

COMMITTEE: East Lothian Council

MEETING DATE: 17 February 2026

BY: Depute Chief Executive – Resources and Economy

REPORT TITLE: Appointments to Committees and Licensing Board

REPORT STATUS: Public

1 PURPOSE OF REPORT

- 1.1 To advise Council of proposed changes to the SNP Group's membership of the Licensing Sub-Committee and the East Lothian Licensing Board.

2 RECOMMENDATIONS

Members are recommended to:

- 2.1 Approve the proposed changes to the SNP Group's membership of the Licensing Sub-Committee and the East Lothian Licensing Board, as set out below:
- Licensing Sub-Committee – Councillor Menzies to replace Councillor Cassini
 - East Lothian Licensing Board – Councillor Menzies to replace Council Cassini

3 BACKGROUND

- 3.1 The SNP Group is proposing a change to its membership of the Licensing Sub-Committee and East Lothian Licensing Board, as set out below:
- Licensing Sub-Committee – Councillor Menzies to replace Councillor Cassini
 - East Lothian Licensing Board – Councillor Menzies to replace Council Cassini
- 3.2 It is a legal requirement that any Member appointed to the Licensing Board must undertake statutory training, including an exam, prior to

participating in a meeting of the Board. Members are advised that Councillor Menzies successfully completed her training on 29 January.

4 POLICY IMPLICATIONS

4.1 None

5 RESOURCE AND OTHER IMPLICATIONS

5.1 Finance: Licensing Board training fee of £525, which can be met within the current budget.

5.2 Human Resources: None

5.3 Other (e.g. Legal/IT): None

5.4 Risk: None

6 INTEGRATED IMPACT ASSESSMENT

6.1 ***Select the statement that is appropriate to your report by placing an 'X' in the relevant box.***

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

X

or

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	

Subject	Impacts identified (Yes, No or N/A)
Storage/collection of personal data	
Other	

[Enter information on impacts that have been identified]

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments

7 APPENDICES

7.1 None

8 BACKGROUND PAPERS

8.1 None.

9 AUTHOR AND APPROVAL DETAILS

Report Author(s)

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Date	2 February 2026

Head of Service Approval

Name	Hayley Barnett
Designation	Head of Corporate Support
Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed	Confirmed
Approval Date	2 February 2026