

EAST LoTHIAN LICENSING BOARD

LICENSING (SCOTLAND) ACT 2005, SECTION 29  
APPLICATION FOR VARIATION OTHER THAN MINOR VARIATION

This application should only be completed by the Licence Holder of the appropriate Premises Licence or their Agent.

SECTION 1: TYPE OF VARIATION

This application for Variation other than a Minor Variation of Premises Licence is made under Section 29(5) of the Licensing (Scotland) Act 2005 in order to vary-  
(Tick all relevant boxes)

**2b**

- Any of the Conditions to which the Premises Licence is subject
- Any of the information contained within the Operating Plan
- The Layout Plan
- Any other information contained or referred to in the licence (including any addition, deletion or other modification).

(Provide Details)

TO PROVIDE OUTDOOR SEATING AREA AND THEREFORE EXTENSION  
OF OPERATING PLAN AND PREMISES LAYOUT TO ENCAPSULATE THIS AREA  
SECTION 2: PREMISES LICENCE DETAILS

2(a) Licence Number of Premises

EL 0213

East Lothian Council  
Licensing

2(b) Name and Address of Premises

THE GOLF TAVERN LTD.  
t/a THE GOLF TAVERN  
5 BRIDGE STREET  
HADDINGTON

24 DEC 2020

Received

Post Code

EH41 4AU

Phone No.

2(c) Full Name and Address of Current Licence Holder

CATHERINE HELEN LYNN GORDON-MCINTOSH

Post Code

Phone No.

### SECTION 3: NATURE OF VARIATION

Complete the relevant section(s) regarding the variations sought:-

#### **3(a) Variation to the Conditions to which the Premises Licence is subject**

Provide details of the Condition(s) to be varied and the variation being sought

EXTENSION OF LICENSED AREA TO COVER OUTDOOR SEATING IN FRONT OF PREMISES – WHICH IS FULLY CAPTURED BY CCTV AND OPENLY VISIBLE THROUGH PREMISES WINDOWS AND DOORS.

ALSO TO INCLUDE AREA TO SOUTH SIDE OF PREMISES WHICH IS OFF ROAD AND PRIVATE PROPERTY

THIS WILL BE USED FOR MEALS, SNACK AND ALL BEVERIDGES TO INCLUDE ALCOHOL. TIMES RESTRICTED TO 11AM UNTIL 10PM.

#### **3(b) Variation to the information contained within the Operating Plan of the Premises Licence**

Provide a copy of the proposed operating plan and highlight below the proposed changes. (See Note 1)

ADDITION TO CURRENT OPERATING PLAN TO PROVIDE OUTDOOR SEATING TO ACCOMMODATE MEALS AND ALL BEVERIDGES INCLUDING ALCOHOL WITH THE FOLLOWING HOURS //

MONDAY TO SATURDAY

MEALS 12NOON -9PM (KITCHEN CLOSURE TIME) INCLUDING SOFT DRINKS, COFFEES ETC.

SUNDAY

MEALS TO INCLUDE BREAKFASTS 9AM -9PM – INCLUDING SOFT DRINKS, COFFEES ETC.

ALCOHOL //

MONDAY UNTIL SUNDAY

11AM UNTIL 10PM.

**3(c) Variation to the Layout Plan of the Premises Licence**

7 Copies of the proposed Layout Plan **must** accompany this application. (See Note 2)  
In addition please provide details below of the proposed change to the layout of the Premises.

ADDITION OF OUTDOOR SEATING AREA ONLY. SKETCH PLAN ATTACHED WITH DISTANCES NOTED THEREIN.

\*\*5 x PICNIC BENCHES TO FRONT OF PREMISES COVERING A LINEAR LENGTH OF 10 M WITH 8 M SPACE BETWEEN TABLES AND ENTRANCE TO LANE

\*\* 1 M SOCIAL DISTANCING BETWEEN EACH WITH WIND BREAKS / PLANTERS EITHER END.

\*\* ROADS PERMIT ATTACHED

ORIGINAL LAYOUT PLAN ENCLOSED ALONG WITH EXTENTION SHOWING AREA TO BE INCLUDED WITHIN NEW LAYOUT PLAN.

2 BENCHES TO SOUTH SIDE OF PROPERTY – THIS PART IS OFF ROAD ON PRIVATE GROUND.

**3(d) Variation to any other information contained or referred to in the licence**

Provide details below of any other variation sought to the Premises Licence  
(e.g. *Alteration to the description of the premises contained within the Premises Licence*)

ALTERATION AS FOLLOWS//

ADDITIONAL SEATING BY MEANS OF OUTDOORS SEATING AS DESCRIBED ABOVE.

TABLES FIXED TO EACH OTHER TO ENSURE CURRENT COVID RESTIRCTION TO SOCIAL DISTANCING

TO SERVE MEALS AND ALCOHOL AND ALL OTHER BEVERIDGES WITH THIS AREA.

**SECTION 4: LICENCE TO BE AMENDED**

(See note 3 below)

Does the appropriate Premises Licence accompany this application?

X  YES                       NO

If the answer is NO, please provide an explanation.

I am unable to produce the Premises Licence because...

- The licence has not yet been issued by the Board
- The licence has already been returned to the Board in respect of an earlier application for variation or transfer
- Other (provide details)  
.....

**SECTION 5: FEE PAYABLE**

The fee payable in respect of the application for variation is **£150**

If the application is submitted alongside an application for Transfer of Premises Licence then the combined fee for both applications will be **£170** (see note 4 below)

If submitted with an application for transfer, please specify the order in which the applications are to be considered-

- Application for Transfer of Premises Licence followed by Application for Variation
- Application for Variation followed by Application for Transfer of Premises Licence

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

*If signing on behalf of the applicant please state in what capacity.*

I confirm that (a) the contents of this Application are true to the best of my knowledge and belief; and (b) the appropriate fee of **£150.00** is enclosed.

Signature



..... (See note 5 below)

Date

21<sup>st</sup> Dec 2020

Capacity: APPLICANT  (delete as appropriate)

If agent, please provide name, address,  
phone number and (if applicable) email address N/A

**Note 1:**

Please note that the proposed Operating Plan **must** contain any aspects of the current Operating Plan that are to be preserved should the variation be granted. (e.g. If the current Operating Plan allows a premises to have 'live performances' but this is not requested on the proposed Operating Plan then the Licensing Board would view such an omission as a request to have 'live performances' deleted from the Operating Plan of the Premises.)

**Note 2:**

Please refer to Paragraph 5 of the Premises Licence (Scotland) Regulations 2007 regarding the format of Layout Plans.

**Note 3:**

The appropriate premises licence (including summary licence, operating plan and layout plan) must be returned to the Licensing Authority in order that the licence documents can be updated to reflect the details of the variation. If you are in possession of the appropriate Premises Licence but unable to provide said licence with this application, you must ensure the licence is forward to the Licensing Authority within 14 days in order to complete the process of variation.

Please note also that once the variation is completed, any certified copies of the appropriate Premises Licence must also be updated to reflect the details of the variation.

**Note 4:**

This refers to an application to Transfer the Premises Licence made under either Section 33(1) or Section 34(1) of the Licensing (Scotland) Act 2005

**Note 5:**

**Data Protection Act 1998**

The information on this form will be used to update the Premises Licence of the appropriate premises. Accordingly, the information contained on this form may be held on an electronic public register which may be available to members of the public on request.

**Contact Us:**

**East Lothian Licensing Board**  
Licensing Office  
John Muir House  
Haddington, East Lothian  
EH41 3HA

**Phone:** 01620 827217 / 827867 / 820114  
**Fax:** 01620 827253  
**Email:** [licensing@eastlothian.gov.uk](mailto:licensing@eastlothian.gov.uk)

**FOR OFFICE USE ONLY**

<i>Received &amp; Receipt No.</i>	<i>System Updated</i>	<i>Licence Issued</i>

# EAST LoTHIAN LICENSING BOARD

## OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

*Name, address and postcode of premises to be licensed.*

<b>THE GOLF TAVERN LTD.</b> t/a THE GOLF TAVERN 5 BRIDGE STREET HADDINGTON
EH41 4AU

### Question 1

*STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH*

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>NO</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>NO</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>YES</i>
<i>*Delete as appropriate</i>	

### Question 2

*STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES*

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11AM	11PM
<i>Tuesday</i>	11AM	11PM
<i>Wednesday</i>	11AM	11PM
<i>Thursday</i>	11AM	12 MIDNIGHT
<i>Friday</i>	11AM	1AM
<i>Saturday</i>	11AM	1AM
<i>Sunday</i>	11AM	12 MIDNIGHT

**Question 3**

*STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES*

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11AM	10PM
<i>Tuesday</i>	11AM	10PM
<i>Wednesday</i>	11AM	10PM
<i>Thursday</i>	11AM	10PM
<i>Friday</i>	11AM	10PM
<i>Saturday</i>	11AM	10PM
<i>Sunday</i>	11AM	10PM

**Question 4**

*SEASONAL VARIATIONS*

<i>Does the applicant intend to operate according to seasonal demand</i>	<i>NO</i>
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*\*If YES— provide details*

**Question 5**

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

<b>COL. 1</b> <i>5(a)</i> <i>Activity</i>	<b>COL. 2</b> <i>Please confirm</i> <i>YES/NO</i>	<b>COL. 3</b> <i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<b>COL. 4</b> <i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Accommodation</i>	YES	N/A	N/A
<i>Conference facilities</i>	YES	YES	YES – NO ALCOHOL OUTWITH CORE HOURS.
<i>Restaurant facilities</i>	YES	YES	YES – NO ALCOHOL OUTWITH CORE HOURS.
<i>Bar meals</i>	YES	YES	YES – SEE BELOW – BFASTS – NO ALCOHOL OUTWITH CORE HOURS.
<i>5(b) Activity</i> <i>Social functions</i> <i>including:</i>	<i>Please confirm</i> <i>YES/NO</i>	<i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	YES	YES	YES
<i>Club or other group</i> <i>meetings etc.</i>	YES	YES	YES – NO ALCOHOL IF OUTWITH CORE HOURS
<i>5(c)</i> <i>Activity</i> <i>Entertainment</i> <i>including:</i>	<i>Please confirm</i> <i>YES/NO</i>	<i>To be provided</i> <i>during core licensed</i> <i>hours – please</i> <i>confirm</i> <i>YES/NO</i>	<i>Where activities are</i> <i>also to be provided</i> <i>outwith core licensed</i> <i>hours please confirm</i> <i>YES/NO</i>
<i>Recorded music – see</i> <i>5(g)</i>	YES	YES	YES – TELEVISED MAJOR SPORTING EVENTS – NO ALCOHOL OUTWITH CORE HOURS



<i>Live performances – see 5(g)</i>	YES	YES	NO
<i>Dance facilities</i>	YES	YES	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	NO	NO	NO
<i>Gaming</i>	YES	YES	NO
<i>Indoor/outdoor sports</i>	YES	YES	YES
<i>Televised sport</i>	YES	YES	YES
<b>5(d)</b> <i>Activity</i>	<b>Please confirm</b> <b>YES/NO</b>	<b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Outdoor drinking facilities</i>	YES	YES	FUNERAL TEAS ETC. / BREAKFAST WITH NO ALCOHOL OUTWITH CORE HOURS
<b>5(e)</b> <i>Activity</i>	<b>Please confirm</b> <b>YES/NO</b>	<b>To be provided</b> <b>during core licensed</b> <b>hours – please</b> <b>confirm</b> <b>YES/NO</b>	<b>Where activities are</b> <b>also to be provided</b> <b>outwith core licensed</b> <b>hours please confirm</b> <b>YES/NO</b>
<i>Adult entertainment</i>	NO	NO	NO

*Where you have answered YES in respect of any entry in column 4 above, please provide further details below.*

*CONFERENCE FACILITIES COMMENCE NO EARLIER THAN 9AM.*

*3AR MEALS - NOT EARLIER THAN 7AM, RESIDENTS ONLY TO COVER  
3BREAKFAST, NON RESIDENTS NOT EARLIER THAN 9AM, NO ALCOHOL  
PERMITTED.*

*RECEPTIONS - NOT EARLIER THAN 10AM.*

*RECORDED MUSIC NOT EARLIER THAN 7AM*

*INDOOR SPORTS - RESIDENTS ANYTIME, NON RESIDENTS NOT EARLIER THAN  
~AM. TELEVISED SPORTS AS INDOOR SPORTS.*

TAKEAWAYS NO LATER THAN 11PM

ANY ACTIVITIES AFTER CORE HOURS, WILL BE APPLIED FOR BY OCCASIONAL EXTENSIONS.

OUTDOOR SEATING – 11AM UNTIL 10PM – MONDAY TO SUNDAY.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

TAKE-AWAY FOOD, KARAOKE, GAMES NIGHTS, CHARITABLE EVENTS, QUIZ NIGHTS ETC. DURING CORE HOURS ONLY..

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	N/A
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When fully occupied, are there likely to be more customers standing than seated?	N/A
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*Delete as appropriate	
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**Question 6 (On-sales only)**

CHILDREN AND YOUNG PERSONS

6(a)	<i>When alcohol is being sold for consumption on the premises will children or young persons be allowed entry</i>	YES
	<i>*Delete as appropriate</i>	

6(b) *Where the answer to 6(a) is YES provide statement of the TERMS under which they will be allowed entry*

ALL PUBLIC AREAS

CHILDREN AND YOUNG PERSONS WILL BE ALLOWED ENTRY PROVIDES ACCOMPANIED BY PARENT, GUARDIAN OR RESPONSIBLE PERSON WHERE ALCOHOL IS SOLD FOR CONSUMPTION.

6(c) *Provide statement regarding the AGES of children or young persons to be allowed entry*

NON-RESIDENTS – 0 – 14YEARS - BAR AND LOUNGE UNTIL 8PM.  
 RESIDENTS – 0 – 14 YEARS - BAR AND LOUNGE AT ALL TIMES  
 NON-RESIDENTS – 15 – 17 YEARS – BAR AND LOUNGE UNTIL CLOSE  
 RESIDENTS – 15 – 17 YEARS – BAR AND LOUNGE UNTIL CLOSE  
 NON-RESIDENTS – 15 – 17 YEARS – FUNCTION UNTIL END OF FUNCTION  
 RESIDENTS – 15 – 17 YEARS – FUNCTION UNTIL END OF FUNCTION

6(d) *Provide statement regarding the TIMES during which children and young persons will be allowed entry*

NON-RESIDENTS – 0 – 14YEARS - BAR AND LOUNGE UNTIL 8PM.  
 RESIDENTS – 0 – 14 YEARS - BAR AND LOUNGE AT ALL TIMES  
 NON-RESIDENTS – 15 – 17 YEARS – BAR AND LOUNGE UNTIL CLOSE  
 RESIDENTS – 15 – 17 YEARS – BAR AND LOUNGE UNTIL CLOSE  
 NON-RESIDENTS – 15 – 17 YEARS – FUNCTION UNTIL END OF FUNCTION  
 RESIDENTS – 15 – 17 YEARS – FUNCTION UNTIL END OF FUNCTION

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

ALL PUBLIC AREAS TO EXCLUDE BEHIND BARS , BEER CELLAR AND KITCHEN.

CHILDREN WILL BE EXCLUDED FROM AN AREA OF 1.5 METRES FROM ANY BAR SERVERY IN THE PREMISES.

**Question 7**

**CAPACITY OF PREMISES**

What is the proposed capacity of the premises to which this application relates?

**ON SALES – 218**

**OFF SALES – CURRENT COVID RULES 20 – NORMAL 30**

**Question 8**

**PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)**

Personal details

8(a) Name

CATHERINE HELEN LYNN GORDON-MCINTOSH

8(b) Date of birth

[REDACTED]

8(c) Contact address

[REDACTED]

8(d) Email address and telephone number

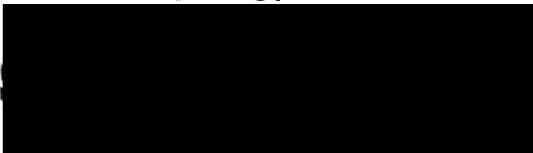
[REDACTED]

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
11.09.2008	EAST LoTHIAN	EL 447

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature  (write below)

Date

Capacity DIRECTOR/LICENSEE/DPM. APPLICANT/

Telephone number and email address of signatory


**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

**Supplementary Application Information**

**This information is required in relation to all Premises Licence/Provisional Licence applications or any application which is a Premises Licence Variation, not considered to be a Minor Variation.**

**Application submissions generally tend to be insufficiently detailed as to provide a complete picture of what businesses propose to provide the public. Therefore, Licensing Boards often have too little information, in advance of Board hearings, to fully appreciate what is being applied for. This situation often leads to numerous unnecessary objections and representation being made due to interested parties, such as neighbouring residents, not understanding what proposed activities really relate to i.e. What does Live Music actually mean and how will it impact on their lives. For these reasons, the Board has made a policy decision to require applicants to provide a fuller description of their business proposals and detail how the five licensing objectives will be met.**

**Business Profile**

Please describe your business offering.

\*LOCAL COMMUNITY PUB WITH PUBLIC BAR, 5 EN-SUITE LETTING ROOMS AND RESTAURANT WITH A FACILITY TO HOLD 218 INDOORS AND MAXIMUM 30 OUTDOORS –

CURRENT COVID RESTRICTIONS TO OUTDOOR SEATING TO BE 20 DUE TO SOCIAL DISTANCING.

\*GOLD AWARD WINNER OF BEST BAR NONE FOR LAST 4 YEARS, WITH EXTRA POLICIES ADHERED TO OVER AND ABOVE 5 CORE LICENSING RULES.

\*FULL SECURITY ALARMED AND 16 CAMERA CCTV COVERING INDOORS AND OUTDOORS, WITH REMOTE ACCESS.

\*PUB WATCH MEMBER – NO PUB-WATCH PERSONS ALLOWED ON PREMISES EVEN FOR PRIVATE “FUNCTIONS”.

\*VISIT SCOTLAND 3\* INN SINCE 2013.

\*FAMILY FRIENDLY PREMISES WITH SERVICE FOR SUNDAY BREAKFASTS.

\*GROUND FLOOR ACCESS ALLOWS FOR DISABLED ACCESS AND FULLY EQUIPPED DISABLED TOILET.

\*LETTING ROOMS OCCUPIED BY TOURISTS, GOLF PARTIES, WORKERS TO THE AREA. USUAL FOR 75/85% OCCUPANCY.

\*SOCIAL EVENTS SUCH AS SMALLER WEDDINGS AND CELEBRATION MEALS (WE DO NOT OFFER 18 / 21 YEAR OLD CELEBRATIONS UNLESS A FAMILY SIT DOWN MEAL)

\*MAY BE LIVE MUSIC AS FOR SMALLER WEDDINGS.

\*FUNERAL TEAS.

\*PUBLIC BAR WITH A FACILITY TO HOLD 65 PAX MAX. WITH POOL TABLE, DARTS AND SKY AND BT SPORTS AND PREMIER SPORTS. WE DISCOURAGE “FOOTBALL TEAM STRIPS” TO BE WORN DURING MAJOR TELEVISED GAMES DARTS TEAMS AND POOL TEAMS.

\*LIVE MUSIC – WHICH IS USUALLY A DISCO/KARAOKE IN THE RESTAURANT TO THE REAR OF THE BUILDING – IS ON AT HOGMANY FOR THE LOCAL PATRONS. SUPPER IS PROVIDED. THIS IS A TICKETED EVENT. THIS IS THE ONLY TIME WE MAKE USE OF THE EXTENSION TO FESTIVE OPENING HOURS OFFERED BY COUNCIL, UNLESS WE DEEM THERE IS A SOCIAL NEED.

\*THE BAR IS TICKETED ALSO ON HOGMANY TO ENSURE CONTROL OF PATRONS AND CAPACITY.

\*WE CLOSE EARLIER THAN USUAL HOURS ON A NEW YEARS DAY.

**On/Off Consumption**

(a) Please describe the type of business you intend to operate in respect of On consumption.

(b) Please describe the type of business you intend to operate in respect of Off consumption & deliveries

a) PUBLIC BAR AND RESTURANT – BOTH SERVING MEALS AND BAR SNACKS AS WELL AS BEVERIDGES RESIDENTS ACCOMMODATION OPEN BREAKFAST 9-11AM SUNDAYS

b) MEALS, DRINKS, COFFEES  
c) DELIVERIES AS NORMAL TO PREMISES


**Clarification is required in relation to the content of your proposed Operating Plan**  
(extend the boxes below if you require additional space)

**To what extent do you intend to use any of the following:** Accommodation; Conference Facilities; Restaurant Facilities; Bar Meals:

AS PER OUR CURRENT AND INTENDED EXTENSION TO LICENCE AND CURRENT AND EXTENSION TO OPERATING PLAN:

5 EN-SUITE BEDROOMS

PUBLIC BAR AND RESTAURANT SERVING MEALS AND BAR MEALS

OUTDOOR MEALS AND BEVERIDGE FACILITIES

CONFERENCE FACILITIES

DANCE FACILITIES

FULLY EQUIPPED DISABLED TOILET

PREMISES ALL GROUND FLOOR

**Social Functions – Weddings; Birthdays; Retirements ; Other** - If you intend to provide for any of these functions please describe the nature and extent and likely frequency of each:

ANY AND EACH WILL BE CATERED FOR INDOORS

MAINLY SIT DOWN MEALS – APART FROM SMALLER WEDDINGS WHICH MAY HAVE LIVE ENTERTAINMENT WHICH WILL NOT EXCEED 85db

**Entertainment – Recorded Music; Live Performances; Dance Facilities; Theatre; Films; Gaming;**

**Indoor/outdoor sports; Televised Sport** - If you intend to provide for any of these facilities please describe the nature and extent and likely frequency of each:

INDOOR SPORTS/TELEVISED SPORT //

GAMING MACHINE WITHIN PUBLIC BAR – OVER 18'S ONLY.

TELEVISED SPORT – SKY, BT SPORT, PREMIER SPORTS ALL WITHIN PUBLIC BAR.

**Outdoor Drinking Facilities** - If you intend to provide outdoor drinking facilities please describe where and what the facilities will be used for. You will also be required to provide a statement in the objectives section how you intend to prevent public nuisance from use of such facilities:

5 PICNIC BENCHES ON ROAD (HARD TO KERB) IN FRONT OF PREMISES FOR OUTDOOR SEATING FOR PATRONS ONLY, CONSUMPTION OF ALCOHOL AND ALL OTHER BEVERIDGES AND MEALS.

SOCIALLY DISTANCED SPACING DURING COVID REGULATIONS.

8 MTRS FROM LANE OPENING

TABLES COVERING LINEAR LENGHT OF 10 MTRS.

PATRONS TO CONSUME PRODUCTS ONLY BOUGHT ON PREMISES.

ALLOWS ALSO FOR PATRONS WITH PETS – NO PETS PERMITTED INDOORS DUE TO FOOD SAFETY COMPANY POLICY APART FROM ASSISTANCE DOGS.

OVER 21'S UNLESS ACCOMPANIED BY A RESPONSIBLE ADULT  
CHALLENGE 25 AND ID POLICY

**Adult Entertainment** – If you intend to provide any entertainment of a sexual nature please state the type and likely frequency if use. Adult entertainment is any form of sexual stimulation and includes adult humour or explicit language. The Board will also expect you to address the objective of preventing harm to children and young persons:

NONE

**Activities Outwith Licensed Core Hours** - In your Operating Plan, directly below question 5(e), you should have given details of any activity that will be provided outwith core licensed hours. If you wish you can expand on your explanation here:

NONE

**Any Other Activities** - In your Operating Plan at 5(f) you should have given details of any other type of activity you are likely to cater for. It would be useful to give an indication of the extent and frequency of such events:

NO OTHER ACTIVITIES INTENDED APART FROM CATERING TO OUR CUSTOMERS AND OFFERING AN AL FRESCO, SAFE AND MONITORED AREA.



**Children and Young Persons** – If you intend to provide access for children and young persons on the premises please provide details of what facilities you have on the premises in respect of different age groups. In addition, please state where and what baby changing facilities will be provided for children under five years.

THIS APPLICATION IS EXTEND OUR OPERATING PLAN TO OFFER OUTDOOR SEATING AS A VALUE ADDED / EXTRA FACILITY TO ENHANCE SERVICES ON OFFER TO CUSTOMERS, LOCAL AND VISITORS AND RESIDENTS, TO ENJOY AL FRESCO DINING AND DRINKS. TO ADD VALUE ADDED FACILITY TO THE LOCAL COMMUNITY ALSO .

THIS WILL ALSO ACCOMMODATE CUSTOMERS WITH DOGS AS WE ONLY ALLOW ASSISTANCE DOGS ON-SITE.

CHILDREN AND YOUNG PEOPLE WILL BE WELCOME WHEN ACCOMPANIED BY A RESPONSIBLE ADULT.

AN OVER 21'S RULE WILL APPLY IN GENERAL (UNLESS ACCOMPANIED BY A RESPONSIBLE ADULT)

CHILDREN AND YOUNG PERSONS PERMITTED AS AT SECTION 6 OF THIS APPLICATION

THERE IS A JUNIOR MENU FOR CHILDREN WITH SUITABLE SOFT DRINKS AVAILABLE. SAME APPLIES FOR CHILDREN AT SUNDAY BREAKFAST SERVICE.

BABY REGULATORY CHANGING FACILITES WITHIN LADIES PUBLIC TOILETS WITHIN CUBICLE.

**Licensing Objectives** - Please provide details below of how you will ensure that the 5 Licensing Objectives are complied with. It may be helpful in answering this section if you refer to the East Lothian Council Licensing Board's 'Statement of Licensing Policy, which can be found at the following link or the Council website [policy link](#)

(extend the boxes below if you require additional space)

**Preventing Crime and Disorder:**

**PLEASE SEE ALL ADDRESSED AS BELOW:**

**IN FULL VIEW THROUGH PREMISES WINDOWS & DOORS**

**FULL CAPTURE OF CCTV**

**WILL BE IMPLEMENTING OVER 21'S ONLY FOR OUTDOOR SEATING (APART FROM ACCOMPANIED CHILDREN AND YOUNG PERSONS)**

**REGULAR PHYSICAL OUTDOOR CHECKS TO MONITOR THE FOLLOWING // NOISE AND NUISANCE LEVELS – WITH SIGNAGE**

**BEHAVIOUR**

**ALCOHOL LEVELS (ALCOHOL PURCHASED ON PREMISES ONLY)**

**CAPACITY**

**GLASS COLLECTION / SPILLAGE**

**PUB WATCH LIST // BARRED LIST // NO PUB-WATCH PEOPLE ALLOWED ON PREMISES EVEN FOR PRIVATE FUNCTIONS**

**UNDER 25 CHALLENGE**

**CHILDREN ONLY ALLOWED IN DESIGNATED AREAS AND MUST BE ACCOMPANIED BY A RESPONSIBLE PERSON**

**CHILDREN MUST NOT BE ALLOWED WITH 1.5 M OF ANY BAR SERVERY**

**DISABILITY AWARENESS TRAINING UNDERTAKEN BY LGM AND CASCADED TO STFF – ON RE-OPENING FROM COVID, OTHER STAFF WILL BE DIRECTED TO SAME TRAINING**

**OUR USUAL COMPLIANCE WITH BEST BAR NONE POLICIES (GOLD WINNERS 4 CONSECUTIVE YEARS)**

**LISTED BELOW //**

**CHALLENGE 25 WITH SIGNAGE**

**PROOF OF ID**

**NOISE & DISPERSAL POLICY WITH SIGNAGE**

**SPILLAGE POLICY (ALSO WITHIN INSURANCE REQUIREMENTS)**

**CAPACITY**

**DISORDER AND VOILENCE POLICY**

**INDUCTION TO FAMILIARISATION OF ALL FIRE PLAN LAYOUTS AND EVACUATION POLICIES.**

**FIRE EXTINGUISHER TRAINING**

**DRINK DRIVE POLICY**

**DUTY OF CARE POLICY**

**ANTI THEFT POLICY**

**LOST & FOUND POLICY**

**NEEDLE DISPOSAL POLICY**

**DRUGS POLICY**

**CONT'D //**

**BOMB THREAT EVACUATION / COUNTER TERRORISM – POLICY IN PLACE AND CRIME SCENE PREVENTION AND COUNTER TERRORISM WORKSHOP ATTENDED BY VARIOUS STAFF**

**“RUN, HIDE, TELL” POLICY WITH SIGNAGE**

**“TELL AMANDA” POLICY WITH SIGNAGE**

**TOILETS CHECKS**

**INCIDENT LOGS MAINTAINED**

**Securing Public Safety:**

**Preventing Public Nuisance:**

**Protecting and Improving Public Health:**

**Protecting Children and Young Persons From Harm:**

**Application Supporting Comments / Any Other Additional Information**

(extend the boxes below if you require additional space)

**Additional Information:**

**Supporting Comments:** i.e. reasons why the Board should support your application.  
WE HAVE RUN OUR PREMISES AS AN INDEPENDENT INN FOR 12+ YEARS, WITH A VERY GOOD RECORD, SAFELY AND WITH RELATIVELY NO INCIDENTS (HANDFUL OF MINOR INCIDENTS NOT CAUSED BY LOCALS – EITHER PATRONS OR HADDINGTON COMMUNITY)

WE ARE WINNERS OF GOLD AWARD BEST BAR NONE FOR THE PAST 5 YEARS.

WE CO-OPERATE FULLY WITH THE POLICE IN RELEASING ANY PERTINENT CCTV COVERAGE OF INCIDENTS IN THE AREA AT THEIR REQUEST.

WE HAVE INVESTED HEAVILY IN PROMOTING A SAFE, WELL MAINTAINED, FAMILY FRIENDLY ENVIRONMENT FOLLOWING ALL REGULATIONS HABITUALLY.

WE HAVE A STRONG CORE OF LOCAL PATRONS, COUPLED WITH MANY OTHERS TRAVELLING TO OUR RESTAURANT (TRIPADVISER NO 1 SPOT FOR MANY YEARS) AND POLITELY NOTE THAT THE PREMISES IS RESPECTED BY CUSTOMERS.

WE ARE STRONG PUB WATCH MEMBERS AND MONITOR OUR CUSTOMERS CAREFULLY.

STAFF ARE ALL TRAINED TO REGULATORY STANDARDS, AND TO FOLLOW ALL POLICES LAID DOWN AND WE REGULARLY COMMUNICATE WITH THEM.

WE HAVE A GOOD, STRONG TRADE IN ALL AREAS OF OUR BUSINESS.

WE FACILITATE MANY FUNERAL TEAS, FROM ARRANGERS COMING FROM BOTH LOCAL AND PERSONS OUTWITH AREA.

WE ALSO SUPPORT THE MORE ELDERLY AND PEOPLE WITH DISABILITIES IN THE COMMUNITY AND SUPPLY OF TAILORED MENUS TO THEIR NEEDS.

WE PUT ON FREE OF CHARGE, A CHILDRENS' CHRISTMAS PARTY WITH SANTA AND GIFTS FOR ALL OUR PATRONS' CHILDREN AGED BETWEEN 2 AND 10 YEARS OLD.

WE SPONSOR HADDINGTON LADIES HOCKEY TEAM.

WE PARTICIPATE IN THE MODERN APPRENTICESHIP SCHEME VIA MONTPELIERS.

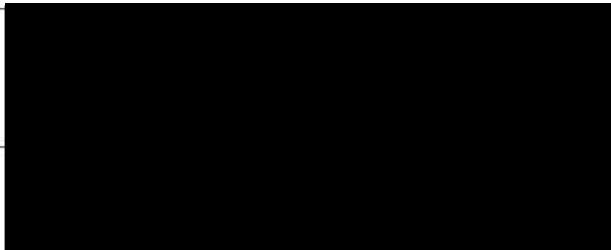
**SIGNATURE AND DECLARATION BY APPLICANT**

**IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

(Criminal Law (Consolidation)(Scotland) Act 1995 Section 44(2)(b))

The contents of this Application are true to the best of my knowledge and belief.

Signature



*Q1sv Dec 2020*

“SCHEDULE 6

Regulation 7

DISABLED ACCESS AND FACILITIES STATEMENT

*Licensing (Scotland) Act 2005, section 20(2)(b)(iia)*

**Question 1**

**Disabled access and facilities**

1(a)	Is there disabled access to the premises	YES
1(b)	Do you have facilities for those with a disability	YES
1(c)	Do you have any other provisions available to aid the use of the premises by disabled people	YES
<i>*Delete as appropriate</i>		

If you have answered Yes to any of the questions above please complete, as appropriate, the following sections.

**Question 2**

**Disabled access to, from and within the premises**

Please provide clear and detailed description of how accessible the premises are for disabled people. e.g. ramps, accessible floors, signage.

ALL GROUND FLOOR FACILITIES WITH REGULATION DOOR OPENING WIDTHS

FULLY EQUIPPED DISABLED TOILET WITH RADAR KEY

TABLES CAN BE EASILY ACCOMMODATED TO TAKE WHEELCHAIRS USERS.

FOODS ARE PRESENTED ACCORDING TO AGE AND ABILITY TO PHYSICAL REQUIREMENTS.

### Question 3

#### **Facilities available**

Please describe in detail the facilities provided for disabled people. e.g. disabled toilets, lifts, accessible tables.

FULLY EQUIPPED DISABLED TOILET ON GROUND FLOOR WITH RADAR KEY.  
ALL FACILITIES ON GROUND FLOOR INCLUDING BEDROOMS FOR EASY ACCESS.  
TABLES CAN BE EASILY ACCOMMODATED TO TAKE WHEELCHAIRS USERS.  
FOODS ARE PRESENTED ACCORDING TO AGE AND ABILITY TO PHYSICAL REQUIREMENTS.

### Question 4

#### **Other provisions**

Please provide details of any other provisions made to aid the use of the premises by disabled people. e.g. assistance dogs welcome, large print menus.

ASSISTANCE DOGS WELCOME.  
PERSONAL AID BY STAFF TO MENU CHOICES ETC,  
FULLY EQUIPPED DISABLED TOILET ON GROUND FLOOR WITH RADAR KEY.  
ALL FACILITIES ON GROUND FLOOR INCLUDING BEDROOMS FOR EASY ACCESS.  
TABLES CAN BE EASILY ACCOMMODATED TO TAKE WHEELCHAIRS USERS.  
FOODS ARE PRESENTED ACCORDING TO AGE AND ABILITY TO PHYSICAL REQUIREMENTS.  
DISABILITY AWARENESS TRAINING UNDERTAKEN BY LGM AND CASCADDED TO STFF – ON RE-OPENING FROM COVID, OTHER STAFF WILL BE DIRECTED TO SAME TRAINING.

**DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT**

**If signing on behalf of the applicant please state in what capacity.**

The contents of this disabled access and facilities statement are true to the best of my knowledge and belief.

Signature (please print name below)

Date 2

Capacity DIRECTOR/LICENSEE/DPM    APPLICANT/

Telephone number and email address of signatory

**\* Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request."

APPLICATION FOR MAJOR VARIATION IN REGARDS ADDITION OF OUTDOOR SEATING GOLF TAVERN HADDINGTON  
OUR PROPOSAL IS TO PUT OUTDOOR SEATING IN FRONT OF THE PREMISES (IN FRONT OF THE PAVEMENT) TO ENABLE  
VIABLE TRADING AND SUPPORT OUR CUSTOMERS. OCCASIONAL LICENCE GRANTED,  
ROADS PERMIT GRANTED. – COPY ATTACHED

TABLE LINEAR LENGTH TO COVER 12 MTR.

SPACE ACCESS TO LANE 8 MTR.

TABLES FIXED WITH EACH OTHER TO MAINTAIN 1MTR SOCIAL DISTANCING UNDER CURRENT COVID REGULATIONS  
THESE WILL BE USED FOR FOOD SERVICE AND DRINKS SERVICE.





## PERMISSION TO PLACE A STRUCTURE ON THE ROAD

Application No. 752 (2884965)  
Location of Apparatus The Golf Tavern 5 Bridge Street Haddington EH41 4QU  
Reference EL001-L167

The Council as Roads Authority for the purpose of the Roads (Scotland) Act 1984 having considered the application by:-

Name John & Lynn McIntosh,  
Address 5 Bridge Street,  
Haddington, EH41 4QU  
Telephone No. [REDACTED]  
Email [REDACTED]  
Dated 27/11/2020

hereby grant permission under Section 59 of the Roads (Scotland) Act 1984 to place a structure on the road as follows

**To place 5 x picnic benches in front of the property with 1m social distancing space between them and planters at either end.**

at

**The Golf Tavern 5 Bridge Street Haddington EH41 4QU  
Bridge Street  
Haddington, East Lothian**

This permission shall be valid from 12/12/2020 to 11/06/2021

Signed [REDACTED] Date 10/12/20

In addition to the standard conditions agreed to at the time of application, the following must be complied with:

Please note that the occupation should be visible to traffic using appropriate reflective equipment (barriers or bollards) in compliance with Safety Standards and the permit holder is responsible for ensuring this is adhered to. Additional Traffic Management might be requested if there are safety concerns.

Also at no point should the occupation cause an obstruction to traffic or pedestrians and it should be at least 8 meters away from the entrance to the lane allowing safe access for vehicles. An area of 10m length can be occupied with the tables directly adjacent to the kerb.

An inspector will attend once the occupation is in place to ensure compliance. Please let us know once the tables and chairs are in place.

Any changes to the details of this permission must be notified immediately at [Roadworks@eastlothian.gov.uk](mailto:Roadworks@eastlothian.gov.uk)

12/01/2021

Your Ref: The Golf Tavern

Our Ref: RD/537855/21

The Clerk of the Licensing  
Board  
East Lothian Council  
John Muir House  
Haddington  
East Lothian  
EH41 3HA



**POLICE  
SCOTLAND**

Keeping people safe

John McKenzie  
Chief Superintendent  
Divisional Commander  
The Lothians and Scottish Borders Division  
Dalkeith Police Station  
Newbattle Road  
Dalkeith  
EH22 3AX

FOR THE ATTENTION OF EAST LOTHIAN BOARD

Dear Sir/Madam,

**LICENSING (SCOTLAND) ACT 2005  
APPLICATION FOR THE VARIATION OF A PREMISES LICENCE  
GOLF TAVERN  
5 BRIDGE STREET, HADDINGTON, EAST LOTHIAN, EH41 4AU.  
THE GOLF TAVERN LTD**

I refer to the above variation of a premises licence in terms of Section 29(5) of the Licensing (Scotland) Act 2005.

The variation requested consists of:

**Extension of licensed area to cover outdoor seating in front of premises – which is fully captured by CCTV and openly visible through premises windows and doors.**

**Also to include area to south side of premises which is off road and private property.**

**This will be used for meals, snack and all beverages to include alcohol.**

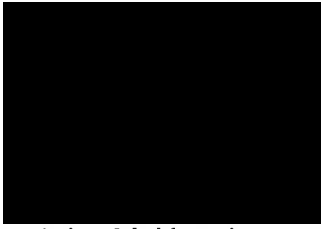
**Times restricted to 11am until 10pm.**

In terms of Section 29(5) this request can be considered a variation.

I have no adverse comment to make regarding the variation proposed.

OFFICIAL

Yours faithfully



John McKenzie  
Chief Superintendent

For enquiries please contact the Licensing Department on 0131 654 5583.

# EAST LoTHIAN COUNCIL

## PEOPLE AND GOVERNANCE

**From: R. Fruzynski**  
**Licensing Standards Officer**

**To: K. MacNeill**  
**Clerk to the Licensing Board**

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Date: 18 January 2021

### **LICENSING SCOTLAND ACT 2005** **PREMISES LICENCE VARIATION APPLICATION**

**Golf Tavern, 5 Bridge Street, Haddington East Lothian EH41 4AU**

I refer to the above subject and can confirm that the LSO has visited the premises and met with the applicant regarding her application.

This is a small well run hotel and I can confirm that no complaints or licensing concerns have come to light in the last nine years.

I recommend that the area to be licensed should be delineated. There should be no blockage of any part of the adjacent footpath or roadway. That service is permitted only to customers that are seated at tables. There should be no standing in the outdoor area.

The relevant protection level restrictions, as amended by the Scottish Government on a regular basis, should be adhered to and all reasonable requests made by the police or council officers complied with.

To prevent nuisance or disturbance to nearby residents and premises there should be no amplified entertainment or speech in the outdoor area.

For the protection of public safety and prevention of crime and disorder, consideration should be given to the use of plastic glasses in the outdoor area.

The area must be capable of being easily monitored by staff either physically or via an approved CCTV system.

The licence holder and staff must ensure that the defined area is kept clear of all discarded rubbish, including cigarette litter, associated customer use of the outdoor area.

The key to the success of the operation of this area will be effective monitoring and firm management of patrons by the licensee and staff.

A tables and chairs permit has been granted by East Lothian Council Roads Department for the use of the proposed outdoor area for a period of 6 months.

I will support any closure time of the outdoor area as requested by the police up to a maximum of 22:00 hours each day.

Photographs of Bridge Street, Haddington are enclosed which shows the area outside the Golf Tavern that the applicant proposes to licence.

I submit this report for the information of the Board in determining this application.

R. Fruzynski  
Licensing Standards Officer

Picture 1 – Area to the front of the Golf Tavern



Picture 2A- View of the front of the Golf Tavern from the short no through road, known as Goodall's Place, to the north of premises



Picture 2B- View of the front of the Golf Tavern from the short no through road, known as Goodall's Place, to the north of premises.

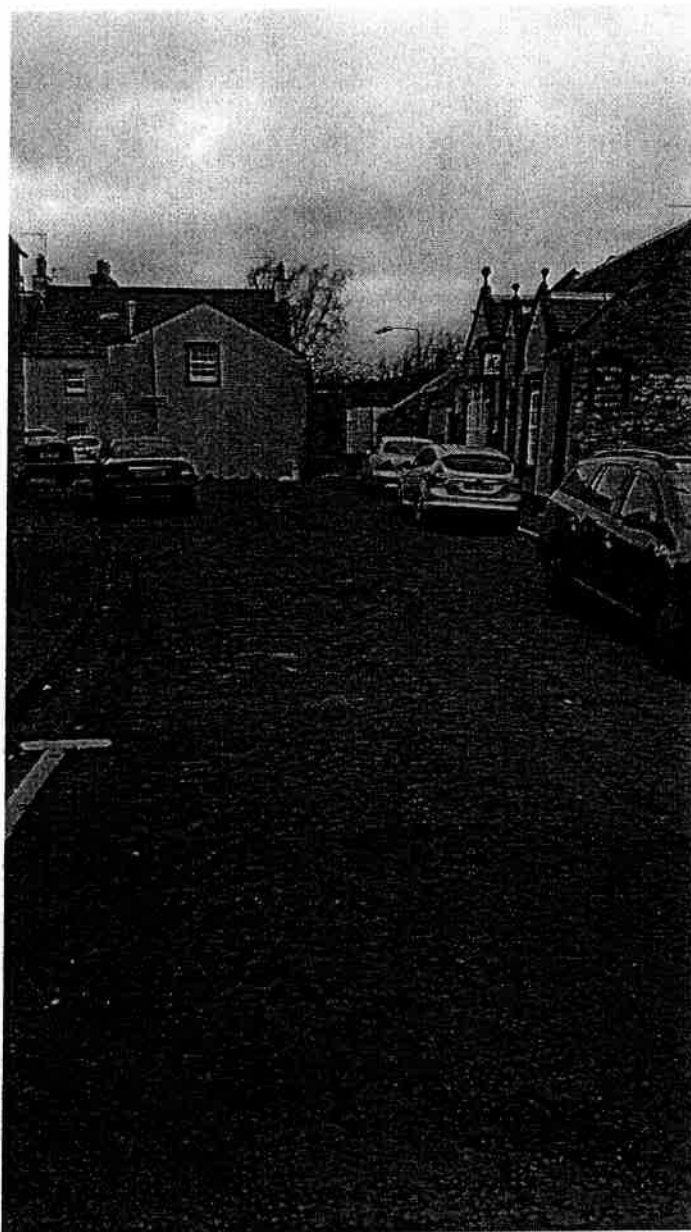




Picture 3 – View of the area to the front of the Golf Tavern from the west side of Bridge Street.



Picture 4 – View of the area to the front of the Golf Tavern from the south side of Bridge Street.



East Lothian Council  
Licensing

- 1 FEB 2021

Received

Dear Ms MacNeill

We are writing in reply to a letter that we received from you, dated 11/01/21, on behalf of the East Lothian Licensing board (ref: KMacN/mjw/EN/L/L1). We wish to object to the major variation in the on and off sales licence for the Golf Tavern (formerly the Toll Bridge Hotel), which is situated across the street from our residential property.

Our property is [REDACTED] We wish to object to the proposed variation to the licence for the following reasons:

1. Our property, [REDACTED] is our residential home. It is situated within a street with a number of other residential properties.
2. The large majority of the windows from our living spaces, including the living rooms/reception rooms, kitchen/dining room, and all of our bedrooms face out to the front aspect of our property. This cannot be altered as our property is a listed building, within a conservation area. This means practically all of our living space [REDACTED] and the adjacent private land south of it (mentioned in the application). Therefore, the source of most natural light in our property, and in a number of the rooms the only source of natural light, [REDACTED] the Golf Tavern. If patrons are permitted to congregate in [REDACTED] the Golf Tavern, they will be congregating directly [REDACTED] [REDACTED] close proximity to, the entirety of our residential living space. Only our bathrooms and a utility room do not look out towards the Golf Tavern. When using our living spaces, any patrons congregating in front of the Golf Tavern will be a mere few meters from us and in direct view.
3. We are also concerned regarding noise levels from the street. Again, our property is our home. We are expecting our first child and the only option for rooms that they will be able to sleep in will face directly onto the Golf Tavern. Jessica is a paediatric doctor, regularly working nights both during the week and weekends. This job necessitates her to take rest for recovery between nights during the daytime. [REDACTED] we feel that patrons congregating in the street would make it difficult for her to achieve the adequate rest which is vital for her night shifts. We feel that both our child and ourselves have a right to peace, and the opportunity for adequate rest and recuperation within our own home.

4. We are also concerned regarding light pollution from any outside drinking area, especially in months where the nights close in early. Again, we feel it is reasonable that our child and ourselves should be entitled to have use of our reception rooms and bedrooms with minimal disturbance while in our own home.
5. Bridge street is a public road and cars use it regularly to access both the Waterside Bistro car park and the other residential properties deeper into our street. The street also sees heavy foot traffic for people accessing the town centre of Haddington from this side of the river. We feel that it is a risk to both drivers and patrons of the Golf Tavern to have people congregating on a public road with passing traffic, especially where parked cars often narrow the available road surface.
6. We note that there are significant areas of land at the rear of the Golf Tavern, at least some of which appears to belong to the premises owners. We wonder why there is a need to have areas for people to consume alcohol and congregate on the surface of a public road, especially [REDACTED] our residential property, when areas of land are available at the rear of the premises for an enclosed beer garden.

We would also like to make it clear that we feel that we were not properly informed by the roads department before permission was given to place tables in front of the Golf Tavern [REDACTED] on the road surface. We understand that this decision is made by a different council department and process, however, we still wish to note it here for the record. We will be formally objecting to this at its next renewal.

We fully understand and sympathise with the difficult times faced by the leisure industry over the past year, however we must object to the proposed variation, especially when we feel such a change would pose a great risk of becoming permanent. We feel there is a more appropriate option for the owners to have an external drinking area at the rear of their premises. We feel that the proposed variation in the license will have a significant detrimental impact on the quality of our life, within our home. As with all people, we expect the right to privacy and non disturbance within our own home.

We would kindly ask for the licensing board to take our concerns under their careful consideration.

Yours sincerely

Stephen Brown and Jessica Pecqueur

