

## Members' Library Service Request Form

Date of Document	27/11/25
Originator	Michelle Cockburn - Service Manager Procurement
Originator's Ref (if any)	
Document Title	ELC Procurement contract awarded below regulated thresholds Q2 FY 25-26

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Additional information:

Authorised By	Ellie Dunnet
Designation	Head of Finance
Date	27/02/26

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<b>COMMITTEE:</b>	Members' Library Service
<b>MEETING DATE:</b>	28 January 2025
<b>BY:</b>	Michelle Cockburn, Service Manager - Procurement
<b>REPORT TITLE:</b>	ELC Procurement contracts awarded below regulated thresholds – Q3 FY24-25
<b>REPORT STATUS:</b>	Public

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## **1 PURPOSE OF REPORT**

- 1.1 To inform the Council of contracts awarded (below the Regulated thresholds) during the third quarter of Financial Year 2024-2025

## **2 RECOMMENDATIONS**

Members are recommended to:

- 2.1 To note the report.

## **3 BACKGROUND**

- 3.1 The revised East Lothian Council Procurement Procedures were approved by cabinet on 17 January 2023.
- 3.2 In line with reporting requirements set out within the procedures, the Procurement Service are to provide quarterly summaries of contracts awarded (below the Regulated thresholds) to the Members Library.
- 3.3 Regulated and Agreement on Government Procurement (GPA) contracts are published separately in the Council's publicly available contract register in accordance with the Procurement Regulations. Details of these contracts can be found on the Council's publicly available contract register published on Public Contracts Scotland. [Public Contracts Scotland - Contracts Register](#)

- 3.4 These quarterly reports will also supplement reporting obligations of the Procurement Reform (Scotland) Act 2014, where a Contracting Authority is obliged to prepare and publish an annual report on its regulated procurement activities as soon as reasonably practicable after the end of its financial year. During the third quarter of 2024-25 financial year, 14 contracts were awarded below the regulated procurement thresholds with a total value of £1,990,136.
- 3.5 The table below in Appendix A provides details of the contracts awarded (below the Regulated thresholds) during the third quarter of financial year 2024-2025.

#### **4 POLICY IMPLICATIONS**

- 4.1 The production of this quarterly report is a requirement of the Councils Standing Orders which include the revised East Lothian Council Procurement Procedures approved by cabinet 17 January 2023.

#### **5 RESOURCE AND OTHER IMPLICATIONS**

- 5.1 Finance: None
- 5.2 Human Resources: None
- 5.3 Other (e.g. Legal/IT): N/A
- 5.4 Risk: None

#### **6 INTEGRATED IMPACT ASSESSMENT**

- 6.1 ***Select the statement that is appropriate to your report by placing an 'X' in the relevant box.***

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

**or**

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	
Storage/collection of personal data	
Other	

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

[https://www.eastlothian.gov.uk/info/210602/equality\\_and\\_diversity/12014/integrated\\_impact\\_assessments](https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments)

## 7 APPENDICES

### 7.1 Appendix A

## 8 BACKGROUND PAPERS

### 8.1 East Lothian Council Annual Procurement Report 2023-2024

## 9 AUTHOR AND APPROVAL DETAILS

### Report Author(s)

<b>Name</b>	Michelle Cockburn
<b>Designation</b>	Service Manager – Procurement
<b>Tel/Email</b>	<a href="mailto:mcockburn@eastlothian.gov.uk">mcockburn@eastlothian.gov.uk</a>
<b>Date</b>	28 <sup>th</sup> January 2025

### Head of Service Approval

<b>Name</b>	<b>Ellie Dunnet</b>
<b>Designation</b>	<b>Head of Finance</b>
<b>Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed</b>	<b>Yes</b>
<b>Approval Date</b>	<b>27/02/26</b>

## Appendix A

**Contracts awarded (below the Regulated thresholds (£50,000 Goods/Services, £2,000,000 Works) during the financial quarter.**

Contract Name	Contract Award Value	Supplier	ELC Head of Service	Goods, Services, Works
Project Management Software Licence	GBP14,720.00	CEMAR	Head of Infrastructure	Services
Energy Efficiency Works (Private homes)	GBP1,200,000.00	Valley Group Limited	Head of Housing	Works
Path and Lighting Improvements - Cemetery Park, Prestonpans	GBP19,950.00	Arden Consulting Engineers	Head of Infrastructure	Services
Net Zero Carbon Business Cohort and Expert Support Programme 2024/25	GBP35,000.00	Stirton Consulting Ltd	Head of Development	Services
Franking Machine	GBP15,000.00	Pitney Bowes Ltd	Head of Communities	Goods
Dry Rot Treatment and Reinstatement in Musselburgh	GBP22,764.00	Wise Property Care Ltd	Head of Housing	Works
Active Freeway Works	GBP278,226.38	ECR Surfacing Ltd	Head of Infrastructure	Works
Structural Inspection services for Dunbar Lochend Campus	GBP850.00	David Narro Associates	Head of Infrastructure	Services
Structural Inspection Services	GBP1,375.00	David Narro Associates	Head of Infrastructure	Services
Hardware for Cockenzie Harbour Emergency Works	GBP45,725.00	Ridgeway Plant Co Ltd	Head of Infrastructure	Goods
MECLC - Asset Review FFE	GBP26,567.48	Sharp Business Systems	Head of Infrastructure	Goods
Dry out and strip out works	GBP48,378.00	Total Reinstatement Services	Head of Housing	Works
Emergency crane hire for Cockenzie Harbour	GBP26,680.00	Forsyth of Denny Ltd	Head of Infrastructure	Services
Footway and Carriageway Works	GBP254,900.54	SBc Contracts	Head of Infrastructure	Works

<b>COMMITTEE:</b>	Members' Library Service
<b>MEETING DATE:</b>	06 May 2025
<b>BY:</b>	Michelle Cockburn, Service Manager - Procurement
<b>REPORT TITLE:</b>	ELC Procurement contracts awarded below regulated thresholds – Q4 FY24-25
<b>REPORT STATUS:</b>	Public

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## **1 PURPOSE OF REPORT**

- 1.1 To inform the Council of contracts awarded (below the Regulated thresholds) during the fourth quarter of Financial Year 2024-2025

## **2 RECOMMENDATIONS**

Members are recommended to:

- 2.1 To note the report.

## **3 BACKGROUND**

- 3.1 The revised East Lothian Council Procurement Procedures were approved by cabinet on 17 January 2023.
- 3.2 In line with reporting requirements set out within the procedures, the Procurement Service are to provide quarterly summaries of contracts awarded (below the Regulated thresholds) to the Members Library.
- 3.3 Regulated and Agreement on Government Procurement (GPA) contracts are published separately in the Council's publicly available contract register in accordance with the Procurement Regulations. Details of these contracts can be found on the Council's publicly available contract register published on Public Contracts Scotland. [Public Contracts Scotland - Contracts Register](#)

- 3.4 These quarterly reports will also supplement reporting obligations of the Procurement Reform (Scotland) Act 2014, where a Contracting Authority is obliged to prepare and publish an annual report on its regulated procurement activities as soon as reasonably practicable after the end of its financial year. During the fourth quarter of 2024-25 financial year, 27 contracts were awarded below the regulated procurement thresholds with a total value of £2,117,893.54.
- 3.5 The table below in Appendix A provides details of the contracts awarded (below the Regulated thresholds) during the fourth quarter of financial year 2024-2025.

#### **4 POLICY IMPLICATIONS**

- 4.1 The production of this quarterly report is a requirement of the Councils Standing Orders which include the revised East Lothian Council Procurement Procedures approved by cabinet 17 January 2023.

#### **5 RESOURCE AND OTHER IMPLICATIONS**

- 5.1 Finance: None
- 5.2 Human Resources: None
- 5.3 Other (e.g. Legal/IT): N/A
- 5.4 Risk: None

#### **6 INTEGRATED IMPACT ASSESSMENT**

- 6.1 ***Select the statement that is appropriate to your report by placing an 'X' in the relevant box.***

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

**or**

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	
Storage/collection of personal data	
Other	

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

[https://www.eastlothian.gov.uk/info/210602/equality\\_and\\_diversity/12014/integrated\\_impact\\_assessments](https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments)

## 7 APPENDICES

### 7.1 Appendix A

## 8 BACKGROUND PAPERS

### 8.1 East Lothian Council Annual Procurement Report 2023-2024

## 9 AUTHOR AND APPROVAL DETAILS

### Report Author(s)

<b>Name</b>	Michelle Cockburn
<b>Designation</b>	Service Manager – Procurement
<b>Tel/Email</b>	<a href="mailto:mcockburn@eastlothian.gov.uk">mcockburn@eastlothian.gov.uk</a>
<b>Date</b>	6 <sup>th</sup> May 2025

### Head of Service Approval

<b>Name</b>	<b>Ellie Dunnet</b>
<b>Designation</b>	<b>Head of Finance</b>
<b>Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed</b>	<b>Yes</b>
<b>Approval Date</b>	<b>27/02/26</b>

## Appendix A

**Contracts awarded (below the Regulated thresholds (£50,000 Goods/Services, £2,000,000 Works) during the financial quarter.**

Contract Name	Contract Award Value	Supplier	ELC Head of Service	Goods, Services, Works
National Cycle Network Surfacing Works	GBP16,360.16	ECR Surfacing Ltd	Head of Infrastructure	Works
Autodesk Software Subscriptions Procurement	GBP34,745.40	Computacenter	Head of Corporate Support	Services
Travel Trade Expert Help Programme 24/25	GBP20,000.00	Liz Young	Head of Development	Services
Rural Carriageway Repairs	GBP253,782.57	ECR Surfacing Ltd	Head of Infrastructure	Works
Construction Package and Site Supervision for Wallyford Toll	GBP25,542.92	AECOM Limited	Head of Infrastructure	Services
Construction Package and Site Supervision - East Linton Western Gateway	GBP20,375.00	AECOM Limited	Head of Infrastructure	Services
Consultant for External Refurbishment Of Main Building To Ormiston Primary School	GBP17,325.00	Thomson Gray Ltd	Head of Infrastructure	Services
Purchase of 5 Telemetry Sensors	GBP17,598.90	Hydro International	Head of Infrastructure	Goods
East Linton Active Freeway Phase 2	GBP172,635.20	ECR Surfacing Ltd	Head of Infrastructure	Works
Tranent Accessibility Works	GBP27,760.20	ECR Surfacing Ltd	Head of Infrastructure	Works
External and Internal Reconfiguration in Prestonpans	GBP168,298.05	Mec Joinery	Head of Housing	Works
Arrest Referral Service	GBP26,525.00	Apex Scotland	Head of Operations (Adult Services)	Services
Building Surveying-Property Maintenance	GBP50,000.00	Summers Inman	Head of Housing	Services
Extension and internal Reconfiguration	GBP158,243.05	Mec Joinery	Head of Housing	Works

Lift Maintenance and Servicing	GBP40,000.00	Orona ltd	Head of Infrastructure	Services
Toilet Refurbishment To Preston Tower Upper Primary School	GBP6,615.00	Thomson Gray Ltd	Head of Infrastructure	Services
Operational Asset Valuation	GBP48,000.00	DM Hall	Head of Finance	Services
Non Operational Asset Valuation	GBP43,000.00	DM Hall	Head of Finance	Services
Minor Adaptations for Social Care	GBP500,000.00	RP Slight & Sons	Head of Operations (Adult Services)	Works
Site Investigation for Cemetery	GBP18,090.00	Stantec UK Ltd	Head of Infrastructure	Services
Levenhall Cycle Path	GBP51,314.00	A.G. Thomson & Sons	Head of Infrastructure	Works
Reconfiguration and Damp Proofing work at Housing property	GBP305,749.09	Total Reinstatement Services	Head of Housing	Works
Structural Consultant for Proposed Window Replacement to Macmerry PS	GBP3,780.00	Thomson Gray Ltd	Head of Infrastructure	Services
Proposed Window Replacement To Macmerry Primary School - Consultant	GBP3,780.00	Thomson Gray Ltd	Head of Infrastructure	Services
Solar PV & Battery monitoring service	GBP31,778.00	ChangeWorks	Head of Housing	Services
Street Bins	GBP39,096.00	Wybone Limited	Head of Infrastructure	Goods
Supply and delivery of a Dumper	GBP17,500.00	Scot JCB	Head of Infrastructure	Goods

<b>COMMITTEE:</b>	Members' Library Service
<b>MEETING DATE:</b>	18 August 2025
<b>BY:</b>	Michelle Cockburn, Service Manager - Procurement
<b>REPORT TITLE:</b>	ELC Procurement contracts awarded below regulated thresholds – Q1 FY25-26
<b>REPORT STATUS:</b>	Public

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## **1 PURPOSE OF REPORT**

- 1.1 To inform the Council of contracts awarded (below the Regulated thresholds) during the first quarter of Financial Year 2025-2026

## **2 RECOMMENDATIONS**

Members are recommended to:

- 2.1 To note the report.

## **3 BACKGROUND**

- 3.1 The revised East Lothian Council Procurement Procedures were approved by cabinet on 17 January 2023.
- 3.2 In line with reporting requirements set out within the procedures, the Procurement Service are to provide quarterly summaries of contracts awarded (below the Regulated thresholds) to the Members Library.
- 3.3 Regulated and Agreement on Government Procurement (GPA) contracts are published separately in the Council's publicly available contract register in accordance with the Procurement Regulations. Details of these contracts can be found on the Council's publicly available contract register published on Public Contracts Scotland. [Public Contracts Scotland - Contracts Register](#)

- 3.4 These quarterly reports will also supplement reporting obligations of the Procurement Reform (Scotland) Act 2014, where a Contracting Authority is obliged to prepare and publish an annual report on its regulated procurement activities as soon as reasonably practicable after the end of its financial year. During the first quarter of 2025-26 financial year, 32 contracts were awarded below the regulated procurement thresholds with a total value of £4,191,500.50
- 3.5 The table below in Appendix A provides details of the contracts awarded (below the Regulated thresholds) during the first quarter of financial year 2025-2026.

#### **4 POLICY IMPLICATIONS**

- 4.1 The production of this quarterly report is a requirement of the Councils Standing Orders which include the revised East Lothian Council Procurement Procedures approved by cabinet 17 January 2023.

#### **5 RESOURCE AND OTHER IMPLICATIONS**

- 5.1 Finance: None
- 5.2 Human Resources: None
- 5.3 Other (e.g. Legal/IT): N/A
- 5.4 Risk: None

#### **6 INTEGRATED IMPACT ASSESSMENT**

- 6.1 ***Select the statement that is appropriate to your report by placing an 'X' in the relevant box.***

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

**or**

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	
Storage/collection of personal data	
Other	

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

[https://www.eastlothian.gov.uk/info/210602/equality\\_and\\_diversity/12014/integrated\\_impact\\_assessments](https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments)

## 7 APPENDICES

### 7.1 Appendix A

## 8 BACKGROUND PAPERS

### 8.1 East Lothian Council Annual Procurement Report 2023-2024

## 9 AUTHOR AND APPROVAL DETAILS

### Report Author(s)

<b>Name</b>	Michelle Cockburn
<b>Designation</b>	Service Manager – Procurement
<b>Tel/Email</b>	<a href="mailto:mcockburn@eastlothian.gov.uk">mcockburn@eastlothian.gov.uk</a>
<b>Date</b>	18 <sup>th</sup> August 2025

### Head of Service Approval

<b>Name</b>	<b>Ellie Dunnet</b>
<b>Designation</b>	<b>Head of Finance</b>
<b>Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed</b>	<b>Yes</b>
<b>Approval Date</b>	<b>27/03/26</b>

## Appendix A

**Contracts awarded (below the Regulated thresholds (£50,000 Goods/Services, £2,000,000 Works) during the financial quarter.**

Contract Name	Contract Award Value	Supplier	ELC Head of Service	Goods, Services, Works
Ground Stabilisation Works at Strawberry Corner Wallyford	GBP1,095,000.00	Soil Engineering	Head of Housing	Works
Ormiston Primary School	GBP586,822.32	RP Slight & Sons	Head of Infrastructure	Works
50Nr Bathroom Adaptations (Project 14)	GBP548,434.50	Mec Joinery	Head of Housing	Works
Bathroom Adaptation Project 11	GBP499,869.60	Harbour Multi-Trades	Head of Housing	Works
ELC Bathroom Adaptations & Upgrades (Batch 12)	GBP386,521.06	Dunedin Waugh Building Services	Head of Housing	Works
Carriageway Surface Dressing 2025-26	GBP323,274.74	Kiely Bros Ltd	Head of Infrastructure	Works
Traffic Signs - supply and installation	GBP268,351.34	Phoenix Specialist Solutions Ltd	Head of Infrastructure	Works
Works associated with Pencaitland & East Linton S.M. Sites	GBP182,829.02	Luddon Construction	Head of Infrastructure	Works
Toilet Refurbishment to Preston Tower Upper Primary School	GBP180,455.52	Bell Decorating Group Ltd	Head of Infrastructure	Works
Fa'side Right of Way Upgrade	GBP129,155.00	McGowan Ltd	Head of Infrastructure	Works
Wet Rot Treatment & Reinstatement at 8 & 12 The Creamery	GBP81,618.00	Wise Property Care Ltd	Head of Housing	Works
Mould & Damp Condition Surveying Services - Ad Hoc	GBP49,999.00	Summers Inman	Head of Housing	Services
Supply of ICE vans for pest control services	GBP48,999.00	Western Nissan Straiton	Head of Infrastructure	Goods
Planning Resource & Market Reports Software	GBP48,175.00	Haymarket Media Group Ltd	Head of Development	Services
Legacy Finance System	GBP47,630.90	M-Hance Ltd./ Prosys Ltd - Syscare	Head of Finance	Services
Forestry timber trailer, grab and winch (TPPL)	GBP42,525.00	Lloyd Ltd	Head of Infrastructure	Goods

Supply of 1 x 17 seat minibus	GBP40,098.00	TRUST FORD LTD	Head of Infrastructure	Goods
Haddington Parking Survey	GBP35,735.00	Tracsis Traffic Data Ltd	Head of Development	Services
Advice on rating services, proposals and appeals	GBP22,500.00	Cushman & Wakefield	Head of Infrastructure	Services
Comprehensive Tenant Satisfaction Survey	GBP18,090.00	Knowledge Partnership	Head of Housing	Services
Telecom Pathway Employability Programme	GBP18,000.00	CTTS Ltd.	Head of Education	Services
Fire damaged works	GBP17,496.00	G&G Engineering Group Limited	Head of Housing	Works
Housing demand primary research	GBP17,067.00	Craigforth HCAS Limited	Head of Housing	Services
Remedial works	GBP16,909.00	G&G Engineering Group Limited	Head of Housing	Works
Electronic Point of Sale System (EPOS)	GBP13,878.00	CRB Cunninghams Limited	Head of Communities	Services
Joinery works	GBP11,855.00	G&G Engineering Group Limited	Head of Housing	Works
Consultant for Proposed Window Replacement To Preston Tower Lower Infant School	GBP7,087.50	Thomson Gray Ltd	Head of Infrastructure	Services
Consultant for Proposed External Works to Pinkie St Peters Primary School	GBP7,087.50	Thomson Gray Ltd	Head of Infrastructure	Services
Structural & CDM Services for Loch Centre Upgrade - Phase 1	GBP4,600.00	Thomson Gray Ltd	Head of Infrastructure	Services
X-265: Proposed M&E & Associated Works To Dunbar Leisure Centre	GBP1,650.00	Thomson Gray Ltd	Head of Infrastructure	Services
ED-678 Proposed Window Replacement To Preston Tower Lower Infant School	GBP1,450.00	David Narro Associates	Head of Infrastructure	Services
SOP665 ED-672 External Refurbishment Of Main Building To Ormiston PS	GBP650.00	David Narro Associates	Head of Infrastructure	Services

<b>COMMITTEE:</b>	Members' Library Service
<b>MEETING DATE:</b>	26 November 2025
<b>BY:</b>	Michelle Cockburn, Service Manager - Procurement
<b>REPORT TITLE:</b>	ELC Procurement contracts awarded below regulated thresholds – Q2 FY25-26
<b>REPORT STATUS:</b>	Public

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## **1 PURPOSE OF REPORT**

- 1.1 To inform the Council of contracts awarded (below the Regulated thresholds) during the second quarter of Financial Year 2025-2026.

## **2 RECOMMENDATIONS**

Members are recommended to:

- 2.1 To note the report.

## **3 BACKGROUND**

- 3.1 The revised East Lothian Council Procurement Procedures were approved by cabinet on 17 January 2023.
- 3.2 In line with reporting requirements set out within the procedures, the Procurement Service are to provide quarterly summaries of contracts awarded (below the Regulated thresholds) to the Members Library.
- 3.3 Regulated and Agreement on Government Procurement (GPA) contracts are published separately in the Council's publicly available contract register in accordance with the Procurement Regulations. Details of these contracts can be found on the Council's publicly available contract register published on Public Contracts Scotland. [Public Contracts Scotland - Contracts Register](#)

- 3.4 These quarterly reports will also supplement reporting obligations of the Procurement Reform (Scotland) Act 2014, where a Contracting Authority is obliged to prepare and publish an annual report on its regulated procurement activities as soon as reasonably practicable after the end of its financial year. During the second quarter of 2025-26 financial year, 29 contracts were awarded below the regulated procurement thresholds with a total value of £2,484,899.76
- 3.5 The table below in Appendix A provides details of the contracts awarded (below the Regulated thresholds) during the second quarter of financial year 2025-2026.

#### **4 POLICY IMPLICATIONS**

- 4.1 The production of this quarterly report is a requirement of the Councils Standing Orders which include the revised East Lothian Council Procurement Procedures approved by cabinet 17 January 2023.

#### **5 RESOURCE AND OTHER IMPLICATIONS**

- 5.1 Finance: None
- 5.2 Human Resources: None
- 5.3 Other (e.g. Legal/IT): N/A
- 5.4 Risk: None

#### **6 INTEGRATED IMPACT ASSESSMENT**

- 6.1 ***Select the statement that is appropriate to your report by placing an 'X' in the relevant box.***

An Integrated Impact Assessment screening process has been undertaken and the subject of this report does not affect the wellbeing of the community or have a significant impact on: equality and human rights; tackling socio-economic disadvantages and poverty; climate change, the environment and sustainability; the Council's role as a corporate parent; or the storage/collection of personal data.

**or**

The subject of this report has been through the Integrated Impact Assessment process and impacts have been identified as follows:

Subject	Impacts identified (Yes, No or N/A)
Equality and human rights	
Socio-economic disadvantage/poverty	
Climate change, the environment and sustainability	
Corporate parenting and care-experienced young people	
Storage/collection of personal data	
Other	

The Integrated Impact Assessment relating to this report has been published and can be accessed via the Council's website:

[https://www.eastlothian.gov.uk/info/210602/equality\\_and\\_diversity/12014/integrated\\_impact\\_assessments](https://www.eastlothian.gov.uk/info/210602/equality_and_diversity/12014/integrated_impact_assessments)

## 7 APPENDICES

### 7.1 Appendix A

## 8 BACKGROUND PAPERS

### 8.1 East Lothian Council Annual Procurement Report 2024-2025

## 9 AUTHOR AND APPROVAL DETAILS

### Report Author(s)

<b>Name</b>	Michelle Cockburn
<b>Designation</b>	Service Manager – Procurement
<b>Tel/Email</b>	<a href="mailto:mcockburn@eastlothian.gov.uk">mcockburn@eastlothian.gov.uk</a>
<b>Date</b>	26 <sup>th</sup> November 2025

### Head of Service Approval

<b>Name</b>	<b>Ellie Dunnet</b>
<b>Designation</b>	<b>Head of Finance</b>
<b>Confirmation that IIA and other relevant checks (e.g. finance/legal) have been completed</b>	<b>Yes</b>
<b>Approval Date</b>	<b>27 November 2025</b>

## Appendix A

**Contracts awarded (below the Regulated thresholds (£50,000 Goods/Services, £2,000,000 Works) during the financial quarter.**

Contract Name	Contract Award Value	Supplier	ELC Head of Service	Goods, Services, Works
Carriageway Improvements - Pencaitland & East Linton	GBP322,955.22	SBC Contracts	Head of Infrastructure	Works
Street Lighting Replacement Works	GBP318,565.00	Rainton Construction (Scotland) Limited	Head of Infrastructure	Works
25Nr Bathroom Adaptations	GBP316,535.00	Russell Ramsay Complete Building Services	Head of Housing	Works
Extensions to housing	GBP303,377.83	Mec Joinery	Head of Housing	Works
3G Sports Pitch Resurfacing in North Berwick	GBP251,497.13	Allsports Construction and Maintenance Ltd	Head of Infrastructure	Works
Remedial works for external wall insulation	GBP131,332.00	MP Group Limited	Head of Housing	Works
Dunbar Rail Station Path Works	GBP118,733.30	SBC Contracts	Head of Infrastructure	Works
Reconfiguration works, Prestonpans	GBP103,917.97	Zest Building Services	Head of Housing	Works
Cemetery Park Construction Works	GBP65,497.22	ECR Surfacing Ltd	Head of Infrastructure	Works
Income Maximisation officer	GBP49,900.00	Into Work Ltd	Head of Education	Services
Route 135 (Provision to East Linton Primary)	GBP49,000.00	AC's Taxis & Minibuses	Head of Infrastructure	Services
Route 136 provision to East Linton Primary	GBP49,000.00	AC's Taxis & Minibuses	Head of Infrastructure	Services
Provision of food waste reprocessing	GBP36,000.00	Biogen (UK) Limited	Head of Infrastructure	Services
Wallyford Primary School Path Active Travel Design Services	GBP35,227.64	Stantec UK Ltd	Head of Infrastructure	Services
Street Lighting - Minor Columns Works	GBP33,118.72	Phoenix Specialist Solutions Ltd	Head of Infrastructure	Goods
Garvald Culvert Replacement	GBP32,000.36	Shay Murtagh Precast Ltd	Head of Infrastructure	Goods
SQA Level 4 Construction Crafts Course 25/26	GBP32,000.00	The Ridge Foundation	Head of Education	Services

Invest in East Lothian Social Media Channel Management	GBP30,000.00	Fairground Communications Ltd	Head of Development	Services
Foundation APP- 2YR Social Services Children and Young People	GBP30,000.00	Edinburgh College	Head of Education	Services
Foundation APP- 1YR Social Services Children and Young People PLHS MGS	GBP30,000.00	Edinburgh College	Head of Education	Services
Gaelic Medium Education Planning & Development	GBP25,000.00	Lingobox Learning Ltd (Formerly Ann Robertson Languages)	Head of Education	Services
Foundation App 2nd Year Business Skills MGS	GBP25,000.00	Limelight Careers	Head of Education	Services
Foundation App SSDM Accountancy PLHS	GBP23,275.00	Dundee & Angus College	Head of Education	Services
Half-Hourly Meter Operator Services (MOP)	GBP20,095.00	Stark Connect	Head of Communities	Services
Smart Cloud Data Security and Governance Software	GBP20,010.37	Infotechtion Limited	Head of Corporate Support	Services
Foundation App -SSDM Business Skills PLHS	GBP18,750.00	Limelight Careers	Head of Education	Services
Remediation of housing	GBP13,637.00	Bell Decorating Group Ltd	Head of Housing	Works
Structural Assessment, Preston Tower Upper Primary School	GBP475.00	David Narro Associates	Head of Infrastructure	Services
Foundation App IT Hardware	GBP18,200.00	Onestop ITS Ltd	Head of Education	Services