



REPORT TO: East Lothian IJB Audit & Risk Committee

MEETING DATE: 18 June 2024

BY: Interim Chief Finance Officer

SUBJECT: Risk Register – Update, Q1 2024/25

1 PURPOSE

1.1 This paper provides an update to the IJB's risk register.

2 RECOMMENDATIONS

2.1 The Committee is asked to:

- Note the updates made to the register since the last meeting.
- Consider if any further risks should be added to the register.

3 BACKGROUND

3.1 As a key part of its governance process the IJB maintains a risk register. This risk register examines the risks that impact on the business of the IJB itself and not the operational risks that the IJB's partners manage unless those risks are considered so significant that they could impact on the business of the IJB – that is impact on the ability of the IJB to deliver its strategic plan.

3.2 The IJB's risk register is reviewed on a regular basis along with the HSCP's risk register. The last review meeting took place on 15 May 2024.

3.3 The following changes was agreed –

Risk 5486 has now been changed from 'East Lothian Council finance department in business continuity' to 'Accurate financial forecasting'. This reflects that the ELC finance department is no longer in business continuity but there remains a challenge in forecasting the financial position within the social care commissioned services budgets. These budgets being the largest element of the overall social care budget.

A new risk (no 4018) has been added. This risk (Impact of Partner's decisions) reflects the challenges of the current financial pressures on the IJB's partners and the risks that decisions they make impact upon the IJB's financial plan.

- 3.4 There remain two risks with a rating of 20 (the highest level). These are 3924 – 'Financial Resources may be insufficient to sustain the Strategic Plan and 3925 – 'Operational Resources may be insufficient to deliver the Strategic Plan'. This is the same as the 2023/24 Q4 risk register consider by the committee at its March meeting.
- 3.5 Members are asked to consider if there are additional risks that require to be added to the register and consider if the management actions identified against these current risks provide assurance that these risks are being appropriately managed.

4 ENGAGEMENT

- 4.1 The IJB makes its papers and reports available on the internet.

5 POLICY IMPLICATIONS

- 5.1 This paper is covered within the policies already agreed by the IJB.

6 INTEGRATED IMPACT ASSESSMENT

- 6.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

7 DIRECTIONS

- 7.1 The subject of this report does not affect the IJB's directions or require a new direction to be issued.

8 RESOURCE IMPLICATIONS

- 8.1 Financial – None
- 8.2 Personnel – None
- 8.3 Other – None

9 BACKGROUND PAPERS

9.1 None

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DATE	June 2024

Appendices

Q1 extract from the IJB's risk register.

Appendix 1- Risk Rating Matrix (DATIX)

Likelihood	Consequences / Impact				
	Negligible	Minor	Moderate	Major	Extreme
Almost Certain	Medium 5	High 10	High 15	V High 20	V High 25
Likely	Medium 4	Medium 8	High 12	High 16	V High 20
Possible	Low 3	Medium 6	Medium 9	High 12	High 15
Unlikely	Low 2	Medium 4	Medium 6	Medium 8	High 10
Rare	Low 1	Low 2	Low 3	Medium 4	Medium 5

ID	Handler	Title	Description	Controls in place	Risk level (current)	Risk level (Target)	Date Opened	Date Risk Reviewed	Review date
5486	Wilson, Fiona M	Accurate financial forecasting	There is a risk we don't get sufficient accurate financial forecasting from the systems in place. Monitoring in place while things progress over the year	1 - The Scheme of Integration 2 – Recruitment for permanent IJB CFO in progress 3 – Monthly financial reporting 4 - Attendance at Financial Overview	Medium	Medium	18/11/2022	15/05/2024	22/08/2024
5220	Wilson, Fiona M	Demographic Pressures	There is a risk that because the population of East Lothian has increased over the past few years, the projections predict a further increase. Because of this the pressure is further compounded by the percentage of that population over the age of 65 will also increase from the current position. This will lead to increased	This will be managed through the IJB's Strategic Planning processes. Change boards should be operating with recognition of demographic changes within the area.	High	Medium	20/08/2021	15/05/2024	22/08/2024
3924	King, David	Financial resources may be insufficient to sustain the Strategic Plan	There is a risk that the financial challenges faced by the NHS and East Lothian Council will result in allocations to the IJB that do not allow the Strategic Plan to be delivered leading to sub optimal the failure to achievement of outcomes and targets. 2024/25 budget offers from partners accepted by IJB at March 2024 meeting	1. Financial assurance process carried out by IJB 2. Engagement of IJB Officers and members in NHS and Council budget setting processes 3. Regular financial monitoring reports to IJB 4. Scheme of Integration risk sharing and dispute resolution processes 5. IJB Chief Finance Officer in post 6. Strategic Planning Group in place	Very High	High	26/02/2016	15/05/2024	22/08/2024
5279	Hood, David	Impact of National Care Service Proposals	The IJB is mindful of the development of the NCS legislation and the impact this may have.		Medium	Medium	29/11/2021	15/05/2024	22/08/2024
4018	Wilson, Fiona M	Impact of Partners' Decisions	There is a risk that Partners reach decisions on priorities and services (including service reviews) that impact negatively on the IJB leading to an inability to deliver the Strategic Plan Due to the financial position and the impact of decisions being made could have a negative impact on delivery of the strategic plan.	1. Involvement of IJB membership in the Partners' decision making process including voting members and Officers 2. Involvement in Partners' service reviews 3. Good working relationships and regular formal /informal meetings 4. Participation in MSG self-evaluation to inform improvement actions for better partnership working. 5. Attendance and participation at the NHSL Board meetings 6. Attendance and participation at governance meetings 7. Directions agreed at the IJB on 26/10/23.	High	Medium	17/06/2016	15/05/2024	22/08/2024
3925	King, David	Operational resources may be insufficient to deliver the Strategic Plan	There is a risk that the IJB fails to achieve its targets due to insufficient access to key services and resources e.g. General Practice, Community Pharmacy, Care at Home, Care Homes, Health Visiting, Housing, acute services, MH etc leading to failure to deliver the Strategic Plan resulting in risk to patients' and clients' safety, external	1. The Strategic Plan sets out clear priorities 2. IJB directions are clear about actions required by NHS and Council 3. The Partnership Management Team is focused on ensuring adequate resources are in place for delegated functions to deliver the Strategic Plan	Very High	Medium	26/02/2016	15/05/2024	22/08/2024