

**East Lothian Council**  
**Action Record, February – October 2025**

Action Ref.	Meeting Date	Item Number and Title	Action(s) Agreed	Action Owner(s)	Target Completion Date	Actual Completion Date	Comments/Responses/ Additional Information
25/03	25 02 25	09 Motion: Local Heat and Energy Efficiency Strategy	<b>Motion</b> Motion continued (under SO11) to allow for consideration of detail and impact	Cllr Jardine	n/a		Report to Council in October 2025 on this matter. <b>Recommended for closure</b>
25/18	30 09 25	01 Musselburgh Flood Protection Scheme – Preliminary Decision on Proposed Scheme	<b>Additional question:</b> To provide Members with further information on the increased costs of the proposed Scheme, in particular how much of this is due to inflation and how much is due to the larger project	Head of Infrastructure			Response provided by the Head of Infrastructure (issued to Members on 21 10 25) The full breakdown of costs won't be available until the detailed design phase. <b>Recommended for closure</b>
25/19	28 10 25	05 Energy Report and LHEES Delivery Plan Update	<b>Amended report recommendation:</b> v. to bring the MoU to the December 2025 meeting of the Council for a report and decision	Head of Development	December 2025		Verbal update to be provided
25/20	28 10 25	05 Energy Report and LHEES Delivery Plan Update	<b>Amended report recommendation:</b> v. to ask officers to write to SGN Ltd to confirm that the Council in principle	Head of Development			In progress

Action Ref.	Meeting Date	Item Number and Title	Action(s) Agreed	Action Owner(s)	Target Completion Date	Actual Completion Date	Comments/Responses/ Additional Information
			supports the Caledonia H2 project, while recognising that this project seeks to connect industrial sites and therefore is entirely separate from the issue of heat in buildings and the Council's obligations under the Local Heat and Energy Efficiency Strategy				
25/21	28 10 25	05 Energy Report and LHEES Delivery Plan Update	<b>Additional question:</b> To provide Members with information on requirement for developers to ensure decarbonisation of new homes	Head of Development			In progress; response to be issued to Members
25/22	28 10 25	08 Supporting our Head Teachers to Develop a Phone-free Learning Environment in East Lothian Schools [amended title]	<b>Amended motion:</b> iv. to bring an update to the December Council with a view for a full report with evaluation and costings being brought back to a future Council with recommendation at the earliest opportunity	Head of Education	December 2025 (update)		Verbal update to be provided
25/23	28 10 25	09 Strengthening Planning Enforcement Powers	<b>Amended motion:</b> i. to instruct the Chief Planning Officer to bring forward within three	Head of Development	February 2026		In progress – expected to report to Council in February 2026

Action Ref.	Meeting Date	Item Number and Title	Action(s) Agreed	Action Owner(s)	Target Completion Date	Actual Completion Date	Comments/Responses/ Additional Information
			<p>months an options paper setting out:</p> <ul style="list-style-type: none"> <li>a. how existing enforcement powers are currently deployed</li> <li>b. opportunities to make fuller and timelier use of Stop and Temporary Stop Notices and Fixed Penalty Notices</li> <li>c. indicative timelines from complaint to action</li> <li>d. any resource implications for consideration through the budget process</li> </ul>				
25/24	28 10 25	09 Strengthening Planning Enforcement Powers	<p><b>Motion:</b></p> <ul style="list-style-type: none"> <li>iii. to instruct officers to review East Lothian Council's current approach to planning enforcement, including resources, response times, and communication with residents, and report back to Council with recommendations</li> </ul>	Head of Development	February 2026		In progress – expected to report to Council in February 2026

Action Ref.	Meeting Date	Item Number and Title	Action(s) Agreed	Action Owner(s)	Target Completion Date	Actual Completion Date	Comments/Responses/ Additional Information
25/25	28 10 25	09 Strengthening Planning Enforcement Powers	<b>Motion:</b> iv. to request that the Council's Planning Enforcement Charter be reviewed and actively promoted to ensure residents understand how to report potential breaches and what actions the Council can take	Head of Development	February 2026		In progress – expected to report to Council in February 2026
25/26	28 10 25	09 Strengthening Planning Enforcement Powers	v. to request that a quarterly dashboard of enforcement activity be presented to the Policy and Performance Review Committee to include data on cases opened and closed, notices served, recovery rates and appeals, to improve transparency and oversight	Head of Development			To be added to PPRC workplan <b>Recommended for closure</b>