

**REPORT TO:** East Lothian Council

**MEETING DATE:** 25 February 2025

**BY:** Executive Director for Council Resources

**SUBJECT:** Submissions to the Members' Library Service,  
25 November 2024 – 9 February 2025

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**1 PURPOSE**

- 1.1 To note the reports submitted to the Members' Library Service since the last meeting of Council, as listed in Appendix 1.

**2 RECOMMENDATIONS**

- 2.1 Council is requested to note the reports submitted to the Members' Library Service between 25 November 2024 and 9 February 2025, as listed in Appendix 1.

**3 BACKGROUND**

- 3.1 In accordance with Standing Order 3.4, the Chief Executive will maintain a Members' Library Service that will contain:
- (a) reports advising of significant items of business which have been delegated to Councillors/officers in accordance with the Scheme of Delegation or officers in conjunction with Councillors, or
  - (b) background papers linked to specific committee reports.
- 3.2 All public reports submitted to the Members' Library are available on the Council website.

**4 POLICY IMPLICATIONS**

- 4.1 None

## **5 INTEGRATED IMPACT ASSESSMENT**

- 5.1 The subject of this report does not affect the wellbeing of the community or have a significant impact on equality, the environment or economy.

## **6 RESOURCE IMPLICATIONS**

- 6.1 Financial – None
- 6.2 Personnel – None
- 6.3 Other - None

## **7 BACKGROUND PAPERS**

- 7.1 East Lothian Council's Standing Orders – 3.4

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| <b>DATE</b>          | 10 February 2025   |

**MEMBERS' LIBRARY SERVICE RECORD FOR THE PERIOD  
25 November 2024 to 9 February 2025**

| <b>Reference</b> | <b>Originator</b>  | <b>Document Title</b>   | <b>Access</b> |
|------------------|--|---|---------------|
| 150/24           | Head of Infrastructure                                   | East Lothian Journey Hubs   | Public        |
| 151/24           | Executive Director for Council Resources                 | Review of Team Manager Roles with the Housing Assets Team             | Private       |
| 152/24           | Executive Director for Place                             | East Lothian by Numbers – Travel and Transport                        | Public        |
| 153/24           | Executive Director for Place                             | East Lothian Council – Public Sector Climate Change Reporting 2023/24 | Public        |
| 154/24           | Head of Corporate Support                                | Establishment Changes for November 2024                               | Private       |
| 155/24           | Executive Director for Place                             | In-House Pest Control Service – Phase 1                               | Private       |
| 156/24           | Executive Director for Education and Children's Services | Service Review – Tots and Teens                                       | Private       |
| 157/24           | Head of Communities                                      | Environmental Health (Business Compliance) Service Plan 2024-25       | Public        |
| 1/25             | Executive Director for Council Resources                 | SRR – Licensing Standards Officers                                    | Private       |
| 2/25             | Head of Corporate Support                                | Establishment Changes for December 2024                               | Private       |
| 3/25             | Head of Infrastructure                                   | Sale of Former Civic Amenity Site                                     | Private       |
| 4/25             | Executive Director for Council Resources                 | Creation of Legal Assistant – Property (Legal Services)               | Private       |
| 5/25             | Executive Director for Council Resources                 | Creation of the Post of Home School Practitioner                      | Private       |
| 6/25             | Head of Housing  | Proposals to Increase Council House Rents – Consultation Exercise     | Public        |
| 7/25             | Head of Infrastructure                                   | Trade Waste Charges 2025/26   | Private       |
| 8/25             | Head of Communities & Partnerships                       | East Lothian Partnership Performance Report 2020-2024                 | Public        |
| 9/25             | Head of Infrastructure                                   | Sale of 27.5 sqms or Thereby of Land in North Berwick                 | Private       |
| 10/25            | Head of Infrastructure                                   | Lease of Park at Athelstaneford                                       | Private       |
| 11/25            | Head of Corporate Support                                | Establishment Changes for January 2025                                | Private       |
| 12/25            | Head of Finance  | Bad Debt and Credit Balance Write Offs Q1-Q2 2024-25                  | Public        |
| 13/25            | Head of Corporate Support                                | Quarterly Customer Feedback Reporting                                 | Public        |

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