

REPORT TO: Community Planning Implementation Group

MEETING DATE: 4 September 2008

BY: Chief Executive, East Lothian Council

SUBJECT: Current Engagement and Consultation Processes in East Lothian

1 PURPOSE

- 1.1 The purpose of this standing item report is to draw partners' attention to engagement and consultation processes initiated by Community Planning Partners and other stakeholders since the last meeting of the CPIG that have been notified to us with a view to informing service planning and delivery.

2 RECOMMENDATIONS

- 2.1 The CPIG is recommended to:-
- i) note the content of the report and circulate it through their organisations;
 - ii) contribute to any exercises relevant to partners' own interest; and
 - iii) make use of the results of these exercises to inform their work individually and in the groups they are involved in

3 BACKGROUND

- 3.1 CPIG established this standing item to collect and make available information on all current engagement and consultation processes in East Lothian commissioned by Community Planning Partners and other stakeholders within the broad remit of the Community Plan.
- 3.2 The information collected is necessarily wide-ranging and from across all services. Although some exercises may be for a specific service, the information may also be useful for other services and communities. Therefore the exercises included can be large or small scale and can relate to several services or individual services. Some examples are:

- Consultations on strategies or policies
- Development of community profiles
- Feed back on school meals
- Development of local projects or services
- Customer satisfaction surveys

3.3 Partners are asked to take this forward within their services and organisations and to encourage staff both to send in their information and to make use of this facility.

3.4 The information is stored on Consultation and Engagement Excel database which can be accessed on the community planning web page: <http://www.eastlothian.gov.uk/content/0,1094,6165,00.html>

3.5 **Appendix I of this report** contains details of those exercises initiated since the last CPIG meeting and contact details for the lead officer of the organisation responsible. Some engagement and consultation exercises concluded during this time may also be included in this report.

3.6 Any matters of major significance arising from these processes should be identified at CPIG. Partners are advised to contact the lead officer direct should they wish to contribute to any of the exercises listed and/or access the results.

4 POLICY IMPLICATIONS

4.1 None

5 RESOURCE IMPLICATIONS

5.1 Financial - None

5.2 Personnel - None

5.3 Other - None

6 BACKGROUND PAPERS

6.1 Previous Standing Item Reports

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Current Engagement and Consultation Exercises in East Lothian – July-August 2008

Title	Main Aims	Consultation Group	Start Date	Finish Date	Co-ordinator	Department/ Service	Telephone Number	Email/ Web Address	Location of Final Report
East Lothian Homelessness Strategy	To prevent, reduce and alleviate the impact of homelessness in East Lothian	East Lothian population in general with a specific focus on people involved with housing issues and homeless people	mid June 2007	end Dec 2008	Nicky Sandford	Housing Strategy and Development Services	01620 827170	nsandford@eastlothian.gov.uk	Nicky Sandford, Housing Strategy and Development Services, Penston House, Macmerry