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**COMMITTEE:** East Lothian Council

**MEETING DATE:** 17 February 2026

**BY:** Depute Chief Executive – Resources and Economy

**REPORT TITLE:** Appointments to Committees and Licensing Board

**REPORT STATUS:** Public

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## **1 PURPOSE OF REPORT**

1.1 To advise Council of proposed changes to the SNP Group's membership of the Licensing Sub-Committee and the East Lothian Licensing Board.

## **2 RECOMMENDATIONS**

Members are recommended to:

2.1 Approve the proposed changes to the SNP Group's membership of the Licensing Sub-Committee and the East Lothian Licensing Board, as set out below:

- Licensing Sub-Committee – Councillor Menzies to replace Councillor Cassini
- East Lothian Licensing Board – Councillor Menzies to replace Council Cassini

## **3 BACKGROUND**

3.1 The SNP Group is proposing a change to its membership of the Licensing Sub-Committee and East Lothian Licensing Board, as set out below:

- Licensing Sub-Committee – Councillor Menzies to replace Councillor Cassini
- East Lothian Licensing Board – Councillor Menzies to replace Council Cassini

3.2 It is a legal requirement that any Member appointed to the Licensing Board must undertake statutory training, including an exam, prior to

participating in a meeting of the Board. Members are advised that Councillor Menzies successfully completed her training on 29 January.

#### **4 POLICY IMPLICATIONS**

4.1 None

#### **5 RESOURCE AND OTHER IMPLICATIONS**

5.1 Finance: Licensing Board training fee of £525, which can be met within the current budget.

5.2 Human Resources: None

5.3 Other (e.g. Legal/IT): None

5.4 Risk: None

#### **6 INTEGRATED IMPACT ASSESSMENT**

6.1 **Select the statement that is appropriate to your report by placing an 'X' in the relevant box.**

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

**or**

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	

Subject	Impacts identified (Yes, No or N/A)
Storage/collection of personal data	
Other	

*[Enter information on impacts that have been identified]*

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

[https://www.eastlothian.gov.uk/info/210602/equality\\_and\\_diversity/12014/integrated\\_impact\\_assessments](https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments)

## 7 APPENDICES

7.1 None

## 8 BACKGROUND PAPERS

8.1 None.

## 9 AUTHOR AND APPROVAL DETAILS

### Report Author(s)

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Date	2 February 2026

### Head of Service Approval

Name	Hayley Barnett
Designation	Head of Corporate Support
Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed	Confirmed
Approval Date	2 February 2026