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East Lothian Council
Licensing

26 SEP 2025

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APPLICATION FOR VARIATION OTHER THAN MINOR VARIATION

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LICENSING (SCOTLAND) ACT 2005, SECTION 29

**This application should only be completed by the Licence Holder
of the appropriate Premises Licence or their Agent.**

1. TYPE OF VARIATION

This application for Variation other than a Minor Variation of Premises Licence is made under Section 29(5) of the Licensing (Scotland) Act 2005 in order to vary – (Tick all relevant boxes)

- ☐ Any of the Conditions to which the Premises Licence is subject
- ☒ Any of the information contained within the Operating Plan
- ☐ The Layout Plan
- ☒ Any other information contained or referred to in the licence (including any addition, deletion or other modification).

(Provide Details)

Amend description of premises

2. PREMISES LICENCE DETAILS

2(a) Licence Number of Premises EL005

2(b) Name and Address of Premises Board Games Bistro, 119-121 High Street, Dunbar

Post Code EH42 1ES Tel. No.

Email

2(c) Full Name and Address of Current Licence Holder

Crystal Tome Games Limited

61 Yosemite Park, Dunbar

Post Code EH42 1FL

Tel. No. Agent - 07890901815 Email address Lynn.Simpson@TLT.com

3. NATURE OF VARIATION

Complete the relevant section(s) regarding the variations sought –

3(a) Variation to the Conditions to which the Premises Licence is subject

Provide details of the Condition(s) to be varied and the variation being sought

n/a

3(b) Variation to the information contained within the Operating Plan of the Premises Licence

Provide a copy of the proposed operating plan and detail below the proposed changes. **(See Note 1)**

SEE PAPER APART

3(c) Variation to the Layout Plan of the Premises Licence

A copy of the proposed Layout Plan must accompany this application. **(See Note 2)**
In addition please provide details below of the proposed change to the layout of the Premises.

n/a

3(d) Variation to any other information contained or referred to in the licence

Provide details below of any other variation sought to the Premises Licence (e.g. Alteration to the description of the premises contained within the Premises Licence)

Amend description of premises to "Cafe & bistro premises on High Street, Dunbar"

4. LICENCE TO BE AMENDED (See note 3 below)

Does the appropriate Premises Licence accompany this application?

YES ☐ NO ☒

If the answer is NO, please provide an explanation.

I am unable to produce the Premises Licence because –

- ☐ The licence has not yet been issued by the Board
- ☐ The licence has already been returned to the Board in respect of an earlier application for variation or transfer
- ☒ Other (provide details)

We are trying to obtain the principal licence from the previous operator's licensing solicitor

5. FEE PAYABLE

Information on fees can be found at

https://www.eastlothian.gov.uk/info/210571/licensing/12259/alcohol_licences/2

If submitted with an application for transfer, please specify the order in which the applications are to be considered–

- ☐ Application for Transfer of Premises Licence followed by Application for Variation
- ☐ Application for Variation followed by Application for Transfer of Premises Licence

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

I confirm that

(a) the contents of this Application are true to the best of my knowledge and belief; and

(b) (i) the appropriate fee of £ 200 is enclosed ☒

(ii) the proposed Operating Plan is enclosed ☒

(iii) the proposed Layout Plan is enclosed ☐

(iv) the Premises Licence is enclosed ☐

Signature [REDACTED] (See note 5 overleaf)
LYNN SIMPSON (TLT LLP) as Agent

Date 25 September 2025

Capacity ~~APPLICANT~~ / AGENT (delete as appropriate)

If agent, please provide details

Full name TLT SOLICITORS

Address TLT SOLICITORS, 9TH FLOOR, CADWORKS, 41 WEST CAMPBELL STREET

GLASGOW Post Code G2 6SE

Tel. No. 0333 006 0923 / 07890901815 Email address Lynn.Simpson@TLT.com

Note 1

Please note that the proposed Operating Plan must contain any aspects of the current Operating Plan that are to be preserved should the variation be granted. (e.g. If the current Operating Plan allows a premises to have 'live performances' but this is not requested on the proposed Operating Plan then the Licensing Board would view such an omission as a request to have 'live performances' deleted from the Operating Plan of the Premises.)

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	<i>NO</i>
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	<i>NO</i>
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	<i>YES</i>
<i>*Delete as appropriate</i>	

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

<i>Day</i>	<i>ON Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	11:00AM	11:00PM
<i>Tuesday</i>	11:00AM	11:00PM
<i>Wednesday</i>	11:00AM	11:00PM
<i>Thursday</i>	11:00AM	00:00AM
<i>Friday</i>	11:00AM	00:00AM
<i>Saturday</i>	11:00AM	00:00AM
<i>Sunday</i>	11:00AM	00:00AM

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

<i>Day</i>	<i>OFF Consumption</i>	
	<i>Opening time</i>	<i>Terminal hour</i>
<i>Monday</i>	10:00AM	10:00PM
<i>Tuesday</i>	10:00AM	10:00PM
<i>Wednesday</i>	10:00AM	10:00PM
<i>Thursday</i>	10:00AM	10:00PM
<i>Friday</i>	10:00AM	10:00PM
<i>Saturday</i>	10:00AM	10:00PM
<i>Sunday</i>	10:00AM	10:00PM

Question 4

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	<i>YES</i>
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**If YES – provide details*

ANY ADDITIONAL HOURS WHICH MAY BE AVAILABLE IN TERMS OF THE BOARD'S STATEMENT OF LICENSING POLICY INCLUDING THE FESTIVE SEASON, BANK HOLIDAYS AND ANY OTHER DATES SO DESIGNATED.

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	YES	YES	YES
<i>Bar meals</i>	NO	NO	NO
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including</i> <i>Weddings, funerals,</i> <i>birthdays, retirements</i> <i>etc.</i>	YES	YES	YES
<i>Club or other group</i> <i>meetings etc.</i>	YES	YES	YES
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Recorded music – see</i> <i>5(g)</i>	YES	YES	YES
<i>Live performances – see</i> <i>5(g)</i>	YES	YES	YES
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO

<i>Films</i>	YES	YES	YES
<i>Gaming</i>	YES	YES	YES
<i>Indoor/outdoor sports</i>	YES	YES	YES
<i>Televised sport</i>	YES	YES	YES
5(d) <i>Activity</i>	<i>Please confirm</i> YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor facilities drinking</i>	NO	NO	NO
5(e) <i>Activity</i>	<i>Please confirm</i> YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

THE PREMISES MAY OPEN PRIOR TO CORE HOURS FOR THE PROVISION OF TEAS, COFFEES, BREAKFASTS ETC.

THE PREMISES MAY BE USED FOR VARIOUS ACTIVITIES, AS NOTED ABOVE AND BELOW, PRIOR TO THE COMMENCEMENT OF THE CORE LICENSED HOURS.

NO ALCOHOL WILL BE SOLD OUTWITH CORE HOURS.

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

THE PREMISES MAY BE USED FOR A RANGE OF EVENTS, INCLUDING CHARITY, ART, COMMUNITY AND CULTURAL EVENTS, QUIZ NIGHTS, GAME NIGHTS, FOOD-RELATED ACTIVITIES AND EVENTS SUCH AS TASTINGS, MASTER CLASSES, LAUNCHES, AND WORKSHOPS, AS WELL AS BOOK CLUBS, GAMING CLUBS, AND SIMILAR EVENTS.

THE PREMISES MAY OFFER A GAMES LIBRARY, FOR USE BY CUSTOMERS WITHIN THE PREMISES AND ALSO ON A HIRE BASIS TO TAKE OFF THE PREMISES. THE PREMISES MAY ALSO BE USED FOR GAMES RELATED EVENTS, INCLUDING TOURNAMENTS AND EXHIBITIONS.

5(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	N/A
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When fully occupied, are there likely to be more customers standing than seated?	N/A
*Delete as appropriate	

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

CHILDREN WILL BE PERMITTED ACCESS WHEN ACCOMPANIED BY AN ADULT, UNTIL 10:00PM OR UNTIL THE END OF LICENSED HOURS WHEN ATTENDING AN EVENT OR PRE-BOOKED FUNCTION.

YOUNG PERSONS WILL BE PERMITTED ACCESS UNACCOMPANIED UNTIL THE END OF LICENSED HOURS, AT THE DISRECTION OF MANAGEMENT.

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

0-17 YEARS

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

CHILDREN WILL BE PERMITTED ACCESS WHEN ACCOMPANIED BY AN ADULT, UNTIL 10:00PM OR UNTIL THE END OF LICENSED HOURS WHEN ATTENDING A PRE-BOOKED EVENT OR FUNCTION.

YOUNG PERSONS WILL BE PERMITTED ACCESS UNACCOMPANIED UNTIL THE END OF LICENSED HOURS, AT THE DISRECTION OF MANAGEMENT.

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

ALL PUBLIC AREAS

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

ON SALES – 52

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) *Name*

JANE MCALLISTER

8(b) *Date of birth*

[REDACTED]

8(c) *Contact address*

[REDACTED]

8(d) *Email address*

crystaltoMegames@outlook.com

8(e) Personal licence

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>
11 June 2025	East Lothian	EL2393

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature * (see note below)

Date 25 September 2025

Capacity ... LYNN SIMPSON (TLT LLP) as Agent ... AGENT (delete as appropriate).

Telephone number and email address of signatory 07890901815 / 0333 006 0923

Lynn.Simpson@TLT.com

*** Data Protection Act 1998**

The information on this form may be held on an electronic public register which may be available to members of the public on request.

PAPER APART - Application for Major Variation

Question 3(b)

Amend the operating plan, as follows:-

1. Replace wording at Q4 with:

"ANY ADDITIONAL HOURS WHICH MAY BE AVAILABLE IN TERMS OF THE BOARD'S STATEMENT OF LICENSING POLICY INCLUDING THE FESTIVE SEASON, BANK HOLIDAYS AND ANY OTHER DATES SO DESIGNATED."

2. Amend 5(b) to add RECEPTIONS and CLUB/GROUP MEETINGS as permitted activities outwith licensed hours;

3. Amend 5(c) to

- Add FILMS, GAMING, and INDOOR/OUTDOOR SPORTS as permitted activities during and outwith licensed hours;

4. Add the following wording at Q5:

"THE PREMISES MAY OPEN PRIOR TO CORE HOURS FOR THE PROVISION OF TEAS, COFFEES, BREAKFASTS ETC. THE PREMISES MAY BE USED FOR VARIOUS ACTIVITIES, AS NOTED ABOVE AND BELOW, PRIOR TO THE COMMENCEMENT OF THE CORE LICENSED HOURS. NO ALCOHOL WILL BE SOLD OUTWITH CORE HOURS."

5. 5(f) – add the following wording:

"THE PREMISES MAY BE USED FOR A RANGE OF EVENTS, INCLUDING CHARITY, ART, COMMUNITY AND CULTURAL EVENTS, QUIZ NIGHTS, GAME NIGHTS, FOOD-RELATED ACTIVITIES AND EVENTS SUCH AS TASTINGS, MASTER CLASSES, LAUNCHES, AND WORKSHOPS, AS WELL AS BOOK CLUBS, GAMING CLUBS, AND SIMILAR EVENTS. THE PREMISES MAY OFFER A GAMES LIBRARY, FOR USE BY CUSTOMERS WITHIN THE PREMISES AND ALSO ON A HIRE BASIS TO TAKE OFF THE PREMISES. THE PREMISES MAY ALSO BE USED FOR GAMES RELATED EVENTS, INCLUDING TOURNAMENTS AND EXHIBITIONS."

6. Amend 6(b) to

"CHILDREN WILL BE PERMITTED ACCESS WHEN ACCOMPANIED BY AN ADULT, UNTIL 10:00PM OR UNTIL THE END OF LICENSED HOURS WHEN ATTENDING AN EVENT OR PRE-BOOKED FUNCTION. YOUNG PERSONS WILL BE PERMITTED ACCESS UNACCOMPANIED UNTIL THE END OF LICENSED HOURS, AT THE DISRECTION OF MANAGEMENT."

7. Amend 6(c) to "0 – 17yrs"

8. Amend 6(d) to

"CHILDREN WILL BE PERMITTED ACCESS WHEN ACCOMPANIED BY AN ADULT, UNTIL 10:00PM OR UNTIL THE END OF LICENSED HOURS WHEN ATTENDING AN EVENT OR PRE-BOOKED FUNCTION. YOUNG PERSONS WILL BE PERMITTED ACCESS UNACCOMPANIED UNTIL THE END OF LICENSED HOURS, AT THE DISRECTION OF MANAGEMENT."

Aitken, Christine (Licensing)

From: Iain Anderson <Iain.Anderson3@scotland.police.uk>
Sent: 07 October 2025 13:45
To: Licensing
Subject: MAJOR VARIATION APP - AMENDMENT TO DESCRIPTION OF PREMISES/NAME
CHANGE - BOARD GAMES BISTRO
Attachments: EL005 - MAJOR_VARIATION_APPLICATION - BOARD GAMES
BISTRO_CPCHECKED.PDF

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi all,
No Police objection
Our ref - 957848

Regards
Iain

EAST LoTHIAN COUNCIL

Licensing Standards

From: Licensing Standards Officer

To: C. Grilli

Clerk to the Licensing Board

Date: 22nd October 2025

Subject: LICENSING (SCOTLAND) ACT 2005

PREMISES LICENCE MAJOR VARIATION

EL005, BOARD GAME BISTRO, 119-121 HIGH STREET, DUNBAR, EAST LoTHIAN EH42 1ES

I can confirm that the application has been discussed with Jane and Glen McAllister and their solicitor. The site notice was correctly displayed. Guidance was given on staff training and signage at the visit.

The changes applied for are:

- To amend the premises description to – “Café and bistro premises on High Street, Dunbar”
- Replace the wording in Q4 seasonal variations
- Add receptions and club/group meetings outwith core hours
- Add films, gaming and indoor/outdoor sports within and outwith core hours
- Alter the working at Q5 on the operating plan
- Alter the working at Q5(f) to add a full description of the activities taking place on the premises
- Amend the children and young persons access in Q6(b) –(c)

I have received no complaints about the premises operations since it's recent re-opening under new management, and I have no concerns about the requested changes.

Licensing Standards Officer

Herkes, Gillian

From: Robertson, Scott
Sent: 01 October 2025 10:19
To: Licensing
Subject: RE: EL005 - Major Variation Application - Board Games Bistro, 119-121 High Street Dunbar EH42 1ES

Hello,

Please note I have no comments or objections to this application.

Regards
Scott

Scott Robertson | Planner – Planning Delivery | East Lothian Council | John Muir House | Haddington EH41 3HA
T. 01620 827585 | E.srobertson2@eastlothian.gov.uk Visit our website at www.eastlothian.gov.uk

From: Licensing <licensing@eastlothian.gov.uk>
Sent: 30 September 2025 13:39
To: Licensing Standards Officer <ls@eastlothian.gov.uk>; Lothian & borders Police (lothianscotborderslicensingeastmid@scotland.pnn.police.uk) <lothianscotborderslicensingeastmid@scotland.pnn.police.uk>; Fire (torquil.cramer@firescotland.gov.uk) <torquil.cramer@firescotland.gov.uk>; Environment Reception <environment@eastlothian.gov.uk>; 'kat.burke@nhs.scot' <kat.burke@nhs.scot>; Environmental Health/Trading Standards <ehts@eastlothian.gov.uk>; Dunbar Community Council <dunbarcommunitycouncil@gmail.com>
Subject: EL005 - Major Variation Application - Board Games Bistro, 119-121 High Street Dunbar EH42 1ES

Hi

Please find EL005 - Major Variation Application - Board Games Bistro, 119-121 High Street Dunbar EH42 1ES attached for report.

Last date for objections for objections is 23rd October 2025. Application will be heard at the November Board on 27th November 2025 in the Council Chambers.

Regards

Alison

Alison Rafferty
Licensing Officer | East Lothian Council | John Muir House | Haddington EH41 3HA | T. 01620 827664 | E. licensing@eastlothian.gov.uk

****please note my working week is Monday, Tuesday, Thursday, Friday**

Protect Our Privacy: use a password manager to store your passwords. Never leave passwords near your computer or use the same password for multiple applications