

Audit & Governance
Action Record 2025/26

Action Ref.	Meeting Date	Item Number and Title	Action(s) Agreed	Action Owner(s)	Target Completion Date	Actual Completion Date	Comments/Responses/ Additional Information
25/01	25.03.25	03 Internal Audit Report 2025	Additional question: to provide Members with a figure for the recovery of funds for housing voids	Duncan Stainbank	n/a		Recommended for Closure Duncan Stainbank sent an email to Members on 17.11.25 providing further information on the recovery figures for housing voids.
25/07	16/09/25	03 Internal Audit Report – September 2025	Additional question: to provide information on the members of the Tyne & Esk Local Action Group	Duncan Stainbank	n/a		Recommended for Closure Duncan Stainbank sent an email to Members which provided the Tyne & Esk LAG Members.
25/08	16/09/25	03 Internal Audit Report – September 2025	Additional question: to seek feedback from the Scottish Government on the Tyne & Esk Funding audit	Duncan Stainbank	n/a		
25/09	16/09/25	06 Risk Registers	Additional question: to provide the Committee with information on the number of responses received to the parking management consultations	Keith Dingwall	n/a	16/09	Recommended for closure Keith Dingwall sent an email to Audit & Governance Committee Members on 16/09 detailing the number of consultation responses received. These were: Tranent 493; Dunbar 1794; Haddington 1003; and Musselburgh 969.
25/10	16/09/25	05 Audit Committee Self-Evaluation	Exploring how CMT can provide constructive	Head of Corporate			Recommended for Closure

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			feedback on the efficacy of the Audit & Governance Committee	Support, Hayley Barnett			The Head of Corporate Support send an email to committee members on 10 October 2025 confirming the approach seeking feedback from CMT and how this this will be fed into the 2026 self-evaluation.
25/11	16/09/25	02 Action Record & Work Plan	Committee Members to ensure all questions are sent to officers in advance, to allow officers to determine whether to attend the Committee meeting.	Head of Corporate Support, Hayley Barnett		10/10	Recommended for Closure The Head of Corporate Support send an email to committee members on 10 October 2025 requesting councillors submit questions in advance.
25/12	16/09/25	06 Risk Registers	To provide further information on the council housing lists, specifically to confirm figures, and to provide a breakdown in terms of people's ages, household sizes, etc.	Wendy McGuire, Head of Housing			