

EAST LOTHIAN IJB AUDIT & RISK COMMITTEE - ROLLING ACTIONS LOG

Meeting Date: 2 December 2025

Action No.	Agenda Item	Meeting Date	Source & Action	Action Owner	Expected Completion Date	Comments
1/25	2. Minutes and Matters Arising	23.09.25	Additional Question: To create a rolling action log for the committee.	Fiona Currie	02.12.25	Completed on 19.11.25 Recommended for closure
2/25	4. Audited Annual Accounts 24/25	23.09.25	Additional Question: To make the previously agreed changes to the wording of the Annual Governance Statement	Mike Porteous	Before accounts signed off	Changes made. Recommended for closure
3/25	5. 2025/26 Risk Register Review	23.09.25	Additional Question: To add to the development session on budget setting the following: Consider how best to take on board the views and priorities of the public as part of budget setting; and how to clearly communicate to the public the challenges facing services.	Mike Porteous	None stated	
4/25	5. 2025/26 Risk Register Review	23.09.25	Additional Question: To consider & arrange an appropriate setting (e.g. development session or SPG meeting) for a detailed discussion on understanding demographic pressures and levels of unmet need.	David Hood/Mike Porteous	None stated	
5/25	5. 2025/26 Risk Register Review	23.09.25	Additional Question: To make the agreed changes to Risk 5279 (change of title and more clearly define the 3 key elements)	Mike Porteous	By next meeting	Changes made. Recommended for closure

