



MINUTES OF THE MEETING OF THE EAST LoTHIAN INTEGRATION JOINT BOARD

THURSDAY 28 MARCH 2019
COUNCIL CHAMBER, TOWN HOUSE, HADDINGTON

Voting Members Present:

Mr P Murray (Chair)
Ms F Ireland
Mr A Joyce
Councillor S Kempson
Councillor F O'Donnell
Prof. M Whyte

Non-voting Members Present:

Mr D Binnie
Ms F Duncan
Dr R Fairclough
Ms C Flanagan
Ms E Johnston
Ms M McNeill
Mr T Miller
Ms J Tait

Officers Present from NHS Lothian/East Lothian Council:

Ms L Cowan
Mr P Currie
Mr B Davies
Ms M Goodbourn
Ms J Ogden-Smith

Clerk:

Ms F Currie

Apologies:

Councillor S Akhtar
Councillor N Gilbert
Ms P Dutton
Ms A MacDonald
Ms J Trench
Dr J Turvill

Declarations of Interest:

The Chair and Councillor Fiona O'Donnell declared an interest in Item 1 and indicated that they would leave the Chamber during consideration of this item.

The Chair explained that Item 10 had been withdrawn from the agenda. More detail was required to allow the IJB to give proper consideration to the proposals and a revised report would be presented the IJB's meeting on 25 April 2019. Councillor O'Donnell encouraged members to provide feedback to officers before the next meeting.

The Chair also announced that Alison MacDonald had been appointed as Chief Officer of the IJB on a permanent basis. The members welcomed this news.

Sederunt: The Chair and Councillor O'Donnell left the Chamber.

1. RENOMINATION OF A VOTING MEMBER AND CHANGES TO THE CHAIR AND VICE CHAIR OF THE EAST LoTHIAN INTEGRATION JOINT BOARD

The Interim Chief Officer had submitted a report informing the Integration Joint Board (IJB) of the renomination of Peter Murray as a voting member by NHS Lothian and asking the IJB to agree the appointment of a new Chair and Vice Chair of the IJB with effect from 1 April 2019.

The Clerk presented the report with a brief summary and invited members to agree the recommendations.

Decision

The IJB agreed to:

- (i) Note the renomination of Peter Murray as a voting member of the IJB for the maximum term of office;
- (ii) Agree the appointment of Councillor Fiona O'Donnell as Chair of the IJB for two years from 1 April 2019; and
- (iii) Agree the appointment of Peter Murray as Vice Chair of the IJB for two years from 1 April 2019.

Sederunt: The Chair and Councillor O'Donnell returned to the Chamber.

2. CHAIR'S REPORT

The Chair reported on the following:

Integration Self-evaluation template from the Ministerial Strategic Group for Health & Community Care – this was circulated to members for information. The Chair indicated that Ms MacDonald would contact members soon to outline how the self-evaluation process would be carried out.

Strategic Planning Forum - would be holding a meeting with representatives from all IJBs next week. The group had also changed its name to the Integrated Care Forum.

Claire Flanagan added the Forum's work included setting up a meeting between Section 95 officers from all 4 Lothian IJBs, local Councils and the Director of Finance from NHS Lothian. She said that they had had a very useful session on the challenges facing IJBs and local authorities, and follow-up sessions were being planned.

IJB Chairs and Vice Chairs Group – had been charged with hosting the next network meeting on 8 May 2019 involving all IJBs across Scotland. The meeting would also include the Cabinet Secretary and chief officers from the Scottish Government, CoSLA

and health boards. The Chair said that some of the issues to be discussed would already be familiar to IJB members.

Councillor O'Donnell asked if it would be possible to bring members together to complete the self-evaluation questionnaire as part of a development session. She said that it may also help to identify gaps in members' knowledge and potential training needs. Judith Tait agreed that working collectively would add value to the process and prevent it from becoming just a desk-top exercise. The Chair agreed to pass on this suggestion.

3. NHS HEALTHCARE GOVERNANCE COMMITTEE (VERBAL)

Fiona Ireland reported that at its last meeting the Committee had taken a detailed look at mental health services in East and Mid Lothian and how to address gaps and pressure points in services at all levels of need. She referred to an increase in the number of school nurses and counsellors as one example of how funding was currently being targeted within children's mental health services.

Ms Tait reported that the work of the Strategic Children's Partnership also included improving children's mental health. She said that one of the key challenges was that the range of services came under the jurisdiction of different authorities and funding came from many different sources. Ms Tait highlighted the need to coordinate at all levels to ensure that all available monies were used effectively to meet local needs within East Lothian.

In reply to a question from Councillor O'Donnell, Ms Tait said that priorities for action sometimes depended on which route the funding came from Government, and it was important for authorities to agree a shared view of how funding should be used. The Chair acknowledged Ms Tait's comments and asked that it be recorded in the minutes that this was an issue that the IJB should return to in the future.

Ms Ireland updated the members on two other areas of discussion at the recent Committee meeting. The first was a discussion around the creation of a minor injuries clinic out with the Edinburgh Royal Infirmary (ERI) which would be funded through the Set Aside budget. She said that the IJB needed to take a view on what kind of service it wanted for the people of East Lothian. She also reported on a proposal to move forward with the Quality of Care approach and that the Clinical Care Governance Committee could have a role in monitoring progress.

The Chair advised members that the next development session would look at how to make the best use of Directions with particular focus on their use as part of the IJB's delegated authority within acute services.

Councillor O'Donnell asked if it would be possible to use Directions to place a requirement on NHS Lothian to create a minor injuries clinic at the community hospital. The Chair said that it was possible but it could be argued there was an obligation to consider the impact of decisions on the other Lothian IJBs. However, in his view, they were now moving towards a time when the IJB would be required to take the type of decision that may well have such implications.

4. DELAYED DISCHARGES (VERBAL)

Lorraine Cowan reported that there had been 10 delayed discharges recorded in March and that the sustained improvement in the figures had come from working across services to keep as many people as possible out of hospital. Her team were currently

working with independent providers to take on clients from the Hospital to Home team and to develop new care services in a number of areas. She advised that funding had been secured to upgrade Ward 2 at Belhaven Hospital into a Hub for these services.

The Chair welcomed this news and thanked the staff for their hard work. He hoped that this progress would be maintained.

In response to questions from Thomas Miller and Marilyn McNeill, Ms Cowan explained that while the proposed Hub at Belhaven had yet to be consolidated into the wider reprovizion project, it was seen as an opportunity to better manage staffing and increase care provision. She also confirmed that a group was being set up to support community involvement in the development of the Hub.

Councillor O'Donnell informed members that she had received positive feedback on the Discharge to Assess Service while attending a meeting at ERI. Ms Cowan said that awareness-raising sessions within ERI which were now beginning to show benefits.

5. UPDATE ON THE REPROVISION OF BELHAVEN AND EDINGTON COMMUNITY HOSPITALS, ESKGREEN AND ABBEY CARE HOMES (VERBAL)

The Chair provided an update to members on reprovizioning. He advised that a grant had been secured from the Scottish Government to enable officers to carry out a scoping exercise. The project team would then return to the local groups in Dunbar, North Berwick and Musselburgh to work on reprovizioning that met local needs. He expected the project team to attend an IJB meeting in the near future to provide an update.

The Chair also advised members that the local project groups outlined in the December IJB paper would work closely with, and include members from, the relevant local Area Partnership health and wellbeing groups to ensure alignment with local health and wellbeing plans. The groups also hoped to involve other key local and national groups such as Dementia Friendly East Lothian, carers' organisations and other community interest groups.

The Chair hoped that this update would offer reassurance that it remained the IJB's intention to have as wide a range of involvement as possible from the community. He suggested that members contact Ms MacDonald if they had any questions and that a further update would be presented to the IJB in the near future.

6. REVISION OF THE EAST LOTHIAN INTEGRATION JOINT BOARD INTEGRATION SCHEME

The Interim Chief Officer had submitted a report providing the IJB members with background to a necessary revision of the Integration scheme.

Paul Currie presented the report informing members that the introduction of the Carers (Scotland) Act 2016 had resulted in the need to revise the IJB's Integration Scheme to take account of the new duties placed on authorities for both adult and children's services. While there was no requirement for the IJB to consult on the proposed changes, the revised Scheme would be publicised for 4 weeks on the Council's website via the Consultation Hub. He pointed out that further changes to the Scheme may be required to take account of future legislation and that the date for a comprehensive review of the Integration Scheme had been extended to 2024.

The Chair explained that initially it was not thought necessary to amend the Integration Scheme and this had resulted in a delay in bringing forward the changes for approval.

Decision

The IJB agreed to:

- (i) Note that as a result of the introduction of the Carers (Scotland) Act 2016, each IJB was required to revise its Integration Scheme;
- (ii) Accept the revised Integration Scheme for East Lothian IJB;
- (iii) Agree the revised Integration Scheme should be publicised for a 4 week period;
- (iv) Note that in the event of relevant legislation changing there may need to be further revisions to the Integration Scheme; and
- (v) Note that on approval of the revised Integration Scheme, the date for a comprehensive review of the Scheme will be extended to 2024.

7. EAST LOTHIAN INTEGRATION JOINT BOARD 2019-2022 STRATEGIC PLAN

The Interim Chief Officer had submitted a report presenting to the IJB the finalised 2019-2022 Strategic Plan, developed following engagement.

Mr Currie presented the report outlining the background to the Strategic Plan and the engagement process. He said that the next stage would be the preparation of a delivery plan which would include measurable actions to support progress monitoring. He informed members that discussions with Health & Wellbeing Groups across the county had been very useful and he hoped that this engagement would be maintained.

Bryan Davies said that the intention had been to produce a briefer Strategic Plan this time, with a more logical throughput to the IJB's Directions and the ability to measure progress. He advised that any comments or consultation responses not included in the Strategic Plan would be reflected in the delivery plan.

The Chair said he had provided his feedback on the Plan to officers and he invited members to offer their comments.

Councillor O'Donnell made suggestions relating to the section on the workforce plan and general comments regarding the accessibility of the final document for those with visual impairment.

Jane Ogden-Smith confirmed that appropriate versions would be provided upon request. In response to a question from the Chair, she advised that these versions would be available within the next 2 – 3 weeks and would be signposted when the Plan was published on 31 March.

Responding to a question from Ms McNeill, Ms Ogden-Smith acknowledged that currently not all Area Partnerships had health & wellbeing groups but she said that discussions were taking place to address this. Mr Davies encouraged service user representatives to be part of the Reference Groups in the meantime. He also outlined the process for preparing the delivery plan.

Elaine Johnston said that having health & wellbeing groups in every area was important but that they also needed to link with the new structure of Change Boards. She also asked about the timescale for preparation of the delivery plan. Mr Davies

confirmed that the plan and a summary of the consultation responses would be available within 2 – 3 weeks.

Councillor Sue Kempson said that the Strategic Plan was very exciting and had been prepared with a lot of foresight. She added that if the IJB could deliver all of the priorities it would be doing a very good job indeed.

Decision

The IJB agreed to:

- (i) Accept the final version of the IJB Strategic Plan, which has taken into account feedback received on earlier drafts which were considered at IJB development sessions and formal meetings in January and February 2019;
- (ii) Note that the final plan has been informed by an engagement and consultation process (comprising meetings and an online survey) that ran from 20 December 2018 to 12 March 2019. All feedback from the process was recorded and a report is in preparation that will set out all comments received and how this feedback was acted upon;
- (iii) Note that once the IJB has formally agreed the Strategic Plan it must be published. The deadline for this is 31 March 2019;
- (iv) Note that a 'plain English' summary version of the Strategic Plan will be produced to accompany the full plan in order to make its contents accessible to as wide an audience as possible; and
- (v) Note that a delivery plan, to support progress monitoring, will be produced for each year of that the Strategic Plan applies.

8. FINANCIAL UPDATE

The Chief Finance Officer had submitted a report updating the IJB on its current financial performance for 2018/19, including the projected year outturn; providing the IJB with the indicative budget proposals by the Partners, East Lothian Council and NHS Lothian, for 2019/20; and, further to this, providing the financial outlook facing the IJB next financial year.

Ms Flanagan presented the report outlining the financial performance to the end of February. She reminded members that the prescribing budget worked two months in arrears and there was a risk that the current underspent position could be significantly altered by the year end. She added that, despite the potential underspend in the health budget, the IJB was unlikely to close 2018/19 in a break even position.

Ms Flanagan informed the meeting that discussions had taken place with NHS Lothian regarding transfer of any underspend in health to offset overspend in the social care budget. She said she had raised this budget overspend and the possibility of additional resources with East Lothian Council but they preferred to await the year end position before holding further discussions.

She highlighted the new funding made available to integration authorities during 2018/19 and explained that, as these funding sources were received part way through the year, there had been some slippage in spending against them. She sought the IJB's agreement to carry forward this money to 2019/20 as earmarked reserves.

Lastly, Ms Flanagan explained the indicative budgets from both NHS Lothian and East Lothian Council for 2019/20 and the savings targets and key financial pressures associated with the coming year.

Mr Davies responded to questions from Councillor O'Donnell and Moira Whyte regarding the increase in existing charges and the introduction of two new charges which were implemented in 2018/19. He indicated that the charging policy for 2019/20 had yet to be agreed but that it could be difficult to justify a further increase after last year's changes. He added that the impact of these changes on service users had yet to be evaluated and whether they had generated the expected level of income.

Councillor O'Donnell stated that the Council's Administration had been clear that they would not support a further increase in charging this year. They were mindful of the effects of inflation in other areas of peoples' lives and the consequent pressure on incomes. However, she noted that the benefits of the IJB's Strategic Plan were already being seen in some areas and said that the IJB must look to identifying more sustainable models of care.

Ms Flanagan responded to further questions regarding additional savings required in 2019/20 and the challenging nature of the budget offers.

The Chair commented that officers within the Health & Social Care Partnership would have a formidable task to deliver the IJB's priorities on budget and that this should be used as a catalyst for innovation and demonstrating the benefits of integration.

Decision

The IJB agreed to:

- (i) Note the current financial position;
- (ii) Note the projected year end outturn of 2018/19;
- (iii) Agree the principle of transferring resource from any underspend in one arm of the IJB to offset overspend in the other arm;
- (iv) Support slippage in earmarked funds being carried forward by the creation of an earmarked reserve;
- (v) Note the principles of the indicative, proposed budget offers for 2019/20; and
- (vi) Note the financial outlook for 2019/20.

9. EAST Lothian Integration Joint Board Internal Audit Report on Workforce Planning

The Interim Chief Officer had submitted a report by the Senior Auditor informing the IJB of the recently issued audit report on Workforce Planning which was presented to the IJB's Audit & Risk Committee at its meeting on 19 March 2019.

Mr Davies presented the report highlighting the key findings of the audit and drawing members' attention to the ratings of moderate and significant assurance given against the five audit objectives. He advised that the draft workforce plan would be presented to the IJB for approval at its meeting in April.

Mr Davies responded to questions. He provided further detail of the engagement process undertaken while drafting the workforce plan, the intention that service areas would use the document as a template to prepare their own local workforce plans, and confirmed that the Scottish Government guidance was now available.

Decision

The IJB agreed to note the contents of the audit report.

10. CARERS' ORGANISATIONS – FUNDING PROPOSALS FOR 2019/20

This item was withdrawn from the agenda.

Signed

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Mr Peter Murray
Chair of the East Lothian Integration Joint Board