



# Minutes of the meeting of the Fa'side Area Partnership 9<sup>th</sup> February 2021 7-9pm, a ZOOM Meeting.

Chair

Chair Bill Axon

# Members and substitute members present

Cllr Fiona Dugdale, Elected Member, ELC (FD) Debbie Middlemass, Vice Chair (DM) Neal Black, Ormiston Community Council (NB) Mike Falconer, Tranent & Elphinstone Community Council (MF) Ian Pryde, Macmerry & Gladsmuir Action Group/ Chair of FAT (IP) Phil Summerfield, Pencaitland Community Council (PS) Kathryn Jane James, SftS (KJJ) Donald Grant (DG), Co-opted member Heather Boyle, Ross High School Parent Council (HB) Isabel Berry, ECA, Fa'side TRA Rep (IB) Maureen Allan, Health & Wellbeing Chairperson (MA) Cllr Colin McGinn, Elected Member, ELC (CM) Tracey Redpath, VCEL Margo McDonald, ECA, Fa'side TRA Rep Cllr Kenny McLeod, Elected Member, ELC (KM)

#### Others in attendance

Simon Davie, Connected Communities Manager – Fa'side, ELC (SD) Lorna MacLennan, Business Support Administrator, ELC (LM) Marilyn McNeill (MN), IJB Stevie McKinlay, ELC CLD Michael Campbell, Active Schools

#### Apologies

Cllr John McMillan, Provost, ELC (JM) Paul McGregor, Tranent and District Community Sports Clubs (PM) Cllr Shamin Akhtar, Elected Member, ELC (SA) Sam Renton (SR), Recharge Alan Bell, Recharge (AB) Lucy Schofield, (LS)

Quorum: 16 members/substitutes present for voting/decision making

	Key discussion points					
1	Welcome	BA welcomed everyone to the meeting. BA welcomed Michael Campbell to the meeting. MC had replaced Adam Martin as Active Schools Coordinator for Primary Schools in Fa'side Area.				
		SD thanked MF for hosting the meeting and all the work after the meeting to get the recording etc. on to Objective Connective.				
	Apologies	Apologies are noted above.				
2	Declarations of interest for agenda items	SD asked members to declare any interests for items on the agenda or as we progress through the Agenda. No declarations were provided.				
3	Approval of Minutes	Minutes were checked and agreed as an accurate record. DM proposed the minutes with MF seconded them.				
4	Matters Arising	<b>Page 2 Item1</b> SD advised meeting that he still has to circulate an expression of interest for the position. SD advised members the following the last meeting that AB had expressed an interest in taking on this role. A discussion took place and BA asked members if anyone else was interested in the post? No other members expressed and interest and BA asked members to vote on AB taking on this role. All 16 members voted for AB to take on this role. SD to advise AB of the outcome	SD			
		<b>Post Action Note:</b> - SD has emailed AB to confirm his request was successful and thanked him for taking on the role as poverty Champion for Fa'side AP.				
		<b>Page 2 of draft notes 27/10/20 – Headed 'Page 2 item 5'</b> – Tranent & Elphinstone Community Action Plan and Coalfield Regeneration Fund. SD and MF to discuss this matter. <i>Matter</i> <i>outstanding</i> .	SD			
	<ul> <li>Page 2 of draft notes 27/10/20 – Headed 'Page 2 Item</li> <li>5' – Cairns – ongoing discussions. SD advised the meeting that he had met with Andrew Hogarth and there is a proposal to move the cairns and town sign closer to the roundabout. SD will circulate a proposed site plan for TECC, elected members and interest reps to provide feedback on. <i>Matter outstanding.</i></li> </ul>					
		<b>Page 2 of draft notes 27/10/20 – Headed 'Page 2 Item</b> <b>5'</b> – STEAM challenge – project runs in February 2020 – SD to contact Lorraine Congalton for the evaluation which he will then circulate to members. <i>Matter completed, attached with papers</i> .	SD			
		<b>Page 2 of draft notes 27/10/20 – Headed Page 3 Item 6</b> IB asked if the North Elphinstone Path was completed and advised that the path from Elphinstone to Tranent was over grown and this needed to be cut back, could we use this budget? SD confirmed that the path had been completed and that Amenity Services are unable to cut this area back as it does not belong to ELC. SD advised IB that he could provide the farmers contact details for ECA to speak to the farmer who owns the land. <i>SD advised that through spaces of people this</i> <i>matter had been completed. DM advised that only part of the</i>				

work had been completed SD advised that he would raise with roads colleagues. Matter has been addressed.	
Page 2 of draft notes 27/10/20 – Headed Page 3 item 7 - Action 1: SD/LM will circulate the area plan once published. LM to create a link on ELC's website for the plan and email it to members. On agenda. Matter <i>completed</i>	
<b>Page 3 of draft notes 27/10/20 – Headed Page 3 item 7b</b> Foresters Park – Some minor snagging ongoing. SD to draft press release and arrange a ceremonial opening of the new parking provision. SD to arrange, once out of pandemic. <i>Matter outstanding.</i>	SD
<b>Page 3 of draft notes 27/10/20 – Headed Page 4 item 8c</b> Health & Wellbeing – Draft Role and remit paper still to be circulated. <i>On agenda Matter closed.</i>	
Page 3 of draft notes 27/10/20 – Headed Page 4 item 10 – SD reminded members that the Tranent Town Centre working group still needs community representation. SD has reminded members that we are still seeking repetition. <i>Matter</i> <i>completed</i> .	
<b>Page 3 Item 6 notes 27/10/20 – SIMD report –</b> Briefing was supposed to have happened during COVID19. SD will contact Paolo Vestri to seek information and then cascade. <i>Matter outstanding.</i>	SD
<b>Page 5 Item 9 of Draft notes from 27/10/20</b> – Reminder to all members that we still have a number of handbooks to be sent out. If you don't have your handbook, can you please contact Lorna directly through our Fa'side AP email address: faside-ap@eastlothian.gov.uk and she will arrange to have it sent out to you? As members it's important you are aware of your role and remit and this goes through our processes for you. <i>Matter outstanding.</i>	SD/LM
<b>Page 4 item 6</b> Community Group Updates Reports were attached with the papers for Pencaitland Parent Council, Ormiston West TRA, and Joy Lunch Club. <i>Reports are attached to minutes</i>	ALL
<b>Page 4 Item 7</b> Fa'side Active Travel. MF made a general comment about volunteering. MA provided a verbal response at our meeting. MA advised members that sustaining volunteers is an ongoing challenge. Volunteer Centre East Lothian (VCEL) have created a community volunteer task force. A discussion took place around this new imitative and MA confirmed she would send on the link (insert link). MA confirmed that this will provide volunteers with appropriate support, training and guidance. This should hopefully help sustaining volunteers on an ongoing basis. If you wish to contact MA please use this email address: - Maureen@volunteereastlothian.org.uk.	ALL

<b>Page 4 Item 7</b> Fa'side Active Travel. Members had previously asked if ELC could support digital reporting, uploading of information and feedback to local residents/ community groups with regards to faults or issues around our path networks/oper spaces. SD advised the members that ELC are currently investigating a new platform to allow this to happen. SD unsure of timescales involved and will update when more information is known. FAT will consider the detail of these new proposals with regard to their action plan.	SD/ FAT
<b>Page 4 Items 7b</b> – Fa'side Young defenders – SD emailed AB and SR to convey the Partnership congratulations. <i>Matter completed</i> .	
<b>Page 5 Item 7c</b> Fa'side Health and Wellbeing – TR advised member that the Penumbra would be providing the new community links worker for the Fa'side Area. <i>This matter is completed.</i>	
<b>Page 5 Item 7d</b> – Fa'side Scrutiny and monitoring – SD reminded members that this sub group is currently paused due to the Pandemic. Applications will be considered on a first come first serve basis and will be emailed to all members for a electronic vote. FD asked if this is temporary measure? BA confirmed that subgroup will commence in April this year to coincide with the new financial year.	
<b>Page 6 Item 8f</b> – Fundamental Foods Emergency Food Provision – <i>Matter completed</i>	
<b>Page7 Item 8k</b> – Team Elphy – Resilience Team update repor – SD emailed team Elphy. <i>Matter closed</i> .	t
<b>Page 7 item 8.3</b> – FD commented that mental and social isolation were significant issues impacting on our local communities. SD agreed to circulate the completed evaluation form fundamental foods following the emergency food provision. SD awaiting report and will circulate. <i>Matter on going.</i>	SD
<b>Page 7 Item A</b> - SD has obtained an update from Andrew Hogarth. This is attached with the meeting papers. <i>Matters closed</i> .	
<b>Page 8 Item 10</b> – SD advised members that Alice Pelan is currently working on our Annual Report for 2019/20. Alice will be in contact with member who may still require to provide and evaluations or for those project still to be completed due to COVID, a status update report.	SD/ AP
Page 8 Item 11- All of these matter are covered under the agenda -matter completed.	
<b>Page 8 Item 12</b> – SD arrange for MF and FD and invite to the festive provision planning meeting. <i>Matter completed.</i>	
<b>Page 8 Item 12</b> – AB contacted SD and Fundamental Foods. <i>Matter closed.</i>	

		Page 8 Item 12 – SD advised that we needed volunteer to help with the festive provision. SD conveyed his thanks to MF and all those who volunteered and supported the festive provision.         a. COVID 19 Update -						
5	Connected	a. <u>COVID 19 Update</u> -						
	Communities Team Update	b. <u>Managers update</u> SD referred to his report (attached) and asked members if there were any questions. None tabled.						
		SD advised members that Fa'side community kitchen had obtained their OSCR charity registration number. This is excellent news and vindicates the hard work of Duncan McBride and Joyce Thomson. SD also conveyed his thanks to volunteer centre east Lothian and specifically MA and TR. SD also convey thanks to MF and David Forrest from TECC for all their help and support (including financially support). He also convey thanks to fundamental foods and East Lothian CO Op Bowling Club for their advice guidance and support. Various community members recorded there vote of thanks for all their hard work.						
		SD referred member to the additional paper attached called Fa'side Food what's available. (Attached) It there for information purposes and if people are seeking to refer people to meal on wheels to contact Carrie (Details attached) MA advised that no referral are required for resident to access the Fa'side community Pantry ( details attached)						
		<ul> <li>Officers update – SD referred to SM update report (attached) and asked member if there were any questions. None tabled</li> </ul>						
		SM updated members advising that due to current restrictions youth work could only take place either on line or on a one to one basis – if there is anyone requires for this type of support contact SM or go direct to Caroline Davis, Dialogue Youth Co-ordinator at <u>cdavis@eastlothian.gov.uk</u> . Similarly, our outreach teams are able to support small elements of engagement with young people and only in an external environments, where this is seen to be helping to manage COVID restrictions. If any communities require this type of assistance, please contact SM. SM noted that he had been in the job just over a year now and wanted to thank all members for their support, assistance and guidance over the past year.						
		SM's contribution to the festive food was much appreciated by the delivery drivers!						
		BA thanked SM for his contribution in the past year with regard to his impact in the community.						
		d. <u>Festive Provision updated</u> – SD referred to the attached Fa'side Festive Provision 2020 paper. He asked if there was any questioned and none were tabled. SD highlighted that over 250 individuals received festive provision support, the						

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		highlighted the £12.5k worth of gifts obtained through Radio Forth, Cash4 Kids – Mission Christmas Appeal. SD conveyed his thanked Cllr Kenny McLeod for his support in this matter. SD also highlighted the £7,720 from East Lothian Food Banks, we received which allowed for 185 Jingle Bags and 150 New Year bags for our local residents. Huge thanks to Coop in Ormiston, Aldi in Tranent, and Tesco in Musselburgh for their donations. SD also highlighted the wonderful support received from community volunteers without whom the provision would not have had the same impact. SD also conveyed thanks to MF for coordinating these volunteers. A huge thanks to MA and TR at VCEL for hosting and supporting the community pantry in Fa'side. Huge thanks to Cllr Colin McGinn and his team volunteers for collecting food on Christmas Eve. A final vote of thanks to Fundamental Food and all their staff who worked tireless to support all element of the festive food provision.	
6	Sub Group updates and Community Groups	<ul> <li>A. Fa'side Young Defenders – SD noted that SR was on leave and AB was running a training session and send apologies. Report was tables and no questions were asked. SR has asked that this item is moved to be at beginning of the meeting so young people can attend.</li> </ul>	SD/LM
		B. Fa'side Active Travel - AB asked IP to provide a short update for the meeting. IP asked if there were an initial question regarding his report. None were raised. IP advised members that one of the main challenges for the FAT group was funding. He referred to the Walk-Back-Better Data 2021 manifesto from Path for All, Living Streets, and Ramblers Scotland https://www.pathsforall.org.uk/resources/resource/walk-back-bettermanifesto-2021 which is a manifesto sent to Scottish government seeking £50 million towards out green networks. IP noted he had not fully read the manifesto to members of FAT and the wider AP members for consideration. It was agreed that LM would insert a link in the minutes. IP advised that he is going to stand down from his role at the end of December 2021 and we would like the partnership to seek a successor. If anyone is interested in the role IP is happy to work them this year and assist there transiting in to the exciting and interesting role. IP indicated that there are significant infrastructure requirements needed for the Fa'side area. The impact of climate change has taken a terrible tool on our path network. Unfortunately ELC do not have sufficient funds to improve our network and as a result FAT needs to focus on securing external funding. The installation of cycle racks (50 plus) across the area, new signage, and improvement to our core paths are all priorities for the group. WIP advise that he was in discussions with AB on the creation of a new FAT website which is an excellent idea and a resource that will allow us to promote our existing path network and report any issues relating to their condition. This is a short term fix until ELC have in place their new digital platform. One of IP greatest achievement is the creation and installation of an oak bench near West Bank farm in Macmerry with fellow FAT member Alan Lauder. FD asked IP what were the issues around the maintenance of our path	ALL

	work? IP advised that sadly ELC were not in position to fund all of the works FAT had identified and therefore and small devolved, but, appreciated budget from the AP our impact is restricted. SD advised FD that ELC over County Budget for core paths maintenance is £50k as a result FAT requires to obtain external funding to pay for materials and seek support through the Amenities budget to cover labour and plant costs. DG asked IP if there was evidence of an increase of usage of the core path network. IP advised anecdotally the key had seen an increase of use. DG asked if the public were in general maintaining physical distancing whilst using the network? SD advise DG that we had purchased and signed a data gathering remote devise which was located on the Pencaitland Railway walk. Andrew Hogarth Advised that unfortunately due to staff changes and COVID restriction he has been unable to down load and check the data. Sadly giving the length of time that has passed this date may now be lost. SD advised DG as someone who used the core walks on a regular basis there has been a significant increase in the number people using our core path networks. Most members of the public he has witnessed do maintain physical distancing.	
	C. Fa'side Health and Wellbeing – Report attached to minutes. BA asked MA if she could provide the members with a short verbal update. MA advised that she and SD were still in the process of organising a meeting before the end of the financial year for the sub-group. MA advised that the new GP link worker provider for Fa'side is Penumbra. MA is hoping to widen group membership this year along with creating a new action plan for the group. Ma also advise the group given her new role she would be unable to continue as chair however would have a separate discussion with SD to take this forward.	
	a. <b>Role and Remit update</b> – MA asked SD if he would talk member thought he amended role and remit paper. SD advised members of the specific changes to the role and remit paper and asked if there were any question. No question were raised. SD asked members to vote on approving the content on the attached paper. BA asked members to vote on the matter and it was approved 16 members voting for the approval of the new paper.	
	<ul> <li><b>D. Support from the Start</b></li> <li><u>Sfs met on-line on Friday 5<sup>th</sup> Feb</u></li> <li>A. We met with Michael Campbell who has taken over from Adam Martin (Active Schools).</li> </ul>	
	B. We discussed moving forward and how we will look as SFS if budgets are removed. It was strongly agreed for the need of the network we have at this time to continue and build on our members across the Fa'side area. To look outside of the box to continue to work/pull together to support families within the Fa'side area.	

	C.	Ali & Debbie have been developing the action plan for going forward. There is around 3 thousand pounds to spend on funding. Ali & Debbie are updating the funding application process to enable us as a network to be in line with criteria with Area Partnership where the expectation will be to clearly measure and evidence impact.	
	D.	Unfortunately due to lockdown 2 we have again seen a lot of plans paused as we all come together to focus on supporting our families in the community.	
	E.	We discussed as a group the difficulties we are seeing from our families within this lockdown; more struggling (mental health) food costs, heating and electricity costs, unable to get out as much as lockdown 1 due to weather conditions etc.	
	F.	We are looking at funding and applications to train/attend Victoria O'Neill First Aid Training within "Mental Health Training to Support Families". Our focus being on covering all our network areas within Fa'side and train a few people within different levels of accreditation and role that out to our teams to provide support/signposting for our families needing support at this time.	
	G.	We are looking at costing "Play Scotland Learning Packs" which will be den building kits (this provides learning over all areas within the Curriculum for excellence) for all children/families within 3-8 years range as part of a, at home learning across all Fa'side.	
	н.	With the amount of walkers over the pandemic period more people are walking up and around Elphinstone. Discussion and proposals looking into teaming up with "Dad's Work" who will in turn support "Men's Shed" looking at having picnic tables within the school grounds for a more community approach and walkers passing having a place to stop while still being in an outside space. Dad's Work and Men's Shed would look to begin to grow vegetables, flowers, build bird boxes – with a focus to have Saturday morning groups etc. going forward.	
	I.	Fa'side Food, Wednesday night cook along has been very successful on-line. Ross High pupils have also been accessing as feedback has suggested they are enjoying the recipe options to use for their cooking classes at this time. Recipe packs can be collected from the VCEL (Volunteer Centre East Lothian) based on the high street as well where the pantry is based. The pantry now opens at a later time due to feed back that parent/carers are not on the early school morning run at this time.	
	J.	Windygoul School are continuing to provide the Food Share from the Coop based at Windygoul which is situated outside the Nursery or Main school entrance to anyone passing to take what they need. This feedback has been positive with children being able to access "breakfast" before entering school.	

		K. We are also in the process of continuing links within our schools within either Introducing or continuing our Father Friendly approach but again due to lockdown two this has had to be put on pause.
		L. Home start at this time has not taken on any new referrals due to lockdown but is able to help struggling families if
7	Budget	required. A. Clarification of email vote Dec 2020
/	updates	A. Clarification of email vote Dec 2020
	-	Vote Lighthouse Ormiston Winter Elphinstone Outdoor Sketch Women's
		Park     Essentials     Seating     & Walk     Day       Yes     7     10     9     10     9     8     9
		No 3 1 0 1 2 2 0
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		total 12 12 12 12 12 12 12 12
		asked why partnership had decided to support the Lighthouse project. SD advise that members felt they provided an additional debt advice service and were fully qualified to do so. MA identified some local concerns and asked SD to discuss the matter separately. MA asked to ensure that our monitoring and evaluation process was robust with regards to this project. BA asked SD to ensure that these concerns were investigated and that appropriate evaluation information was received.
		B. Current 2020/2021 position – SD advised members that Commented [ML1]:
		<ul> <li>Road/Caponhall Road junction had been delayed. He referred to the previously circulated email (attached) where by it is unlikely this project will be delivered this financial year. SD has asked road colleagues to confirm where or not this project will go ahead this financial year and will circulated the response to all members. No question raised by members. SD advised that our current balance still to allocate is £6,237.00. This sum also included £2.5k for the winter essentials which was transferred back to our budget from the new Scottish Government Support Fund. SD asked members to contact him directly if there were any projects/initiatives that could commit and used these funds prior to 31 March 2021.</li> <li>a. Amenities update – SD asked members if they had any question on the previously circulated attached report. SD if there were any question and none were. SD asked members if they would agree to the £120 cost for vegetables plants to come from the general element. BA asked member to vote on this proposal. 16 members voted for the proposal.</li> </ul>
		<b>C. Additional projects</b> – SD advised that he is discussion with 23 organisations seeking support from the area partnership. He asked member to look for the funding decision email.

- I - I -		organisation have just moved and are seeking financial						
		support to furnish their temporary accommodation.						
		<b>D. Future 2021/2022 update</b> – SD advised members that						
		our understanding is that there is no planned reduction in						
		our budget for 2021/2022. Full Council are still to meet and						
		ratify the 2021/2022 budget. Once that discussed has been						
		made SD will update all members. DG asked if this						
		statement was based on the publicity available proposed						
		administration budget for 2021/2022. SD confirmed that it						
		was and therefor is subject to change.						
	Area Plan,	A. Area Plan – SD referred the second area plan which was						
	Handbook & Standing	circulated (attached). He asked if there were any question						
	Orders	none were raised. SD referred to the key changed within						
		the updated area plan. A general discussions too place and						
		it was agreed that						
		<ol> <li>SD and MA will propose a form of words for the</li> </ol>						
		forward on page 3 to include content that covers						
		COVID19 and Brexit.						
		2. SD and MA will work on a form of words for page 9						
		around volunteering.						
		3. SD will work with Jennifer Logan and propos a form of						
		words for Climate Change within priority 4.						
		SD asked if he could make proposed changes and circulate						
		them with any new applications and seek members support and						
		approval to adopt the Area Plan via an email vote. BA asked						
	members if there were objections to this proposal no one were							
		raised and he asked SD to progress this matter.						
		<b>_</b>						
		B. Handbook – still outstanding						
		C. Standing Orders – SD referred to previous circulated						
		-						
		proposed standing order changes and asked if there were						
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		BA asked members if they had any initial questions in relation to this decision. MA asked if such a sale would be open to community group. SD advise yes it would be open to any members of the public who wish to express an interest. DG advised members that the school had been empty since around 2007 and whilst there had been previous investigations around social housing and education it was clear that these had been unsuccessful. DG noted that it was a listed building and that this would have an impact on any Sale of aspiration to demotist. BA commented that there would further opportunity for community groups to debate this matter once the bulling is up for sale, however it is right and proper that the wider community has the opportunity to be made aware of ELC decision.						
	BA thanked everyone for their attendance and participation.							
10	Dates of	30 March 2021						
	area	1 June 2021						
	partnership	7 September 2021						
	meeting	9 November 2021						
Cont	Contact: - Email: faside-an@eastlothian.gov.uk Phone: Lorna Maclennan. 01620.827146.or							

**Contact:** - Email: <u>faside-ap@eastlothian.gov.uk</u> Phone: Lorna Maclennan, 01620 827146 or Simon Davie on 07912 785 194

# Item 4a

# Project Update – JOY lunch club in Elphinstone

Hi Simon

Our lunch club will go on for 6 months longer than anticipated due to lockdown. Hope that's ok?

As we are unable to have our lunch club. We have started delivering meals to lunch club members, 16 a day, 2 days per week.

We hope this will be a satisfactory alternative for you.

Pamela McKinlay Project Manager East Lothian Roots and Fruits 3a Main Street Elphinstone East Lothian EH33 2LT

## Item 4b

# **Ormiston West TRA update**

Hi Simon

Sorry I can't make the Area Partnership on the 27th October 2020. It is our EC meeting that night.

Here is an update on the work that Ormiston West TRA have been doing during the lockdown.

Still walking the old tracks and railway lines checking for fly tipping, so far so good. Lots of complaints for roads, pot holes, flooding, and one which was particularly bad and complained about months ago. Matter has been reported to Roads and they have said they would fix - still waiting, right outside two houses.

Some other matter we have been involved in reporting such as general repairs outstanding (housing) and antisocial behaviour - cars damaged.

Still work to be completed, (Clarty loan – as part of the local housing partnership?), path from Tynemount Rd to Limeylands Rd – lights and seats needed. Also some issues with heavy traffic coming and going from the local building sites – these matters have been raised with the developers.

Hope this helps

Mark Ormiston

#### Item 4c

#### Update – Pencaitland Parent Council

I'd hoped to attend, wearing caps for PPS PC, ELPA, SftS, PCC, GWT etc., however I'm now on Ross High PC too and there is a meeting on same evening. With Debbie and a nominated rep from RHS PC for FAP already, and Debbie also covering SftS, I think I should attend the parent council meeting as it's my first as a rep and I don't feel I'm going to be able to carry off two meetings at the same time.

I see there is no update from ELPA on work during past few months, so small update relevant to Fa'side AP.

Remainder of the Play Ranger project had to be suspended in terms of direct delivery, however it was diverted to #SparkthePlay - #playathome challenges for 100 days and we are delighted to have new funding with direct sessions commencing again in Tranent in the week prior to half term. The team are looking for other potential location to run in Tranent also. (Funding did not cover Elphinstone this time).

Also carried out was a crowdfunded to support play packs and more You and Me books to be printed and delivered to families and with partners in Support from the Start, the school hubs and more recently, E. Lothian Library Service with Bookbug bags. An animated film was also developed to support wider reach, similar to the Play Tips which were included with the books and the access to Children's meditation stories and play ideas donated through Support from the Start link also.

Pencaitland Community Choir - intergenerational choir - became a Zoom Choir during lockdown. A break over summer and has now resumed on a fortnightly basis on Zoom following poll of members.

Pencaitland PS Parent Council - liaised with school community to support communication and many members were also involved in Pencaitland's Community Resilience Teams - though without a heavy call. Work was supported with leaving p7s and local artist (and mum) to create artwork on remainder of external doors as ongoing project and a way for the leavers to leave a supportive and loving 'message' to the children returning. These doors are used as routes in and out of school for the individual classes and helped each class and parents, identify where they were to go. A lovely boost for the staff too. Continuing to carry out PC duties and uphold the connection and communication between families and school. Supporting ongoing work with Dept. of Regional Ethnologies also has started last week - and links with Play Map are being developed also.

Pencaitland Community Council - Community Resilience Teams formed through Ralph as SPC. Info re 'how to' and what was available where etc. throughout lockdown was created, shared door to door and also through Radio Saltire's community support.

Friends of Pencaitland Phone Box: Pencaitland Phone Box which has informally been a community book neuk since "Ross Rocks Reading" cluster project, is in process of being formally adopted by community, with a team of volunteers (and also gifted some community art work) in response to survey. Residents noted that this had been particularly appreciated during lockdown.

Friends of Pencaitland Parks - progress has slowed considerably due to next steps requiring ELC input and understandably, that attention has been routed elsewhere. A visit to another community park in Dumfries had to be postponed also due to governmental guidelines, but looking in to other ways of doing this - perhaps a virtual visit and Q&A. New community consultation to follow, we expect to develop this work in phases.

Generations Working Together network - highlighting the need to link and support Intergenerational Work. Resources created re Care Homes and Early Years. Interested parties (individuals, groups or organisations) can get in touch with network through Facebook @IntergenerationalEL (<u>https://www.facebook.com/intergenerationalEL</u>) or Loreen.supportfromthestart.hadd@btinternet.com

Local Histories - work with Dept of Regional Ethnologies is to be resumed with new guidance around virtual conversations. This is part of 7-yr project in East Lothian.

Particularly noting - great to have VCEL up and running - forums being established etc. and really good communication coming out in form of updates!

Loreen

Loreen Pardoe Parent Council Clerk Pencaitland Primary School

# Item 5 b Connected Communities Managers report Fa'side Area Partnership – 9th February 2021

From November 2020 to January 2021

- 1. Introducing new member of staff Alice Pelan to the team. Alice is our new Senior Business Support Assistant for the Connected Communities Fa'side team. Alice will be working to support myself and Stevie McKinlay.
- 2. Worked with The Pennypit Community Development Trust and their project, Fundamental Foods (our AP's Emergency Food coordinators) to help organise and co-ordinate our festive provision across Fa'side. This included food, presents and winter essentials for families and individuals across Fa'side. Stevie and Alice worked behind the scenes to assist with the organisation and then on the Jingle Bag and Cash for Kids day. We were also well supported by community volunteers who were co-ordinated by Mike Falconer, from Tranent and Elphinstone Community Council. You will find a short film, created by the Pennypit which is attached. This focuses on their work in Preston, Seton and Gosford as well as Fa'side.

#### Xmas Provision 2020 - YouTube

- Help support and develop the relationship between our current food provision at St Martins and ELC's Scottish Welfare Fund (SWF). Some new funding has been secured to assist local communities – such as a £100 winter fuel payment which colleagues in SWF are administering. This work is ongoing.
- 4. Reviewing AP and connected communities' budgets.
- 5. Linked in with ELC's Food group to co-ordinate activities and secure Scottish Government Funding, through their Food Fund which in turn was given to Fundamental Foods to support our Food Provision activities. Please see the attached flyer with up to date information on what's available in Fa'side and note that there are new services to be added.
- 6. Started to work along Fundamental Foods, Volunteer Centre East Lothian and some of our volunteers to help create a food related legacy project called Fa'side Community Kitchen. We have reached a written agreement with East Lothian Co-operative Bowling club for the kitchen to be based there and are engaging with OSCR on their application for charitable status. This work is ongoing.
- 7. Supported my ELC colleagues in the Roads team around he Spaces for People project. The mainstay of this work has been paused, some additional work around the parking changes in the town centre. This work is ongoing.
- 8. Working alongside Traders from Tranent, started to work on the establishment of a Tranent Traders Association. This work has mainly been paused due to current restrictions. Have secured some funding to support the wider community connected to Traders and will be engaging with the Traders on how best to implement. *This work is ongoing.*
- 9. Catch up with various groups and organisations as lockdown eased.
- 10.Support and supervision to our Connected Communities Team. Seeking to create an annual plan for the team which identifies our priorities for this year.
- 11.Support, advice and guidance to Macmerry and Gladsmuir CC following changes in their committee. Glad to announce Ian Pryde has been elected chair or Macmerry and Gladsmuir CC. This work is ongoing.

- 12.Working alongside colleagues on Improving the Cancer Journey in East Lothian on behalf of the Connected Communities Team in East Lothian. This work is ongoing.
- 13.Some conversations around Community Facilities across Fa'side. This work is ongoing.
- 14.Review of One Council Partnership Funding applications for 2021/22 financial year. This includes applications from organisations in the Fa'side area. This work is ongoing.
- 15.Engaged with Tranent Skatepark Foundation who have over a thousand members on their Facebook page. Currently reviewing sites and engaging with Council teams to support our investigations. If we can secure a site in principle then we will seek to create a working group to support the project. This work is ongoing.

#### https://www.facebook.com/groups/422021105447215/?ref=share

16.Provided Friends of Ormiston Park with a letter of support from Fa'side Area Partnership supporting their pump track applications which have gone to Sports Scotland and SUEZ trust. Lindsey and those involved will keep us updated on the outcomes.

Simon Davie Connected Communities Manager – Fa'side 25th January 2021

## Item 5b5 What's Available in Fa'side Area



Community Kitchen cook and deliver delicious homecooked meals for members of the community.

# SATURDAY KITCHEN

A provision for all of the community providing hot food including breakfast rolls. There is also a community pantry with everyday essentials and a toiletries bank. Utility top ups are also available.

> Open 10am-12pm St Martins Church Hall Tranent, 150 High Street EH33 1H

For more information please contact Carrie on:07411437836 or crich1495@gmail.com

If you have any covid symptoms please do not attend. If you need additional help or assistance get in touch. A NEW community pantry will be open within Volunteer Centre East Lothian building on Tranent High Street. The pantry will be open 10am - 2pm, Monday-Friday. The pantry will consist nonperishables, fruit & vegetables, fresh products inc. milk, cheese and yogurts and baked goods

Open 10am-2pm 56 High Street, Tranent EH331HH

# **EAST LOTHIAN FOODBANK**

Open Monday-Friday, 10am-2pm 3 Civic Square, Tranent, East Lothian, EH33 1LH For more information please contact: 07516 510 617



#### **Connected Communities Team – Community Development Officer**

Item 5c - Stevie McKinlay – update report

#### Connected Communities – Community Development Officer Update (Stevie McKinlay)

#### Outreach October – December

Outreach team have been working across Fa'side (Tranent, Ormiston, Pencaitland, Macmerry, Elphinstone) with an increased focus on Ormiston and Tranent in response to ASB. Three sessions a week between October and December. Over 500 separate engagements with young people, supporting Safer Communities and capturing the views of young people. Currently outreach is paused due to Covid – 19 restrictions. As such we are working on the professional development of our team, including enhanced drug and alcohol misuse training from My Pass and support and supervision one to ones.

#### Christmas Provision Fa'side November – December

Providing logistical support to Team Elphy and Pennypit Development in delivering, food provision, winter essentials and Cash for Kids Gifts.

#### Service Legal Agreement with Recharge Youth Project October to December.

An agreement was reached on the proposed SLA with Recharge and an application was submitted at the end of November. We are hoping for a positive response in the coming months.

#### Outdoor Youth Work In Elphinstone & Tranent (October – December)

We were able to run twelve outdoor youth work sessions in Elphinstone supporting primary aged children. Unfortunately the proposed youth work project with the Heugh Community Garden was postponed due to covid-19.

## Supporting Community Groups (October – December)

Continued support to local community groups including a joint community consultation with Team Elphy around needs and resources in the community. Funding support to Macmerry Miners Welfare Club applying for funding from Foundation Scotland & Coalfields Regeneration Fund.

#### Head of Establishment Duties (October – December)

Continue support to maintain our five community buildings including building audits and archiving of historical paperwork. Also working with Ormiston Day Centre and Little Buds nursery to work towards reopening Ormiston Village Hall and the Tranent Town Hall.

#### South East Improvement Collaborative Evaluation Project (October – December)

Joint project with Ross High, Youth Link Scotland and local youth work providers to encourage collaborative planning and improved mechanisms for evaluation.

# University of Edinburgh Student Placement (October – December)

We have been hosting a 4<sup>th</sup> year undergraduate student from Edinburgh University. Providing opportunities for her to develop her professional practice. Her main piece of work is to update

the East Lothian Young Scot Webpage, which provided local and national information, advice and guidance.

#### Social Media (October – December)

We are currently in the process of developing bespoke social media accounts for Connected Communities Fa'side and have conducted a soft launch of twitter and Instagram accounts. Presently linking with partner organisations with a full launch planned for April.

# in partnership with Fa'side Connected Community Team and Fundamental Foods

#### A BRIEF REVIEW...

The Pennypit Community Development Trust (PCDT) faced several, unprecedented challenges during the COVID-19 pandemic. Despite this, PCDT along with many others, were committed in overcoming these challenges. Working in partnership with various agencies such as: Home-start East Lothian, East Lothian Foodbank, Tenancy Support and Education, to name a few, allowed the provisions to reach those who need it most. Alongside the continued support of the community, over 250 individuals received festive provisions – this broken down into 120 families and 100 elderly.

Working together to find solutions to the new challenges led to a very successful festive period.

## WINTER ESSENTIALS

With the cold season fast approaching, PCDT Keep Warm Provision was launched. Fa'side Area Partnership provided £2500 which funded 173 new winter coats, gloves, hats and scarves. Community donations allowed a further 50 winter items to recycled. The winter essentials were given to families, individuals and elderly.

#### JINGLE & NEW YEAR BAGS

East Lothian Foodbank provided £7720 which funded 185 jingle and 150 new year bags for the community. These luxury hampers consisted of ingredients to make a Christmas Dinner inc. a fresh chicken, and other items such as fruit & vegetables, eggs, cream, pasta and pasta sauce and other sweet treats to enjoy. New Year Bags had bread & milk donated by Coop Ormiston, 2 recipe bags inc. lentil soup & tomato pasta, as well as 2-4 bags of miscellaneous surplus foods. These valuable food items would not have been possible without the support from community donations. Fa'side AP, Aldi and Tesco.

# CASH4KIDS GIFTS

Christmas can be a time of financial hardship for many families. To ease the burden of an extra expense, PCDT provided 250 gifts, worth £12,500 to children in Fa'side. The gifts were provided by Radio Forth, Cash4Kids/Mission Christmas Appeal. Generous donations from the community allowed us to increase the number of presents given out. The gifts were greatly appreciated.

"mum was so overwhelmed, she cried and said they were so worried about christmas but cash4kids and support from Elphinstone PS made her children's christmas magical"





"Received the bags! Again thank you very much and hope 2021 will bring you back all you are giving, which is lifechanging for plenty of families like mine"

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# CHRISTMAS DAY PLATED DINNERS

A partnership approach via housing, social work, FCK and VCEL collected referrals for plated dinners on Christmas day especially for individuals and households who were identified as vulnerable or socially isolated - the team made up of local volunteers, FCK and PCDT staff gave up their time to deliver a 3 course Christmas dinner and gift bag to 26 people.



"you have brought me so much joy, it was very thoughtful for the gift too you have made me happy during this bad time"

# **COMMUNITY DONATIONS**

There was a huge amount of generous community and local business donations. A special thanks to Johnnie Meeks, Ross High School, Pencaitland Primary, Enjoy Leisure, Charles River and many more......

#### FA'SIDE COMMUNITY KITCHEN

FCK has continued to build capacity and increase community connections supporting vulnerable families/elderly and those socially isolated in Fa'side – with hot meals based on a meals and wheels service. They delivered to 108 contacts over the festive provision with additional Christmas and New year meals. A huge thanks to Andrew who volunteered for 6 months delivering meals across Fa'side.





VOLUNTEERS

We are very grateful to Mike Falconer for co-ordinating volunteers – and to those who volunteered delivering jingle and new year food bags, sorted winter essentials and food donations, collected cashkids presents and delivered christmas dinners a massive THANK YOU

Over 65 volunteers supported festive provision

A separate thank you to Colin McGinn and his team of volunteers for collecting christmas eve food surplus from Aldi Tranent and Tesco Musselburgh

#### VCEL PANTRY

VCEL pantry opened in November 2020 -this partnership with Fundamental Foods supports the community with a basic food and essential bank





We would like to extend our thanks to St Martins Church and parishioners, East Lothian/Town Hall Tranent and ELCO for their facilities, Aldi Tranent/Tesco Musselburgh and Ormiston COOP(milk and bread New year bags) for surplus food donations, Team Elphy and Sandra McNeil. We have been able to provide an enormous festive provision through the dedication, passion and commitment of a strong connected community

#### Agenda Item 6a - Fa'side Young Defenders (Sub Group) Report

Recharge 45 High Street Tranent East Lothian EH33 1LN

07483 453 875 alan@rechargetranent.org www.rechargenow.co.uk

Tranent Youth & Community Facility | Company No. SC287166 | Charity No. SC036626

Recharge is supported by Youth Reference Group Update

The Group have continued to meet weekly online and have spent the last few months looking at what supports are needed for young people because of the pandemic as well as identifying key priorities to work on over the next 6 months. A lot of the work the group were doing has had to be changed due to other services not running so they could not advance what they were developing.

Below is a quick update on what they are working on

• Developing a local information website for young people that they are launching in February.

• Developing a programme of new supports that will be delivered by Recharge in February.

• Looking at how the YouthBank can be used to help reduce the impact of the pandemic.

• Developing a new local peer mentoring group to support a new cohort of younger youth reference group members in future.

• Doing work around Human Rights Defenders and autism awareness.

• Starting campaigning about the inconsistencies of costs of local bus services in the villages and also the effect of the cuts to the Elphinstone service including no service being run on Sundays.

• They are also inviting local community members to come online for allocated slots to help integrate them more into the wider community.

They are no longer looking at Recycling bins for Tranent High Street and the wider Fa'side as they have been informed by East Lothian Council that the black street bins get emptied and then the stuff is sorted through to be recycled currently.

If anyone has any questions then feel free to contact Sam@rechargetranent.org

#### Agenda Item 6 b – Fa'side Active Travel

The sub group have not met since the lockdown in March 2020. Despite this various projects and or discussions have taken place around the following:

- Priority project to create a footway for the Secret Garden, at the Heugh in Tranent. Have agreed to provide Amenity resource to deliver the works with Natural Connections fund raising for the materials. Garden has been closed or supporting a reduced number of individuals due to COVID. Waiting on confirmation of external funding and will then agree a start date for the works. <u>Matter ongoing.</u>
- Supported the creation of a link path in Ormiston Park alongside Friends of Ormiston Park. Works underway however these have stalled due to COVID. Will finalise once Amenities colleagues are permitted to carry out more than business critical works. <u>Matter ongoing.</u>
- Supported planting works in Ormiston alongside Ormiston Blooms Together and other improvement works in Ormiston Park. Please see Amenities budget update in Item 6 b I.
- Meeting with Amenity colleagues to review the siting of the Cairns at the bottom of Church Street, Tranent. Met with colleagues now seeking to discuss the possible move with planning colleagues. <u>Matter ongoing.</u>
- Still seeking to work with community groups on the placement of Cycle racks which were purchased last financial year however, due to COVID19 we have been unable to identify locations for these. Will commence site visits once lockdown measures ease. <u>Matter ongoing.</u>
- Supported Dementia Friendly Tranent and Garden of Reflection project in Polson Park in Tranent with the preparation of the area where the garden will be located. <u>Matter</u> <u>ongoing.</u>
- Engaging with Friends of Ormiston Park around a potential pump track in the park. Provided letter of support to FoOP in order to secure external funding. Awaiting outcome of applications. <u>Matter ongoing</u>
- Engaging with Ross High school over their aspirations to create a pump track close to the school. Will include the school in discussions with Tranent Skatepark Foundation. <u>Matter ongoing</u>
- Consideration had been given to skatepark/pump track for Tranent, in discussion with AP and Recharge previously. This matter has also seen the creation of a new Facebook group in Tranent – connected to the 'Aldi Jumps' area of Tranent and conversations are ongoing. See CCM update. <u>Matter ongoing.</u>

# Future work

10.Raising awareness of our core path networks. Ongoing discussions through our Chair with Paths for all and Cycling Scotland to see if there are external funding streams we can access. In addition, ongoing discussions with ELC colleagues in Roads and Spaces for People programme around signage and possible data collection. <u>Matters ongoing</u>.

11. In discussions with ELC staff on how the S75 developer contributions will be used in Macmerry and Gladsmuir. <u>Matters ongoing.</u>

#### Budget update

12.Have allocated £1,000 of the £5,000 devolved to the group this year due to being unable to meet and progress projects. In discussion over a couple of projects which should see us fully allocate our budget prior to the year end. I will update you once more is known. <u>Matters ongoing.</u>

# General update

13.My key role this year has been one of discussion with Simon and others in ELC around active travel matters.

# Standing down

14.I intend to stand down at the end of this year, due to having a range of family commitments and taking on the role as Chair of Macmerry and Gladsmuir Community Council. If there is anyone who is interested in taking on this role please contact me.

Ian Pryde FAT sub group chair

#### Agenda Item 6 C - Fa'side Health and Well Being Group

The sub group is still in the same position as previously reported i.e. not met since March 2020.

- 1. Maureen and Simon have met and finalised the role and remit paper which was reviewed previously by our members. Simon has updated the paper to cover a COVID type situation and reflected this in the paper. This is tabled as a separate item on the agenda for members to vote on.
- Simon and Maureen will be emailing members out in the coming weeks to seek a date for the group to recommence online at present and once current guidelines changes, when we will seek to revert to face to face meetings.
- 3. We want to hold a conversation with the Single Points of Contact within each Community Council to see if there is merit to link them into the work of this sub group, even from an awareness perspective, so if the need arises we can quickly connect and support them in their role in our local communities. This matter will be discussed at our next meeting.
- 4. With regards to food and emergency supports there is a poster attached which highlights 'What's available' locally. There are some additional supports being developed and I will update the next meeting of the sub group and wider partnership once these are in place. Matter ongoing.
- Fa'side Community Kitchen continues to be developed. Contact has been made with OSCR and currently engaging with them on their feedback on the application. An additional update has been provided in the CCM's update – Item 5 b. Matter ongoing.
- 6. Simon has been participating in the Improving the Cancer Journey (ICJ) operational working group and also engaging with Health and Social Care Partnership colleagues around the new Community Link workers (who will be due in post soon) and their connectivity with our sub group. Matter ongoing.
- New GP link workers are in post. Simon will verify who the worker is and how to contact them in due course. Will invite them to future Sub group meetings and ensure they are connected to the work of the group.
- Gemma Burns is the new Mental Health Support Worker employed by Educational Psychologist Team. Will invite Gemma to future Sub group meetings and ensure they are connected to the work of the group. There are school councillors employed (currently recruiting) who are managed by Mypas (Midlothian Young People's Advice Service)
- 9. Advice and guidance is available from the Young Scot website. Connected Communities is supporting Ross High staff to deliver Cool Calm and Connected in the school. Partners are looking at increased provision to support good mental health for young people over the next 3 years. Stevie McKinlay and another member of the CC team attend the Health and Well Being collegiate meetings in Ross High. Will seek to ensure that the connectivity remains with the collegiate working group at the school and this sub group now that Adam Martin has secured another job. Matters ongoing.
- 10. Ongoing discussions with partners looking at the nutritional pathway journey for our residents. Fundamental Foods are leading on this. Matter ongoing.

# <u>Item 6 d</u>

# Support from the Start - Fa'side

Fa'side Support from the Start had a meeting on 20 December 2020 and the main points discussed were:

**Action Plan**: Ali introduced the action plan that she and Debbie had developed from our existing action plan. Some points were from previous versions and some from the area partnership action plan. The funding application process is currently being updated to align with Area Partnership Criteria. Application will be expected to clearly measure and evidence impact

**Community Pantry**: previously it was agreed that it was the right time to discuss this with the Fraser Centre. However there is now a pantry in VCEL which is situated on the High Street in Tranent. It is open Monday to Friday in the morning; however if required volunteers will open up for users. KJ noted, previously, that Windygoul primary now have a pantry in their reception area.

**Carefree Kids:** Paula explained that the SFTS bursary had not been allocated because of the impact of Covid. She also mentioned that the uniform bank had received lots of donations but not many referrals. Paula also mentioned that she has a small fund available for children's winter jackets, with another funding stream being requested. Paula reminded the group that items such as stair gates and fireguards are available to hire through the loan scheme.

Debbie Middlemass/Alison Cameron Joint leads, SFTS – Fa'side January 2021

				Date		
menities	Roads	General	Other funding	approved or rejected	Organisation	Project
				04/02/2020		
		6 2 246 00		and	Ormiston in	Diantana
		£ 3,346.00		24/8/20	Bloom	Planters
		£ 1,000.00		30/03/2020	Recharge	Young Defenders
		£ 20,000.00		30/03/2020	Fundamental Foods	COVID 19 food provision
		£ 2,000.00		30/03/2020	Macmerry and Gladsmuir CC	COVID 19 Funding
		£ 2,000.00		30/03/2020	Ormiston CC	COVID 19 Funding
		£ 2,000.00		30/03/2020	Pencaitland CC	COVID 19 Funding
		£ 4,000.00		30/03/2020	Tranent & Elphinstone CC	COVID 19 Funding
	£ 2,500.00			01/04/2020	ELC	Admin
	£ 47,500.00			01/04/2020	ELC	Speed table Elphinstone road/Caponhall junction
			£22,000		Scottish Government Food Fund	Emergency Food Provision Fa'side
					Scottish Government Food Fund	Emergency Food Provision Fa'side
					Scottish Government Food Fund	Emergency Food Provision Fa'side
			£22,000	22/04/2020	Fundamental Foods	Emergency Food Provision Fa'side
			£14,235	27/08/2020	Fundamental Foods	Emergency Food Provision Summer Lunch Club - Fa'side
			£2,940	07/10/2020	ELC Facilities Management	Emergency Food Provision Fa'side
			Nat		Fa'side Active	
		£5,000	Not transferred		Travel Sub Group	Various 2020/2021 project
					Lighthouse Community	CAP advocacy for Fa'side
		£1,667	Coming from FAT		Projects Friends of	residents Improve path network -
		£1,000 £2,500	budget Secured sum from new SG fund		Ormiston Park PCDT - Fundamental Foods	Ormiston Park Winter Essentials and Jin- bags
		£3,750	Junu		Elphinstone	Outdoor seating
					ELC outdoor	Equipment for young peo to participate in outdoor
		£1,100 £1,500			education Fantooshart	activities - diversionary w Sketch and Walk projetc older people, targeting mental health
					Fa'side	International Women's Da Supported before but from Educational
		£600	£		Women's Group	attainment fund
£100,000	£ 50,000.00	£ 39,346.00	78,350.00			

		£4,200			Transfer of Education funds to FAP - summer provision
		£3,737		STILL TO SPEND	Sum still to allocate if all projects are supported
		£2,500			Return of Winter Essentials got from new SG fund
		£6,237		Still to Spend	
*	Scottish Government Food Fund - ignore spend reference				
	=	Approved by FAP			
	=	Delegated authori	ty / partially d	lelegated	
	=	ELC related transf	ers		
	=	Running balance			
		-			
	=	Return from Scott	ish Governme	nt funding	

Please note that we have proposed spend for Amenities noted in FAT report