounded up to help with moving classrooms etc.)

5 classes per stage x 4 hours = 20 hours for each stage (P3- P7) 0 hours x 5 stages = 100 hours

100 hours x £40 = £4000

Plus some input for a small follow-up group

8 weeks x 1 hour = £320

Plus time to support and train teachers:

6 hours = £240

Total bid = £4560

The area Partnership approved this project and fund £4560.

- **High Street Vennel Lighting and tidy up**

There was discussion around the lighting and vennel just going off Dunbar High Street. ELC would be able to help with some vennels but some are privately owned. There would be a discussion with Amenity Services to help with this project. KD would speak to the Dunbar Trade Association so that there was jointed up thinking on these works. KD will take the lead of this project.

- **Mowing plan for Winterfield Park**

A paper was tabled to give some ideas of what this could look like. There was a discussion round the area where the pavilion had been and what could happen with it. There had been some work around the area where the pavilion had been. JB would take the paper to the AGM of Friends of Winterfield Park, also

SG

KD

JB

	<p>Speak to them about working in collaboration with the Area Partnership</p> <ul style="list-style-type: none"> • Offer scholarships for extra-curricular activity This was discussed under 6e. • Holiday Hunger in all holidays / after school snack There was a discussion around holiday hunger and does food make a difference. This would also be discussed under 6e. • Area Plan – Children and Young People projects There are currently 10 projects under this heading. After having a fantastic session last summer with pupils from Dunbar Grammar, none of the projects had moved very far. The members were asked to come up with names of an enthusiastic person, not necessary a member, who would be interested in leading the Children and Young People section of the plan. There was a few mentioned and this would be followed up and hopefully have someone in place soon to drive the project forward. 	All
<p>8. Any other Business</p>	<p>MIIXER reuse – update information was given out to members. The council’s Waste Services department works in partnership with MIIXER, a third sector community interest company set up as a result of the success of the Dunbar Zero Waste Town Initiative, to promote re-use across East Lothian, including The Big Pick textile initiative. The partnership aims to improve environmental and recycling rates across the county and works to reduce poverty by providing affordable goods and clothing. It also aims to increase employment opportunities within the third sector and to generate funding to support local causes within East Lothian.</p> <p>The project is established in Dunbar and will soon expand to cover all of East Lothian with capture/donation points at our four Community Recycling Centres. It will also open two large retail and community hub outlets in Dunbar at Countess Crescent and in Musselburgh on the High Street.</p> <ul style="list-style-type: none"> ○ Area Partnership review Several reports are still outstanding but this will be looked at and information sent to organisations / groups who have received finance from the Partnership. <p>Black Bull Close – a feasibility study is being prepared and a report will be issued on its conclusion. If anyone would like to look round the building please get in touch with KD and this can be arranged.</p> <p>Backlands – there has been very positive feedback from this project. There are plant sales weekly. There are plans for some of the produced to be used in Bleachingfield.</p> <p>AC stated that East Linton Playgroup send their thanks for enabling the group to function.</p> <p>Day Centre Dunbar – the day centre are looking for volunteers to help with activities with the participants. Anyone requiring details to speak to GW. Cllr SK said she would contact the 3rd Age University to see if they could give assistance.</p>	<p>SG/LM</p> <p>All</p> <p>All SK</p>

9. Date of next Partnership Meeting	The date of the next partnership meeting is 7 th August 2017 at 7.00pm in Bleachingfield.	
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Please send any apologies to: d&el-ap@eastlothian.gov.uk or call 01620 827871

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