

**Action Sheet**  
**Community Planning Implementation Group – 4 September 2008**

<b>Agenda Item</b>	<b>Action</b>	<b>Responsible Officer(s)</b>	<b>Action Completed</b>
2a EL Environmental Forum	Invitation issued re Steering Group	<b>D Evans</b>	
2b Communications Review	Meetings to be arranged	<b>V Campanile</b>	
2f Development of a Community Planning Framework	Report to December meeting	<b>T Shearer</b>	
3 Post Office Closures	Respond to consultation Provide factual information for the ELC report to Council	<b>Partners</b>	
4a Equally Well	Establish a short-term Working Group (and link into Project Group)	<b>A Short</b>	
5 The Hub Initiative	Taking forward projects	<b>Cllr S Currie/A Forsyth/NHS Lothian</b>	
6a Performance Management Annual Report 2007-08	For future reports: Check that transportation information relates to East Lothian Check if information available on ownership of hybrid and electric vehicles Check if information available on cycle journeys and care sharing	<b>J Lamond/B Duncan/A Strickland</b>	
6b SOA	Creation of a Board and several Planning Groups Partners to submit comments in connection with report to Cabinet by 17 September	<b>J Lamond/A Strickland/Partners</b>	
7 Youth Vision	C Davis and Police to liaise re involvement of young people in local CAPP initiatives Reference to Youth Vision to be included within ELCPP Community Engagement Strategy and Action Plan	<b>C Davis/Police</b> <b>V Campanile</b>	

8a ELLP	Check the role of the Local Economic Development Reference Group	<b>W MacAdie</b>	
8b Community Planning Groups LEDRG and ELSEP	Give a presentation on ELSEP to a future meeting of CPIG Circulate agenda for green business event on 24 November to partners	<b>Economic Development</b>	
9 Adult Social Care Services	Establish links for referrals between L&B Fire and Adult Social Care regarding vulnerable adults and the provision of fire and accident prevention advice	<b>L&amp;B Fire/Adult Social Care</b>	
10 Local Housing Strategy	Establish Steering Group/Project Board	<b>A Forsyth/E Wilson</b>	