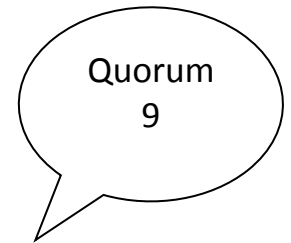


**Draft MINUTES**  
**Dunbar and East Linton Area Partnership meeting**  
**26<sup>th</sup> March 2018, 6.45 -7.15pm**  
**in Bleachingfield Centre, Dunbar**



**Meeting Chaired by:** Pippa Swan, Chair of the Dunbar and East Linton Area Partnership (PS)

**Members (and substitute members) present**

Dorothy Gordon, Wingate TRA (DG)  
Stephen Bunyan, Dunbar Community Council (SB)  
George Robertson, Dunbar Community Council (GR)  
Jacquie Bell, Dunbar Community Council (JB)  
Anne Lyall, East Lammermuir Community Council (AL)  
Barry Craighead, Dunder Community Council (BC)  
Judith Priest, Dunder Community Council (JP)  
Jim Heron, Monkmuir TRA (JH)  
John Gray, Monkmuir TRA (JG)  
Helen Schoen, Dunbar Primary School Parent Council (HS)  
Elisabeth Wilson, Sustaining Dunbar (EW)  
Gill Wilson, East Lothian Association of Day Centres (GW)

**Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)  
Lorna MacLennan Business Support Administration, ELC (LMac)  
Gareth Hill, Active Schools Co-ordinator (GH)  
Sheila Robertson, Member of local Community (SR)  
Marilyn McNeill, Integrated Joint Board (MM)

**Apologies received**

Mary Bonnar, TRA (MB)  
Cllr Norman Hampshire, Elected Member (NH)  
Kate Darrah, The Ridge (KD)  
Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC), (OW)  
Colin Bloomfield, East Lammermuir Community Council (CB)  
Donald Budge, Dunbar Trade Association (DB)  
Karen Leitch, Small Schools Parent Council Representative (KL)  
Cllr Sue Kempson, Elected Member (SK)  
Calum Taylor, Active Schools Co-ordinator (CT)  
Jo McNamara, ELC, Community Development Officer (JM)

Agenda Item	Key discussion points	Action
1. <b>Welcome</b>	<p>PS welcomed everyone to the meeting. PS asked everyone to introduce themselves round the table.</p> <p>LM stated that the meeting was quorate.</p>	
2. <b>Apologies</b>	Apologies were noted as above.	
3. <b>Approval of Minutes</b>	The minutes of the last meeting were approved.	
4. <b>Matters Arising</b>	<p><b>Active Schools – Bowling Project - £830.00</b> The monies have been passed over to Active Schools.</p> <p><b>Parking Strategy</b> - This is linked to the East Lothian local Transport Strategy. PS asked that this is disseminated to members groups. This closes on the 10 May 2018.</p>	ALL
5. <b>Roads and Amenity Services Projects 2018/19</b>	<p><b>Roads</b> There was a discussion around projects which had been started but not yet completed. Whether they would be completed?</p> <p>Two projects were agreed to be taken forward by SG for further development / discussion and to see if they could be undertaken during 2018/19. These are:</p> <ol style="list-style-type: none"> <li>1. Establishment of footpath on Back Road, Dunbar.</li> <li>2. Prestonkirk, East Linton – Installation of traffic Lights</li> </ol> <p><b>Amenity Services</b> There was a discussion around projects. Some of the projects were outstanding or not actioned so it agreed that SG would take projects to the Amenities Colleagues and agreed a way forward.</p> <p>It was agreed that project need to come forward quicker so that they can be taken to the teams earlier so they could be scheduled into the main stream work. Caitlyn McCorry and SG would speak to Amenity Services re the projects that had been highlighted.</p> <p>JH started that this budget is hard to understand the spending and how it can be audit trailed for the Area Partnership members to comprehend.</p>	
6. <b>Election to AP Chair and Vice Chair</b>	SG stated that it was time to look at the election of both Chair and Vice Chair. PS had agreed to extend the Chair ship until the Autumn so the Locality Plan can be agreed, along with a look at the representation of the members of the Partnership. At the end of the extended period PS had indicated that she will stand down as Chair. The process for this will be looked at by SG and LM.	SG/LM
7. <b>Annual Public 7.30-9pm</b>	SG and LM had set up the room in preparation. PS would give a short presentation with SG assisting. It was hoped that all who were present at the meeting would stay for the Annual Public Meeting.	ALL
8. <b>Date of next Meetings</b>	<p>Date of the meetings for the coming year – all meetings are held in Bleachingfield Centre unless stated and commence at 7pm</p> <p style="text-align: center;">Monday 16<sup>th</sup> July 2018 Monday 1<sup>st</sup> October 2018 Monday 26<sup>th</sup> November 2018</p>	

Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 827871