

Dunbar and East Linton Area Partnership meeting

22nd June 2020, 7.00pm – 9.00pm

ZOOM meeting

Meeting Chaired by:

George Robertson, Chair of the Dunbar and East Linton Area Partnership (GR)

Members (and substitute members) present

Anne Lyall, East Lammermuir Community Council (AL)

Barry Craighead, Vice Chair AP, Dunpender Community Council (BC)

Jacquie Bell, Vice Chair AP, (JB) Dunbar Community Council (JB)

Terry Prior, Hallhill Tenants and Residents Association (TP)

Mike Shaw, Dunbar Shore & Harbour Neighbourhood Group (MS)

Daniel Wight, Dunpender Community Council (DW)

Tim Greene, Sustaining Dunbar (TG)

Ola Wojtkiewics, West Barns Hall, voting for the West Barns Community Council (OW)

Katy Pollock, Support from the Start (KP)

Loretta Stewart, Dunbar Community Council (LS)

Pippa Swan, Dunbar Community Council (PS)

Stephen Bunyan, Dunbar Community Council (SB)

Gill Wilson, East Lothian Association of Day Centres (GW) – by telephone

Kate Darrah, The Ridge voting on behalf of Trade Association (KD)

Maggie Cole, The Ridge (MC)

Clr Paul McLennen, Elected Member (PMc)



Others in attendance

Caitlin McCorry, Service Manager – Connected Communities (CMc)

Gordon Horsburgh, Connected Communities Manager (GH)

Lorna Maclennan Business Support Administration, ELC (LMac)

Robin Hamilton, Elder Belhaven Church (RH)

Apologies received

Lyn Simpson, Small Schools Parent Council Rep (LS)

Dee Davidson, Dunbar Grammar School Parent Council Rep (DD)

Helen Harper, CLD (HH)

Agenda Item	Key discussion points	Action
1. Introduction	<p>GR welcomed everyone to the first ZOOM meeting of the D&EL AP. GR introduced everyone from his screen so everyone knew who was listening at the meeting. LMac had produced a summary sheet outlining funding requests which everyone should have and this will be used for the voting. Voting will be sent to LMac after the meeting and she will collate the all responses. LMac will contact GW and BC by phone to collect voting. GR stated that he wanted to make a proposal for the meeting to consider. Last meeting it had been agreed that only half of the application amount would be given out to applicants but with due consideration this may lead to – applicants asking for more than they needed so that this would cover the project. The proposal now is to cap the amount given to any one application to £5k. This would ensure that funding would last the whole year and also be able to be spread to more projects. Not all projects are for this amount. There were some questions around this, and CMC reminded everyone that there are other streams of funding including the Community Intervention Fund for capital projects. Funding opportunities can be found on the council web site</p> <p>https://www.eastlothian.gov.uk/homepage/10431/funding_for_community_organisations</p> <p>There was a show of hands, where 9 agreed to the new proposed approach and 1 abstained from voting. The £5K cap on funding for projects was carried.</p>	
2. Apologies	Apologies were noted as above.	
3. Notifications of declaration of interest	This gives members the opportunity to state a conflict of interest on any subject matter that is on the agenda. Declarations would be declared at the item.	
4. Approval of Minutes	Minutes of the last meeting were approved. Proposed by JB, seconded by MS.	
5. Matters Arising	<p>a) Caravan Park Pond – West Barns Community Council had raised issues years ago have been told the water quality is not good. GH will get in contact with Landscape and Countryside to clarify and provide feedback.</p> <p>Post Meeting:- GH has contacted the Countryside Service about Seafield Pond and established that they advise against any water based activity because of poor water quality. They've been trying to isolate the contaminating source and make improvements but they haven't resolved this yet. Apparently, blue green algae is a separate issue and it occasionally appears, and this is primarily related to weather conditions. If algae is present, it has been policy to install notices warning of this hazard. In view of these ongoing problems with water quality, he asked that notices are permanently installed until this problem can be rectified.</p> <p>b) Lauderdale Park – costing still required. LMac with GH will follow this up.</p> <p>c) Annual Meeting – Due to the unprecedented situation this was postponed – this will be re arranged as soon as it is possible.</p>	<p>GH</p> <p>LMac/GH</p>

<p>6. Budget Update</p>	<p>Last year's budget 2019/20 - sheet was circulated and showed how the budget was allocated to different projects within the Dunbar & East Linton Area Partnership.</p> <p>This year's budget 2020/21- had allocated funding to Wheel Chair Access at Belhaven Beach; Dunbar in Bloom, Sustaining Dunbar and amounting to £5,983.00 leaving £44,017.00 remaining for this financial year. (See summary attached)</p> <p>KD suggested that the Dunbar Trade Association application for the Hanging Baskets had been agreed at a previous meeting. LMac said she would check back to confirm this after the meeting.</p>	<p>LM/ GH</p>
<p>7. Applications for funding</p>	<p>All votes are to be sent to LMac as soon as possible after the meeting</p> <p>a) Belhaven Church – Kitchen Renovation - £10,000 RH, Elder at Belhaven Church joined the meeting to answer any questions re the applications. RH gave an overview of the application and the ambitions of the Congregational Board for the use of the kitchen. Many community groups use this facility not just the church. RH stated they are hoping to extend the kitchen and fit. There was a discussion around this and around the amount other kitchen available around Dunbar - There was a misconception that Bleachingfield kitchen is available for hire but this space is leased to a café which has had to close due to COVID 19.</p> <p>CMc mentioned the Council's Community Intervention Fund for capital improvement projects like this one. A requirement of this funding is that you are looking for funding from more than one source.</p> <p>There was more discussion. GR reminded everyone to vote via the summary paper and send to LMac after the meeting.</p> <p>RH left the meeting.</p> <p>Post Meeting:- the vote was 13 for; 1 against and 1 DoFI, for this project and was therefore carried for the sum of £5,000.00</p> <p>b) Countryside Ranger Service – Traprain Law Fencing £1,535 c) Countryside Ranger Service – Replacement of interpretation boards £3,000 d) Countryside Ranger Service – Drainage & Path work £670</p> <p>The above applications were talked about all together. There was a discussion around whether Traprain Law is in Dunbar and East Linton Area Partnership.</p> <p>Post Meeting: - LMac sent a map of this area to GR and GH which distinctly shows Traprain Law within this area.</p> <p>There was a lot of discussion around these requests. There was strong objection to these projects being brought to the AP, when it is owned by ELC, should be funding this directly. Although the projects have merit, the partnership thought that they should not be coming to the Area Partnership for monies for these project.</p> <p>Post Meeting: - CMc stated that he would contact Landscape and Countryside and see if within the Amenities budget of 'men and machines' that this project could be achieved.</p> <p>CMc would take back these comments to Eamon John, Service Manager – Sport, Countryside & Leisure.</p> <p>CMc also stated that with all the house building within East Lothian and at the moment community benefits procurement clauses provide</p>	

funding for essential extensions to schools. CMc would like some of this funding to be available to support local community projects as well.

There was a discussion as some members expressed continued frustration with lack of clarity regarding the Amenities Services budget. CMc explained that this issue was being discussed pre-COVID and she would be taking this back for further discussion with Eamon John the Service Manager.

It was left for members to vote of this project how they see fit.

Post Meeting: - There was 1 for; 13 No and 2 abstain these projects. These projects would not be supported.

e) Tynninghame Hall – Toilet Refurbishment £8,215

DW asked to talk to the application. DW stated that the Village Hall is at the centre of the Village and is the only venue for community events. The kitchen had been put into the hall several years ago by BC and now needed to be upgraded. The toilets had to be upgraded to comply with the disability laws as at the moment there are not disabled toilet. The breakdown of finance is a quarter from lets; a quarter from Area Partnership and half from other sources. PS stated that one of the key objective is to help rural areas. These bids from Tynninghame and West Barns were fundamental to support these communities.

DW stated that the hall would like to works to accomplish the renovations while no lets can be made.

Everyone was asked to vote and send to LMac as soon as possible after the meeting.

Post Meeting: - there were 15 Yes votes; 0 no and 1 declaration of interest. This project will be supported for the sum of £5000.00. Decision form have been set out.

f) West Barns Hall – Improvement to Kitchen & toilets facilities - £5,000

OW talked to the application. OW stated that they had received funding from 2 bids totalling £18k. OW asked if they could ask for the funding just for the Kitchen as the cost of the work was going to be more expensive than originally thought. There was a lot of discussion and support for this project. JB gave support to the project and especially to OW who has transformed the hall. BC asked about the disabled car parking that had been agreed by the partnership. At the moment there are not works ongoing but GH would speak to Roads Colleagues to see this could be would be carried out within this financial year. GH would also speak to planning as see when the application expires and if there were any planning conditions.

There was a discussion around projects and whether Area Partnerships should be funding projects more than once. MMcC stated that we should not be tracking how many times an area or organisations has come for funding but the merit of the application and the impact on the community. These organisations are run by volunteers and we are blessed to have so many volunteers trying to do the best for the community. DW stated that it was good that projects do not rely just on the Area Partnership but also looks elsewhere for monies. OW was hoping to work with Ridge to do a Christmas Lunch for West Barns, but there has been no discussions as yet.

A vote would be taken on the kitchen element of the applications.

GH

	<p>Post Meeting: - there were 15 Yes votes; 0 no and 1 declaration of interest. This project will be supported for the sum of £5000.00. Decision form have been set out.</p> <p>g) West Barns Notice Board - £300 Although this application came in later than the rest, it had been circulated and would like everything to give it consideration. OW stated that this had been a project that had been around for a number of years and there were conflicting information coming from the ELC Planning Department. OW had gone to the planning department to ask what was required for this to be able to become completed. West Barns Community Council (WBCC) had been advised that there was no planning permission required for the project and the notice could be erected. There is a short fall and WBCC were asking the Area Partnership for assistance. There are a lot of people within West Barns that do not have access to the internet and this would be a way of letting people know about what was going on, COVID19 etc. OW asked if people would consider this project so that it could now be realised. JB gave her support for this as many people in West Barns do not have IT.</p> <p>Post Meeting: - there were 15 Yes votes; 0 no and 1 declaration of interest. This project will be supported for the sum of £300.00. Decision form has been sent out.</p> <p>h) Dunbar Trade Association Hanging Baskets - £1000 KD had asked why the DTA had not received the funding that they had asked for as it had been agreed at a meeting about 6 months ago. It was challenging for LMac to look at the files while trying to minute the meeting so this would be looked into afterwards. In case a vote was required this would be added to the members' votes, and be taken at this meeting for the project. KD told members that the DTA had ordered the baskets and they were already up in the High Street. It would leave a black hole in the DTA if they were not to receive the funding.</p> <p>Post Meeting – information on this application was looked into. The application had not been considered at a previous meeting as the application had come in too late to be circulated. It was to be brought to the next meeting (tonight) but had been overlooked. (The information that LMac could see was last year payment not this years.)</p> <p>Voting was: - 12 Yes votes; 1 no and 2 declaration of interest. This project will be supported for the sum of £1000.00. Decision form has been sent out.</p>	
8. Roads Budget	This was addressed under previous budget update. If anyone had any Roads projects that they would like looked at within the Dunbar & East Linton Area please pass to GH, GR or LMac.	ALL
9. Area Plan	Area Plan – GR had incorporated all the comments that had come forward from the AP members and this is now ready for circulation. Member will receive with the minutes and a hard copy will following in due course.	LMac
10. Members Handbook	Handbook – this has been updated in line with the East Lothian Plan. This has lots of very important information which can guide and inform members about constitution, members conduct, map of the area etc. This will be sent out with the minutes and a hard copy will be available in due course.	LMac
11. AOCB	<ul style="list-style-type: none"> Dunpender Community Council (DCC) – GR stated this issued was brought up last year, GR responded to this at the time but it was to be looked at. It was thought that Dunpender Community Council thought that it was in respect on voting, there is no evidence that people vote in a parochial fashion. GR stated that members should have received 	

	<p>a copy of the email which had been passed to Judith Priest, Chairperson for DCC. GR asked if this had been passed to members of DCC which the reply was today (Monday 22nd June). DW/BC stated that they needed time to digest before a reply could be given. GR stated that the Partnership had been reluctant to give Dunpender another vote but instead suggested that the Committees of Tynninghame Hall and/or East Linton Hall could have representation on the Area Partnership which will give a different perspective of the area.. GR asked BC if they had received it, DW stated they needed a little more time to digest all the comments from both GR's email and Chair of DCC. GR also asked if there was a TRA within the Dunpender Area. LMac stated there was Andrew Meikle Grove TRA.</p> <p>Post Meeting:- "GR has received an email response from the Chair of Dunpender CC. Daniel Wight will now represent the Tynninghame community as a voting member, and Alison Cosgrove will return as the voting member for Dunpender CC"</p> <ul style="list-style-type: none"> • JB complimented BC who has made benches to replace benches at Cherry Tree Nursery. At the moment BC is waiting to install the benches but ELC Amenity Services have not been able to give a date for the old benches to be taken away. GH will take this up with Amenity services. The Partnership thanked BC for all the benches he has made and installed over the area. <p>Post Meeting – due to COVID it will not be possible for Amenity Services to remove the benches until October, but JB, GR and BC have now cleared the area and the benches are now in place.</p> <ul style="list-style-type: none"> • CMc stated that there was additional money from Scottish Govt for food poverty and to support those who are vulnerable and shielding. The first tranche of this funding given to the Area Partnership was £10k and a further £12K has now been made available. This has helped support the amazing work that KP and HH have been part off. The hot meals are hoped to run until the end of July. There has been 4500 meals delivered along with recipes bags and craft bags. Chefs are willing to provide hot meals until the end of July. CMc thanked HH, KP and Katy's daughter for the work they have committed to this project. • PMcL stated that the main work he has been doing recently is working with traders on the getting them ready to start opening. Shops would be able to open on the 15th July looking making accessible and safe for both customers and staff. It was hoped to help shops to use digital means to help them going forward. Also make sure that the businesses not only open but survive. Once this is in place they will be helping hoteliers and publicans to do the same for the end of July. <p>GW and BC gave thanks to the Chair and LMac for their hard work.</p>	GH
<p>12. Date of Next Meetings</p>	<p>All meetings start at 7.15pm at Bleachingfield Centre, Dunbar</p> <p>Monday 31st August 2020 Monday 5th October 2020 Monday 23rd November 2020</p>	

Please send any apologies to: d&el-ap@eastlothian.gov.uk or call 01620 8278

