



**Minutes of Musselburgh Area Partnership Meeting
Monday 3rd March 2025, 7pm – 9pm
Musselburgh East Community Learning Centre**

Members (and substitute members) present:

Gaynor Allen, Chair (GA)
Alister Hadden, Vice Chair (AH)
Cllr. Andy Forrest, Elected Member (AF)
Cllr. Shona McIntosh, Elected Member (SM)
Janice MacLeod, Support from the Start (JM)
Margaret Stewart, Musselburgh & Inveresk CC (MS)
Christine Shaffer, Levenhall TRA (CS)
Laura Munro, Musselburgh Grammar School Parent Council (LM)
Mandy Harrington, Volunteer Centre East Lothian (MH)
Beryl Stevenson, Wallyford Community Council (BS)
Pauline Crerar, Sustainability sub group (PC)
Billy Steedman, Wallyford Community Council (BSt)
Irene Tait, Musselburgh & Inveresk CC (IT)
Linda Finlayson, Beach Lane TRA (LF)
Tanya Morrison, Whitecraig Community Council (TM)

Others in attendance:

Shirley Gillie, ELC (SG)
Scott McKail, ELC Connected Communities Manager (SMK)
Laura Chant, NHS (LChant)
Anna Potter, Active Schools (AP)
Lorraine Congleton, ELC CDO (LC)
Emma Brown, Connect4ed Communities Manager (EB)

Apologies:

Cllr. Fiona Dugdale (FD)
Cllr. Ruairh Bennett (RB)
Cllr. Colin McGinn (CMcG)
Cllr. Cher Cassini
Natasha McInninie, Bridges Project (NM)
Callum Maguire, Queen Margaret University (CM)
Tina Pollock, First Step (TP)
Richard Munro, Campie Primary School Parent Council (RM)

AGENDA ITEM	KEY DISCUSSION POINTS	ACTION
1. East Lothian Partnership Co Production Emma Brown		
	GA asked EB to go 1 st tonight before the formal part of the meeting. GA thanked EB for coming along to the meeting tonight to update us on the East Lothian Partnership. EB gave Members a presentation and confirmed that the presentation would be shared by email as there is a lot of information. EB answered questions raised and is happy to come back or have a chat with anyone who would like further information. GA thanked EB for her presentation.	
2. Welcome , Introductions and Apologies		
	GA welcomed everyone to the meeting and thanked everyone for coming along. Apologies were noted.	
3. Conflict of Interest		
	GA reminded everyone to advise us if there are any conflict of interests in any of the applications being decided on tonight. GA/CS declared a conflict.	
4. Approval of Minutes		
	The date for Communities Day will be amended in the mins to the 4 th October 2025. LM confirmed she is representing Musselburgh Grammar School Parent Council and this will also be amended in the minutes. Minutes from meeting 3 rd February 2025 were approved by MS and LM.	
5. Matters Arising		
6. Funding Applications – Recommendations from Poverty & C&Y Network		
	GA advised Members that we do not have enough money left in the budget to cover both applications tonight if they are awarded but reminded Members that previously we split payment over two financial years and that is still a possibility if applications are approved tonight. JM updated Members on the C&Y Networks recommendations for the Bridges Project application. Although the sub group had not met to discuss this application it was shared by email to the sub group with a good response and recommends that the C&Y network support this application. Bridges Project £6,500.00 Members Voted 16 YES NO ABSTAIN/CONFLICT CS explained the funding application for the Pantry. AF queried the funding reserves mentioned in the previous application. CS explained this further. A good discussion took place re the benefits of the pantry and how well it is valued. Discussed the sustainability and longer term plan. Musselburgh Pantry £5,200.00 (split over 2 payments) Members Voted 14 YES 0 NO 0 ABSTAIN 2 CONFLICT	
7. Connected Communities Managers Report		

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	All matters were covered in the meeting, and an area plan report had been shared.	
8. Area Plan		
	GA outlined current progress. General feedback has been gathered, some focus groups are still happening. Outline priorities are being considered, and this will be the next step to produce the Area Plan. There has been a delay with the ELP plan and this has paused local Area Plans.	
9. Sub Groups		
	<p>No reports were submitted prior or after the meeting.</p> <p>Ending Poverty Subgroup – Funding CS advised the group had met quite a few times and the main Focus was on two areas: Funding applications and preparing the submission from this sub group to the new Area Plan. This is a working progress. We are keen to incorporate the feedback from the community into our submission and we plan to do this at our next meeting. Discussing a 1 year plan and 5 year plan. 5 year possibly looking at food poverty/ food waste, maybe a community HUB. If anyone is interested in food waste we would be happy to have a further conversation. Please get in touch.</p> <p>Health & Well-being Subgroup JM advised she has been involved with the Health & Social Care Partnership and the older service now been adopted. Share it and look at it. MH from VCEL has been working on a whats on guide for 55+ and pulling it altogether and looking at other groups is high on the agenda for next months meeting. Just the beginning of discussions, budget constraints, blended combined Dementia Friendly/Dat centre. All the dates have bene set for the year and are all at the Hollies as we continue to improve our positive relationship with them.</p> <p>Children & Youth Network JM advised that all the dates have been set for the year at Wallyford and looking at in person and a hybrid option. Would be great for teachers to be able to attend and engage. JM advised she was very pleased with the response from Head Teachers for the funding application from the Bridges. Also hoping to work with parent councils as there are still conversations to be had regarding the Area Plan and having schools/education involved is vital to look at the cost of the school day and poverty. AP asked if JM had attended the Head Teachers clusters meetings. Ap will contact JM directly to see if she can help. LChant advised to know how you are going to pitch for the meeting. JM would love to speak to individual teachers across all 7 primary schools and AP will again contact JM to see how she can help.</p> <p>Active Travel Subgroup SM has taken over as temporary Chair and wanted to thank BT for all his years Chairing this sub group. The previous meeting was a good meeting and we had a presentation from Niall Deans Sustrans/Council bigger workshop networking planning. Cycling/walking – local knowledge – taken account off – council prioritise scheme – no date yet – 2 months time – would like</p>	

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	<p>slightly more people to come along and anyone interested please get in touch.</p> <p>SMK advised Niall work shop Area Plan – workshop 2 hours – GA good idea workshop for active travel. AP – SUSTRANS school – walk & talk Shona and AP (Active Schools) together.</p> <p>Communities Day Subgroup</p> <p>AH confirmed the next Communities Day will be Saturday 4th October 2025 between 11am & 3pm within the Fisherrow Centre Musselburgh. AH advised he will be going down to Fisherrow to meet and look at other options to the layout. Lessons learnt from last year re layout, flow, too many doors being used as entrances etc will all be looked at. GA added we appreciate any ideas on how we could make the flow better, please just let us know. Looking at bigger and better signage and the help from LM re social media to promote the event. GA added for the sub group to have a ring fenced budget would be good to make it easier to buy things etc would be good.</p> <p>Sustaining Musselburgh Subgroup</p> <p>GA advised it sounds like all the groups are doing similar things and working together. They have been looking at the Panty and Sustaining Musselburgh food waste. CS has been working with Neighbours getting food from Sainsbury, Aldi, Company Bakery etc. CS collects any food on a Sunday and gives it out at the Pantry. Sometimes there is too much food for the Pantry and would like to expand this service to maybe a Monday night slot at night to be available for anyone from the MAP meetings to take away. Looking at more shops which means needing more people. Moving the service in a different way. CS mentioned a Thursday night exercise class that maybe they could take some food away. Bread was mentioned and you just need to wet the bread and put it back in the oven to make it fresh again. CS different network, different organisations. Wed cook club, fairshare East Lothian. Edinburgh Pantry has fresh food and sometimes pass it on. Garden near the Rennie Bridge Sometimes shares produce. Community allotment/garden growing lots of vegetables and even fruit trees where people could collect fruit. Keeping food local. Local produce. Leave things on trestle tables, take what you need. SMK mentioned social media. AF mentioned Social Work re helping their clients. SMK could help connect social work. AP – APP 2 good to go raising awareness of food available. CS mentioned best before dates and opportunities to do more. Churches have been amazing.</p> <p>Governance Scrutiny Subgroup</p> <p>GA advised they have been looking at applications/criteria/guidance and how they can help people fill the forms in.</p> <p>GA added we just need one application to look at and SB was very helpful, look more favourably if seeking funding from elsewhere. MH has been helpful too. Looking to overhaul and bring back to the table. Next year funding at every meeting.</p> <p>LM asked if it would be Open funding all year round. GA added strict deadlines for applying for funding would be set for meetings.</p> <p>Application would go to the appropriate sub group who have experts</p>	

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	who will provide advice and guidance and make recommendations which will be brought back to the main Area Partnership meetings for decisions. Looking at good guidance and we need to get this right. We need to decide on money if setting limits. SMK it would be good to get all this clearly stated.	
10. Chair's Report		
	GA covered all matters in the meeting.	
11. Consultations		
	<u>East Lothian Council - Citizen Space (eastlothianconsultations.co.uk)</u> GA encouraged everyone to have a look.	
12. A.O.C.B.		
	LM asked if the brand (logo) could go on the application etc and maybe links to face book page. LM queried the conditions for funding awards. Is there an option to do visual and also must do an evaluation form. JM didn't want an option for visual only and raised concerns about must completing the evaluation form always as the information on these forms are crucial for evidence etc. LChant suggested maybe using social media for time scales/agenda items for future meetings. GA thanked everyone for coming along.	
13. 2025 Meeting Dates		
	12/05/2025, 16/06/2025, 18/08/2025, 17/11/2025 AGM	Apologies to be sent to <u>Musselburgh-ap@eastlothian.gov.uk</u>