

## Draft MINUTES

### Dunbar and East Linton Area Partnership meeting

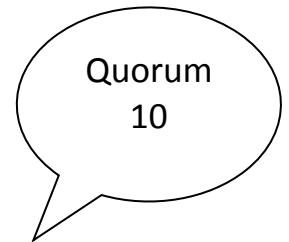
1<sup>st</sup> October 2018, 7.00pm – 9.00pm

in Bleachingfield Centre, Dunbar

**Meeting Chaired by:** George Robertson, Chair of the Dunbar and East Linton Area Partnership (GR)

#### **Members (and substitute members) present**

Stephen Bunyan, Dunbar Community Council (SB)  
Pippa Swan, Dunbar Community Council (PW)  
Jacquie Bell, Vice Chair, Dunbar Community Council (JB)  
Anne Lyall, East Lammermuir Community Council (AL)  
Barry Craighead, Dunpender Community Council (BC)  
John Gray, Monksmuir TRA (JG)  
Jim Heron, Monksmuir TRA (JH)  
Gill Wilson, East Lothian Association of Day Centres (GW)  
Karen Leitch, Small Schools Parent Council Representative (KL)  
Cllr Sue Kempson, Elected Member (SK)  
Katy Pollock, Support from the Start (KP)  
Mike Shaw, DSHNG (MS)  
Dee Davidson, Dunbar Grammar School Parent Council (DD)  
Tim Greene, Sustaining Dunbar (TG)



#### **Others in attendance**

Stuart Gibb, Area Manager, ELC (SG)  
Lorna Maclennan Business Support Administration, ELC (LMac)  
Sheila Robertson, Member of local Community (SR)  
Marilyn McNeill, Integrated Joint Board (MM)  
Lorraine Ferguson, Graze (LF) – left after presentation  
Martin Ferguson, Graze (MF) – left after presentation  
Jamie Baker, Town Centre Regeneration Officer (JB) – left after presentation  
Paul Zochowski, Principal Planner (Policy and Projects) – left after presentation

#### **Apologies received**

Mary Bonnar, TRA (MB)  
Kate Darrah, The Ridge (KD)  
Ola Wojtkiewicz, West Barns Hall (voting member for West Barns CC), (OW)  
Daniel Wight, Dunpender Community Council (DW)  
Steven Wray, Support from the Start (SW)

Agenda Item	Key discussion points	Action
1. <b>Welcome</b>	<p>GR welcomed everyone to the meeting. GR gave a vote of thanks to PS and thanked her for continuing to attend the meetings.</p> <p>GR thanked Barry Craighead for volunteering to become Vice- Chair. It was always the Area Partnerships ambition to have a Vice Chair from out with Dunbar and a pleasure to have BC, and working with him in the future.</p> <p>GR welcomed Helen Harper to the meeting. Helen is the new Community Learning and Development Officer for Dunbar and is Jo McNamara’s replacement.</p> <p>LM stated that the meeting was quorate.</p> <p>Please note the Proposed CARS scheme was moved up the agenda and completed before apologies.</p>	
2. <b>Apologies</b>	Apologies were noted as above.	
3. <b>Approval of Minutes</b>	Minutes of the last meeting were approved	
4. <b>Matters Arising</b>	<p>a. <b>Back Road</b> – SG met with the ELC Roads Colleagues. Any AP funded developments in Back Road project will be part of a wider project that may result from ongoing consultation currently being funded through Sustrans. Roads colleagues have suggested that the Area Partnership could support the development of a footpath that will hopefully run from Knockenhair Road to the entrance of the Winterfield Golf Course. SG had asked for assurances from colleagues that if the path were completed, it would not have to be torn up in the future by any proposed project that resulted from the Sustrans funded consultation.. SG was assured that it would not be the case.</p> <p>b. <b>ELC Roads</b> have now been instructed to draft a design with costings for the footpath and will report back to the AP shortly.</p> <p>PS had attended a meeting where Belhaven residents wanted their voices and views to be heard before any works commence on the Back Road.</p> <p>c. <b>Restoration of the Fountain in East Linton</b>  RG asked BC if Dunpender Community Council had applied for the Common Good Funding for the fountain restoration. BC stated that he had not managed to find the application form. GR stated he would send a copy of the application form to BC.</p>	GR/BC
5. <b>Proposed CASRS Scheme</b>	<p><b>Proposed Bid for Dunbar Conservation Area Regeneration Scheme (CARS)</b></p> <p>Paul Zochowski and Jamie Baker from East Lothian Council spoke to a proposal to put forward an area within the Dunbar Conservation Area for consideration for Historic Environment Scotland funding for a CARS. Similar to previous grant awarding programmes in the past in Dunbar, this would allow building owners to apply for funding towards the cost of long lasting good quality repairs to the exterior of their properties and would be aimed at High Street properties in the poorest condition. Following discussion it was agreed that as well as tenements the Abbey Church building should be a priority. The Ridge may be a partner in the bid with an expanded programme of training people in building skills. If approved, grant funding would be for a 5 year period commencing in 2019. Expressions of interest from building owners were requested and should be forwarded to <a href="mailto:jbaker@eastlothian.gov.uk">jbaker@eastlothian.gov.uk</a> . Discussion also noted the need for repairs to guttering and drainage at High Street tenements and it was felt that traders may wish to seek financial help towards shopfront repair, restoration and enhancement. The Dolphin building and the tenement that includes 65</p>	ALL

	<p>High Street were mentioned as buildings in need of repair and reuse as were repairs to stone boundary walls throughout the Conservation Area.</p> <p>It was noted that the bid would only be for a single conservation area and not all the conservation areas within the Partnership area; other conservation areas that can demonstrate a need for building repair and enhancement may be the subject of future bids but the Council officers were keen to apply for Dunbar next as it offered great potential to continue to help the town attract investment and improve its economy.</p>	
<b>6. Update to Standing Orders</b>	<p>The papers were circulated before the meeting. GR went through the changes. A comment was made about compulsory training but it is hoped this will be available online. SG also stated that he would organise training sessions for any group or individuals who requested such. The standing orders were adopted.</p>	
<b>7. Budget &amp; existing allocations</b>	<p>GR went over the budget sheet which is attached.</p> <p>GR informed the Area Partnership that SUEZ had given funding for the Cliff Top Path. This was half the monies required. GR would hear from WREN in December. The partnership has now provided the contributing third party (ctp) funding of £2447.79 to release the SUEZ funding.</p> <p>Post meeting note: Dunbar Shore and Harbour Neighbourhood Group are acting as CTP agent on behalf of DEL AP and are forwarding the payment to SUEZ</p> <p>GR stated the Area Partnership was not a nest egg but could be a tool for releasing funds from other organisations to make a large project take place rather than having to consider funding applications and handing out money. It would be good to see more members having initiatives such as BC's where he came for money and has built and positioned benches himself. BC stated he had just completed his 9<sup>th</sup> bench.</p>	
<b>8. Education Funding Panel Update</b>	<p><b>a. Education Funding</b> - After the last meeting there were more applications then money in the pot, the sub-group were asked to go away and rethink their choices for funding. In the end the group came back with the following funding amounts:-</p> <ul style="list-style-type: none"> <li>• Relax Kids - £7,000.00 mainly for P4'S</li> <li>• Support from the Start - £25,000.00</li> <li>• Ridge Backlands - £15,000.00</li> </ul> <p>All educational initiative funds have been allocated for this current financial year.</p> <p><b>b. Dunbar Summer School 2018</b> – This initiative had been funded from last year's funding. There were 134 young people over the summer period who benefitted from attending a range of activities from Foxlake Adventures, Coast 2 Coast Surf School, Fashion School Dunbar, Martial Arts, The Ridge Café, Adventure Cooking, Making IT Happen, and Animals Inside &amp; Out. There will be a meeting tomorrow night (02/10) to gather information for an end of report to be produced for ELC.</p> <p>GR gave a vote of thanks to Angela McLeman (AM) for her contribution to the partnership as well as the Children &amp; Young Peoples Sub Group. AM had stood down as she no longer has a child(ren) at secondary school. We have a replacement, Dee Davidson, GR welcomed her to the Area Partnership.</p> <p>GR asked the pupil representatives from Dunbar Grammar School to take a list of priorities which has come from the school a few years ago and to update as they see fit, and getting views from pupils as to their thoughts for the priorities.</p>	GR/SG

	GR reminded members that the Education budget for next year would be halved. For the Area Partnership it would be an influencing budget unlike at the moment.	
<b>9. Project Updates</b>	<p>GR made reference to the Area Plan where the priorities of the Area Partnership are written. Each application the Area Partnership receives has make to reference to the Area Plan, before it comes to the Area Partnership for recommendations. Members were ask to read over the plan, as details of projects status are also found there.</p> <p>HH asked if there was a Health and Wellbeing Sub Group within the Area Partnership. PS stated that it had previously been felt that a group would not be effective given current circumstances. GW stated that there had been a consultation on Belhaven Hospital. Jane Ogden Smith was coordinating this project. GW stated that she had not heard nor been invited to any of the pop up groups. HH suggested that a Health &amp; Wellbeing group could focus on the bigger picture and gather information on the groups with the area. The IJB had put off making a discussion and stated that they needed more time for the consideration. There had been no successor for David Small but Allison MacDonald would continue in as Interim Chief Officer until March 2019.</p> <p>It was agreed to set up a Health &amp; Wellbeing sub group – the following volunteered:- JB, GW, KP, MN, HH, and SB. LM would arrange the first meeting for the group.</p>	
<b>10. Any Other Competent Business</b>	<p>GW stated that Dunbar Day Centre was doing extremely well. A fund raiser has been organised for this coming Saturday. A coffee morning on between 10-12, £2 entrance fee, with coffee, tombola and home baking. There is a relief manager in place to cover maternity leave.</p> <p>GR presented PS with some flowers and a small gift as a mark of gratitude for her work as Chair of the Area Partnership over the past three years.</p>	ALL
<b>11. Date of Next Meetings</b>	<p>The date of the next meeting is below – all meetings are held in Bleachingfield Centre unless stated and commence at 7pm</p> <p style="text-align: center;">Monday 26<sup>th</sup> November 2018</p>	

Please send any apologies to: [d&el-ap@eastlothian.gov.uk](mailto:d&el-ap@eastlothian.gov.uk) or call 01620 827871

<b>DUNBAR AND EAST LINTON AREA PARTNERSHIP</b>						
Budget Allocation	2018/19				Last Reviewed:	02/10/2018
			<b>A</b>	<b>R</b>	<b>E</b>	<b>G</b>
			<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>	<b>General</b>
Budget	Date Approved	Project	£ 100,000.00	£ 50,000.00	£ 100,000.00	£ 50,000.00
G	TBC	Paint properties on Dunbar High Street				10,000.00
G	26/03/2018	West Barns Village Hall - Disabled Parking - Planning costs				400.00
R	12/04/18	ELC Roads design etc. costs		2,500.00		
G	28/05/18	Belhaven surf centre				20,000.00
A/G	28/05/18	St Anne's Church	7,500.00			2,500.00
R	28/05/18	Back Road, Dunbar		47,500.00		
G	28/05/18	Dunbar Cliff top path				4,735.00
G	28/05/18	Dunbar Dementia				2,581.00
E	28/05/18	Dunbar Cluster - Community Support Worker			45,000.00	
E	28/05/18	DGS Inclusion fund			8,000.00	
G	13/08/18	Benches for High Street				4,000.00
G	13/08/18	East Linton Christmas Lights - lamppost works				2,000.00
G	13/08/18	Sustaining Dunbar - Belhaven Growing Together Project 2018				3,000.00
	13/08/18	Support from the Start - Family Support Worker			25,000.00	
	13/08/18	The Ridge - DGS Backlands Project			15,000.00	
	13/08/18	Relax Kids East Lothian			7,000.00	
		Total Spend	£ 7,500.00	£ 50,000.00	£ 100,000.00	£ 49,216.00
		Balance	£ 92,500.00	£ -	£ -	£ 784.00
			<b>Amenity Services</b>	<b>Roads</b>	<b>Education</b>	<b>General</b>